



**BOARD ADMINISTRATION AND OPERATIONS COMMITTEE MEETING
WEDNESDAY, APRIL 1, 2015, 1:00 P.M.
RIVERSIDE TRANSIT AGENCY BOARD ROOM
1825 THIRD STREET
RIVERSIDE, CA 92507**

<u>ITEM</u>	<u>RECOMMENDATION</u>
1. <u>CALL TO ORDER</u>	
2. <u>SELF-INTRODUCTIONS</u>	
3. <u>PUBLIC COMMENTS – NON-AGENDA ITEMS</u> Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person’s presentation is limited to a maximum of three (3) minutes.	RECEIVE COMMENTS
4. <u>APPROVAL OF MINUTES – MARCH 4, 2015 COMMITTEE MEETING (P.3)</u>	APPROVE
5. <u>CONSENT CALENDAR</u> All items on the Consent Calendar will be approved by one motion and there will be no discussion on individual items unless a Board member or member of the public requests a specific item to be pulled from the calendar for separate discussion.	
A. <u>PERSONNEL REPORT – FEBRUARY 2015 (P.6)</u>	RECEIVE AND FILE
B. <u>TRANSPORTATION CENTER MONTHLY REPORT – FEBRUARY 2015 (P.13)</u>	RECEIVE AND FILE

Any person with a disability who requires a modification or accommodation in order to participate in this meeting or any person with limited English proficiency (LEP) who requires language assistance to communicate with the RTA Board during the meeting should contact the RTA Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable RTA to make reasonable arrangements to assure accessibility or language assistance for this meeting.

Agenda related writings or documents provided to the Board of Directors are available for public inspection in the office of the Clerk of the Board and at the reception desk while the meeting is in session.

ITEM

RECOMMENDATION

6. **APPROVE RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C. SECTION 5311) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION (P.17)** **APPROVE**
7. **APPROVE RESOLUTION AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CAL OES) FOR FISCAL YEAR 2015-16 PROPOSITION 1B CALIFORNIA TRANSIT SECURITY GRANT PROGRAM - CALIFORNIA TRANSIT ASSISTANCE FUND (CTSGP-CTAF) GRANT FUNDS (P.21)** **APPROVE**
8. **BOARD MEMBER COMMENTS AND REMARKS**
9. **ANNOUNCEMENTS**
10. **NEXT MEETING**
BOARD ADMINISTRATION AND OPERATIONS COMMITTEE
WEDNESDAY, MAY 6, 2015
1:00 P.M.
RTA HEADQUARTERS
1825 THIRD STREET
RIVERSIDE, CA 92507
11. **ADJOURN**

RTA BOARD ADMINISTRATION AND OPERATIONS COMMITTEE MEETING
Minutes
March 4, 2015

1. CALL TO ORDER

Committee Chair Bootsma called the Board Administration and Operations Committee meeting to order at 12:58 p.m., on March 4, 2015, in the RTA Board Room.

2. SELF-INTRODUCTIONS

Self-introductions of those in attendance took place.

Committee Members Attending

1. Committee Chair Ike Bootsma, City of Eastvale, Mayor
2. Chairman of the Board, Andrew Kotyuk, City of San Jacinto, Council Member
3. First Vice-Chairwoman Ella Zanowic, City of Calimesa, Mayor Pro Tem
4. Director Art Welch, City of Banning, Mayor Pro Tem
5. Director Jesse Molina, City of Moreno Valley, Mayor
6. Director Tonya Burke, City of Perris, Mayor Pro Tem
7. Director Daryl Hickman, City of Lake Elsinore, Council Member
8. Director Andy Melendrez, City of Riverside, Council Member
9. Director Bridgette Moore, City of Wildomar, Council Member
10. Alternate Jerry Sincich, County of Riverside, District I, Alternate-at-Large
11. Alternate Donna Johnston, County of Riverside, District II, Alternate-at-Large

Committee Members Absent

1. Director Wallace Edgerton, City of Menifee, Council Member

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Tammi Ford, Clerk of the Board
3. Tom Franklin, Chief Operating Officer
4. Craig Fajnor, Chief Financial Officer
5. Vince Rouzaud, Chief Procurement and Logistics Officer
6. Laura Camacho, Chief Administrative Services Officer
7. Rohan Kuruppu, Director of Planning
8. Jim Kneepkens, Director of Marketing
9. Bob Bach, Director of Maintenance
10. Rick Kaczerowski, Director of Information Technologies
11. Virginia Werly, Director of Contract Operations
12. Brad Weaver, Marketing Manager

13. Eric Ustation, Government Affairs Representative
14. Natalie Zaragoza, Contracts Manager
15. Joan Hepworth, Deputy Clerk of the Board
16. Rosie Akopyan, HR Manager
17. Mervin Acebo, Grants Manager

Other Attendees:

1. Frank Johnston, City of Jurupa Valley, Council Member
2. Berwin Hanna, City of Norco, Council Member
3. Eric Lewis, City of Moreno Valley

3. PUBLIC COMMENTS – NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES – FEBRUARY 4, 2015 COMMITTEE MEETING

M/S/C (ZANOWIC/HICKMAN) approving the minutes of the February 4, 2015 Committee meeting.

The motion carried unanimously.

5. CONSENT CALENDAR

M/S/C (MOORE/ZANOWIC) approving the receipt and file of Item A – Personnel Report – January 2015.

The motion carried unanimously.

M/S/C (MOORE/ZANOWIC) approving the receipt and file of Item B – Transportation Center Monthly Report – January 2015.

The motion carried unanimously.

6. APPROVE RESOLUTION AUTHORIZING EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)

M/S/C (MOLINA/ZANOWIC) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve Resolution Authorizing the Execution of the Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP).

The motion carried unanimously.

7. WEBSITE PRESENTATION

Mr. Kneepkens made a presentation for the new RTA website.

8. BOARD MEMBER COMMENTS AND REMARKS

Comments were made by the following Board members:

Director Daryl Hickman
Chairman Andrew Kotyuk
Director Andy Melendrez

9. ANNOUNCEMENTS

Mr. Rubio made an announcement.

10. NEXT MEETING

Board Administration and Operations Committee Meeting
Wednesday, April 1, 2015
1:00 p.m.
RTA Headquarters
1825 Third Street
Riverside, CA 92507

11. MEETING ADJOURNMENT

The meeting was adjourned at 1:30 p.m.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

April 1, 2015

TO: BOARD ADMINISTRATION AND OPERATIONS COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Laura Camacho, Chief Administrative Services Officer

SUBJECT: Personnel Report – February 2015

Summary: The attached report summarizes personnel activity that occurred in February 2015. The following information is outlined in the report:

- Number of budgeted positions versus number of filled positions by department and position.
- Percentage of minority and female employees by position classification.
- Number of disciplinary actions by gender.
- Percentage of minority and female applicants by position.
- Number of minority and female employees by personnel actions.

Recommendation:

Receive and file.

SUMMARY OF BUDGETED POSITIONS
February 2015

DEPARTMENT AND TITLE	BUDGETED POSITIONS	FILLED POSITIONS
<u>ADMINISTRATION</u>		
Chief Executive Officer	1	1
Executive Assistant/Clerk of the Board	<u>1</u>	<u>1</u>
Department Subtotal	2	2
<u>ACCOUNTING</u>		
Chief Financial Officer	1	1
Performance Reporting & Analysis Manager	1	1
Controller	1	1
Grants Financial Administrator	1	1
Accounting Supervisor	1	1
Grants Financial Analyst	1	0
Payroll Coordinator	1	1
Revenue Account Coordinator	1	1
Accounts Payable Clerk	1	1
Accounts Receivable Clerk	1	1
Currency Processor	<u>2</u>	<u>2</u>
Department Subtotal	12	11
<u>HUMAN RESOURCES</u>		
Chief Administrative Services Officer	1	1
Human Resources Manager	1	1
Labor Relations Officer	1	1
Training Manager	1	1
Training Instructor	3	1
Benefits Administrator	1	1
Human Resources Specialist	1	1
Human Resources Clerk	2	1
Receptionist	<u>1</u>	<u>1</u>
Department Subtotal	12	9
<u>RISK MANAGEMENT</u>		
Risk Manager	1	1
Safety & Security Officer	1	0
Risk Management Specialist	1	1
Risk Management Clerk	<u>1</u>	<u>0</u>
Department Subtotal	4	2
<u>INFORMATION TECHNOLOGY</u>		
Director of Information Technology	1	1
ITS Administrator	1	1
Systems Administrator	1	1
IT Technician	<u>1</u>	<u>0</u>
Department Subtotal	4	3
<u>MAINTENANCE</u>		
Director of Maintenance	1	1
Maintenance Manager	1	1
Facilities Manager	1	1
Maintenance Quality Control	1	1
Contract Operations Maintenance Supervisor	1	1
Maintenance Supervisor	6	6
Electronic Technician	2	2
Groundskeeper	1	1
Mechanic	28	25
Property Maintainer	1	1
Tire Servicer	1	1
Servicer	<u>13</u>	<u>11</u>
Department Subtotal	57	52

DEPARTMENT AND TITLE	BUDGETED POSITIONS	FILLED POSITIONS
<u>MARKETING</u>		
Director of Marketing	1	1
Marketing Manager	1	1
Government Affairs Representative	1	1
Customer Information Supervisor	1	1
Customer Information Clerk, Senior Lead	1	1
Customer Information Clerk, On-Call	<u>19</u>	<u>22</u>
Department Subtotal	24	27
<u>OPERATIONS</u>		
Chief Operating Officer	1	1
Operations Manager	1	1
Executive Assistant/Deputy Clerk of the Board	1	1
Operations Supervisor	15	15
Operations Analyst	1	1
Stops/Zones Supervisor	1	1
Stops/Zones Groundskeeper	9	10
Surveyor	2	2
Transit Clerk	2	1
Coach Operator		
Full-Time ¹	217	250
Part-Time	<u>30</u>	<u>1</u>
Department Subtotal	280	284
<u>CONTRACT OPERATIONS</u>		
Director of Contract Operations	1	1
Contract Operations Manager	1	1
Contract Operations Specialist	2	2
ADA Certification Specialist	2	2
Travel Training Supervisor	1	1
Travel Training Specialist	4	3
Medi-Cal Administrative Activity (MAA) Coordinator	1	1
Contract Operations Administrative Clerk	<u>1</u>	<u>1</u>
Department Subtotal	13	12
<u>PLANNING</u>		
Director of Planning	1	1
Grants Manager	1	1
Planning & Scheduling Manager	1	1
Project Manager	1	1
Scheduling Analyst	1	0
Planning Analyst	1	1
Planning & Programming Specialist	2	1
Scheduling Specialist	1	0
Planning Technician	<u>1</u>	<u>0</u>
Department Subtotal	10	6
<u>PURCHASING</u>		
Chief Procurement & Logistics Officer	1	1
Contracts Manager	1	1
Contracts Administrator	2	2
Storeroom Supervisor	1	1
Buyer	1	1
Parts Clerk	<u>4</u>	<u>3</u>
Department Subtotal	10	9
Totals	428	417

¹The Agency experienced the following extended leaves of absences: 9 Coach Operators on workers' compensation, and 7 Coach Operators on disability leave. In addition, Agency is temporarily hiring full-time operators to meet service demands.

TOTAL WORKFORCE AND UTILIZATION ANALYSIS

POSITION CLASSIFICATION	TOTAL EMPLOYEES	% OF MINORITY EMPLOYEES	% OF FEMALE EMPLOYEES	CENSUS AVAILABILITY		UNDERUTILIZED	
				%MIN	%FEM	MIN	FEM
Executive/First/Mid Level Officials & Managers	50	54.0%	30.0%	38.2%	39.9%	No	Yes
Professionals	14	28.6%	28.6%	34.6%	49.8%	Yes	Yes
Administrative Support Workers	51	70.6%	76.5%	48.6%	72.8%	No	No
Operatives	251	72.1%	45.0%	69.9%	70.8%	No	Yes
Craft Workers	27	59.3%	0.0%	48.2%	5.6%	No	Yes
Laborers	12	58.3%	0.0%	73.7%	15.3%	Yes	Yes
Service Workers	12	91.7%	0.0%	59.2%	56.2%	No	Yes
Total	417						

DISCIPLINARY ACTIONS

DEPARTMENT	WARNINGS, COUNSELINGS & WRITTEN REPRIMANDS								SUSPENSIONS							
	Male				Female				Male				Female			
	(C	AA	H	O)	(C	AA	H	O)	(C	AA	H	O)	(C	AA	H	O)
Maintenance	1	1	4	0	0	0	0	0	0	0	0	0	0	0	0	0
Operations	1	6	2	0	3	11	4	0	0	2	0	0	0	2	0	0
	(15)				(18)				(2)				(2)			

C=Caucasian, AA=African American, H=Hispanic, O=Other

APPLICATION ANALYSIS

<u>POSITION TITLE</u>	<u>TOTAL APPLICANTS</u>	<u>% OF MINORITY APPLICANTS</u>	<u>% OF FEMALE APPLICANTS</u>
Administrative Clerk	74	72%	73%
Parts Clerk	33	85%	39%

PERSONNEL ACTIVITY

Full-Time and Part-Time:

Personnel Activity	All Employees			Minority Employees Male						Minority Employees Female						Total Minorities
	Total	Male	Female	AA	HISP	API	AIAN	NHOPI	MULTI	AA	HISP	API	AIAN	NHOPI	MULTI	Total
New Hires	5	2	3							3						3
Promotions	1	1														0
Transfers	1	1			1											1
Demotions	0															0
Terminations	5	4	1		4								1			5
Resignations	1	1		1												1
Retirements	0															0
Other	0															0

FOR FISCAL YEAR 07/01/14 THROUGH 06/30/15
FULL-TIME SEPARATIONS

	<u>Administration</u>	<u>Other</u>
Terminations	3	17
Resignations	1	6
Retirements	0	9
Other	0	0

FOR FISCAL YEAR 07/01/13 THROUGH 06/30/14
FULL-TIME SEPARATIONS

	<u>Administration</u>	<u>Other</u>
Terminations	1	6
Resignations	5	9
Retirements	1	13
Other	0	0

AA = African American
HISP = Hispanic
API = Asian/Pacific Islander

AIAN = American Indian or Alaskan Native
NHOPI = Native Hawaiian or Other Pacific Islander
MULIT = Two or More Races

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

April 1, 2015

TO: BOARD ADMINISTRATION AND OPERATIONS COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Jim Kneepkens, Director of Marketing

SUBJECT: Transportation Center Monthly Report – February 2015

Summary: In February 2015, the Customer Information Center answered 35,956 calls, an 8.2% increase compared to February 2014. Calls included 254 commendations, general comments and valid complaints. The number of calls to Dial-A-Ride was 11,380, a 5.9% decrease compared to February 2014. 47,336 calls were received between the two call centers, which reflects a 4.4% increase compared to the same period last year.

The attached report presents call volume history and details commendations, general comments and complaints by type.

Recommendation:

Receive and file.

Riverside Transit Agency

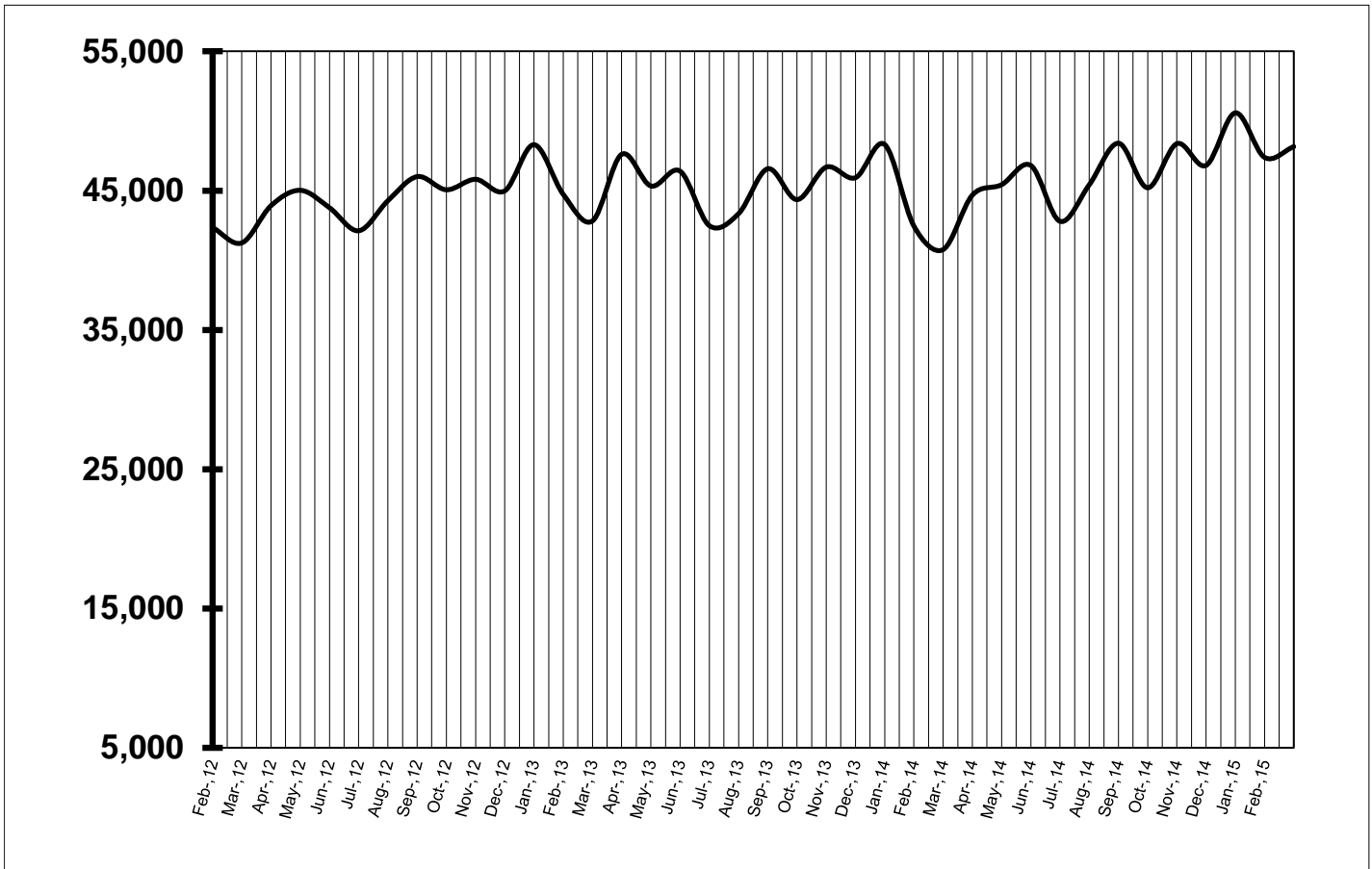
February 2015 Transportation Center Call Totals

Customer Information Center (CIC)	February 2015	February 2014	Percent Change
Information Calls	35,702	32,923	8.4%
Complaints	183	232	-21.1%
Comments	47	47	0.0%
Commendations	24	27	-11.1%
Total CIC Calls	35,956	33,229	8.2%

Dial-A-Ride (DAR)

Total DAR Calls	11,380	12,094	-5.9%
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Total Calls	47,336	45,323	4.4%
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Complaints, Comments & Commendations

Valid Complaints

Category	February 2015	February 2014	12 Month Average per Month	Complaints per 10,000 Passengers
Bus Stop	3	10	5	0.04
Careless Driving	15	13	12	0.19
Conduct	0	1	2	0.00
Crowded	5	14	11	0.06
Customer Service	5	1	2	0.00
Early Bus	4	0	17	0.16
Fare Dispute	22	39	6	0.06
Late Bus	5	7	3	0.05
Missed Transfer	2	2	24	0.28
No Show	17	11	6	0.06
Passed By	0	2	4	0.03
Passenger Conduct	0	0	16	0.22
Other	105	132	4	0.03
Total	183	232	111	1.18

Ridership

	February 2015	February 2014	12 Month Average per Month
All services	788,724	788,951	804,622

Comments

	February 2015	February 2014	12 Month Average per Month	Comments per 10,000 Passengers
General Comments	47	47	47	0.60

Commendations

	February 2015	February 2014	12 Month Average per Month	Commendations per 10,000 Passengers
General Commendations	24	27	22	0.30

Complaints, Comments and Commendations

Category Descriptions

Complaints

Bus Stops: Stop needs cleaning, nearby landscape needs cleaning, stop equipment broken or not working properly.

Driving Concerns: Driver makes inappropriate lane change, brakes too hard, drives too slow, accelerates too fast, stops too far from stop or curb, blocks traffic, bus temperature too hot.

Driver Conduct: Driver provided poor customer service, does not assist customers needing help, rushes customer.

Crowded: Customer is uncomfortable due to bus being too full, customer unable to find a seat.

Customer Service: Customer provided with wrong information, employee provided poor customer service.

Early Bus: Bus arrives or departs bus stop ahead of schedule.

Fare Dispute: Pass stuck in farebox, college ID card not working, customer overpaid and requests a refund, customer not provided appropriate discount.

Late Bus: Bus arrives or departs bus stop behind schedule.

Missed Transfer: Early or late bus causes customer to miss transfer with another bus.

No Show: Bus does not arrive as scheduled.

Passed By: Bus passes stop without picking up customer

Passenger Conduct: Fellow customer plays music too loud, talks too loud, uses profanity, uses extra seat for personal belongings.

Other: Bike rack full, pass outlet out of passes, bus displays the wrong headsign.

Comments

Request for new, later or more frequent bus service; request for restroom at transfer facility; request for new fare category; request for bus stop amenities; request for new bus stop.

Commendations

Customer appreciates new buses, commends driver for courtesy, assisting customer with special needs, providing great customer service or returning lost item.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

April 1, 2015

TO: BOARD ADMINISTRATION AND OPERATIONS COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Rohan Kuruppu, Director of Planning

SUBJECT: Approve Resolution Authorizing the Federal Funding under FTA Section 5311 (49 U.S.C. Section 5311) with California Department of Transportation

Summary: 49 United States Code (U.S.C) Section 5311 is a federal formula grant program authorizing funding for public transit in non-urbanized areas with a population fewer than 50,000 as designated by the Bureau of the Census. Federal Transit Administration (FTA) apportions funds to governors of each State annually. The California State Department of Transportation (Department) Division of Mass Transportation (DMT) is the delegated grantee. The goal of the 5311 program is to provide the following services to rural areas:

- Enhance the access of people in non-urbanized areas to health care, shopping, education, employment, public services, and recreation;
- Assist in the maintenance, development, improvement, and use of public transportation systems in non-urbanized areas;
- Encourage and facilitate the most efficient use of all transportation funds used to provide passenger transportation in non-urbanized areas through the coordination of programs and services;
- Assist in the development and support of intercity bus transportation; and
- Provide for the participation of private transportation providers in rural areas.

The Riverside Transit Agency (RTA) was apportioned \$579,773, which will be used to fund transit operations for directly operated routes, contracted operated routes, Dial-A-Ride, and Taxi services in the rural areas of RTA's Network, which lies mostly in the incorporated communities of Hemet and San Jacinto. The costs associated with funding transit operations are labor, fuel, parts, utilities, permits, insurance, and etcetera. RTA's annual ridership increased by more than 2 million passengers within the past 15

years from 7 million to 9.5 million passengers, resulting partially from FTA's Section 5311 Program.

A Resolution authorizing the Federal Funding under FTA Section 5311 (49 U.S.C. Section 5311) with California Department of Transportation is the next step in applying for these funds. Staff recommends that the Committee forward the resolution to the full board for their consideration.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Approve Resolution Authorizing the Federal Funding under FTA Section 5311 (49 U.S.C. Section 5311) with California Department of Transportation.

RESOLUTION NO. 2015-02

RESOLUTION AUTHORIZING THE FEDERAL FUNDING
UNDER FTA SECTION 5311 (49 U.S.C. SECTION 5311)
WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (**FTA C 9040.1F and FTA C 9050.1**); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus; and

WHEREAS, Riverside Transit Agency desires to apply for said financial assistance to permit operation of service in Western Riverside County; and

WHEREAS, the Riverside Transit Agency has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Board of Directors does hereby authorize Riverside Transit Agency, to file and execute applications on behalf of Board with the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5311 of the Federal Transit Act (**FTA C 9040.1F and FTA C 9050.1**), as amended.

That Riverside Transit Agency is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.

That Riverside Transit Agency is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 projects.

That Riverside Transit Agency is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 project(s).

Passed and approved this 23rd day of April, 2015.

AGENCY BOARD DESIGNEE:

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Andrew Kotyuk
Chairman, Board of Directors

James Donich
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors of the Riverside Transit Agency certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Riverside Transit Agency held on April 23, 2015.

ATTEST:

Tammi Ford
Clerk of the Board of Directors

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

April 1, 2015

TO: BOARD ADMINISTRATION AND OPERATIONS COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Rohan Kuruppu, Director of Planning

SUBJECT: Approve Resolution Authorizing the Filing of a Grant Application with the California Governor's Office of Emergency Services (CAL OES) for Fiscal Year 2015-16 Proposition 1B California Transit Security Grant Program – California Transit Assistance Fund (CTSGP-CTAF) Grant Funds.

Summary: The Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006, approved by the voters as Proposition 1B at the November 7, 2006 general election, authorizes the issuance of nineteen billion in general obligation bonds for specified purposes, including grants for transit system safety, security, and disaster response projects.

The Riverside Transit Agency (RTA) was apportioned \$911,498, which will be used for safety and security improvements that will facilitate protection of tangible human and non-human assets, increase threat deterrence, and support daily coordination and emergency communication between operating sites and with non-RTA entities.

A Resolution authorizing the Filing of a Grant Application with the California Governor's Office of Emergency Services (CAL OES) for Fiscal Year 2015-16 Proposition 1B California Transit Security Grant Program – California Transit Assistance Fund (CTSGP-CTAF) Grant Funds is the next step in applying for these funds. Staff recommends that the Committee forward the resolution to the full board for their consideration.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Approve Resolution Authorizing the Filing of a Grant Application with the California Governor's Office of Emergency Services (CAL OES) for Fiscal Year 2015-16 Proposition 1B California Transit Security Grant Program – California Transit Assistance Fund (CTSGP-CTAF) Grant Funds.

RESOLUTION NO. 2015-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CAL OES) FOR FISCAL YEAR 2015-16 PROPOSITION 1B CALIFORNIA TRANSIT SECURITY GRANT PROGRAM – CALIFORNIA TRANSIT ASSISTANCE FUND (CTSGP-CTAF) GRANT FUNDS

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services (herein referred to as Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the Riverside Transit Agency (herein referred to as Agency) is eligible to receive CTSGP funds; and

WHEREAS, the Agency will apply for FY15 CTSGP funds in an amount up to \$911,498 for safety and security improvements to support the purpose of the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006; and

WHEREAS, the Agency recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires the Agency to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of Riverside Transit Agency to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Riverside Transit Agency that Larry Rubio, Chief Executive Officer, and/or his designee, is hereby authorized to execute for and on behalf of Riverside Transit Agency, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the California Governor's Office of Emergency Services under the CTSGP.

Resolution No. 2015-03
Page 2 of 2

Passed and approved this 23rd day of April, 2015.

AGENCY BOARD DESIGNEE:

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Andrew Kotyuk
Chairman, Board of Directors

James Donich
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors of the Riverside Transit Agency certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Riverside Transit Agency held on April 23, 2015.

ATTEST:

Tammi Ford
Clerk of the Board of Directors