



**BOARD ADMINISTRATION AND OPERATIONS COMMITTEE MEETING
WEDNESDAY, JULY 6, 2011, 1:00 P.M.
RIVERSIDE TRANSIT AGENCY BOARD ROOM
1825 THIRD STREET
RIVERSIDE, CA 92507**

1. CALL TO ORDER
2. SELF-INTRODUCTIONS
3. PUBLIC COMMENTS– NON-AGENDA ITEMS RECEIVE COMMENTS
Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person’s presentation is limited to a maximum of three (3) minutes
4. APPROVAL OF MINUTES – JUNE 1, 2011, COMMITTEE MEETING APPROVE
(P.2)
5. CONSENT CALENDAR
All items on the Consent Calendar will be approved by one motion and there will be no discussion on individual items unless a Board member or member of the public requests a specific item be pulled from the calendar for separate discussion
 - A. TRANSPORTATION CENTER MONTHLY REPORT – MAY 2011 (P.5) RECEIVE AND FILE
 - B. PERSONNEL REPORT – MAY 2011 (P.8) RECEIVE AND FILE
6. APPROVE RESOLUTIONS AUTHORIZING FILING OF GRANT APPLICATIONS FOR FISCAL YEAR 2012 (P.14) APPROVE
7. AUTHORIZATION TO RENEW UNIVERSITY PASS REVENUE AGREEMENT WITH CALIFORNIA BAPTIST UNIVERSITY (P.37) APPROVE
8. AUTHORIZATION TO WORK WITH MEMBER JURISDICTIONS TO UTILIZE AB 2766 SUBVENTION FUNDS FOR AGENCY RELATED COMMUTER BENEFIT PROGRAMS (P.39) APPROVE
9. BOARD MEMBER COMMENTS AND REMARKS
10. OTHER BUSINESS
11. ADJOURN

Any person with a disability who requires a modification or accommodation in order to participate in this meeting or any person with limited English proficiency (LEP) who requires language assistance to communicate with the RTA Board during the meeting should contact the RTA Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable RTA to make reasonable arrangements to assure accessibility or language assistance for this meeting. Agenda related writings or documents provided to the Board of Directors are available for public inspection in the office of the Clerk of the Board and at the reception desk while the meeting is in session.

RTA BOARD ADMINISTRATION AND OPERATIONS COMMITTEE MEETING
June 1, 2011

1. CALL TO ORDER:

Committee Chairman Doug McAllister called the Board Administration and Operations Committee meeting to order at 1:01 p.m., on June 1, 2011, in the RTA Board Room.

2. SELF-INTRODUCTIONS:

Self introductions of those in attendance took place.

Attendees:

1. Committee Chairman Doug McAllister, City of Murrieta Mayor Pro Tem
2. Chairman Bob Buster, County of Riverside, District I
3. Director Jeff Fox, City of Beaumont
4. Director Ella Zanowic, City of Calimesa Mayor
5. Director Daryl Hickman, City of Lake Elsinore Councilmember
6. Director Don Robinson, City of Banning Councilmember

RTA Staff:

1. Larry Rubio, Chief Executive Officer
2. Tom Franklin, Chief Operating Officer
3. Craig Fajnor, Chief Financial Officer
4. Vince Rouzaud, Chief Procurement and Logistics Officer
5. Rick Kaczerowski, Director of Information Technologies
6. Jim Kneepkens, Director of Marketing
7. Mark Stanley, Director of Planning
8. Bob Bach, Director of Maintenance
9. Laura Murillo, Director of Human Resources
10. Natalie Gomez, Clerk of the Board of Directors
11. Brad Weaver, Marketing Manager
12. Lorelle Moe, Senior Planner
13. Virginia Werly, Contract Operations Manager
14. Scott Richardson, Planning and Program Manager
15. Natalie Zargoza, Contracts Manager

Other Attendees:

Elizabeth Urtiaga, City of Beaumont

3. PUBLIC COMMENTS – NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – May 4, 2011, COMMITTEE MEETING:
M/S/C (ROBINSON/ZANOWIC) approving the minutes of May 4, 2011, Committee meeting. The motion carried with five affirmative votes and one abstention (FOX).

5. CONSENT CALENDAR:
M/S/C (HICKMAN/FOX) approving the receipt and file of item A – Transportation Center Monthly Report – April 2011. The motion carried unanimously.

M/S/C (HICKMAN/FOX) approving the receipt and file of item B – Personnel Report – APRIL 2011. The motion carried unanimously.

6. AUTHORIZATION TO RENEW UNIVERSITY PASS REVENUE AGREEMENT WITH LA SIERRA UNIVERSITY

M/S/C (ZANOWIC/HICKMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to renew the U-Pass Agreement with La Sierra University for the 2011-12 academic school year in an amount that will generate up to \$12,261 in fare revenue.

The motion carried unanimously.

7. AUTHORIZATION TO RENEW UNIVERSITY PASS REVENUE AGREEMENT WITH LA SIERRA UNIVERSITY

Mr. Stanley gave a presentation on the 2012 Regional Transportation Plan Update.

M/S/C (ZANOWIC/HICKMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to submit the 2012 Regional Transportation Plan Update to the Southern California Association of Governments.

The motion carried unanimously.

8. BOARD MEMBER COMMENTS AND REMARKS:

Director Zanolovic thanked Mr. Kaczerowski for participating with the scouts at their Memorial Day event. She noted that Director Molina recently had back surgery.

Director Robinson noted that it was Director Zanolovic's birthday on May 31. He stated that the presentation at the Board meeting about security was outstanding.

Committee Chairman McAllister stated he had received a message from Director Edgerton that he was recovering from lung replacement surgery and wife Judee was recently diagnosed with esophageal cancer.

9. OTHER BUSINESS:

None

10. ADJOURNMENT:

The meeting was adjourned at 1:21 p.m.

DRAFT

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

July 6, 2011

TO: BOARD ADMINISTRATION AND OPERATIONS COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Jim Kneepkens, Director of Marketing

SUBJECT: Transportation Center Monthly Report – May 2011

Summary: The Customer Information Center answered 32,161 calls in May 2011, a 0.8% increase compared to May 2010. Calls included 278 commendations, general comments and valid complaints. Calls to Dial-A-Ride were 11,453, a 11% increase compared to May 2010. A total of 43,614 calls were received between the two call centers, an increase of 3.3% compared to the same period last year.

The attached report presents call volume history and details commendations, general comments and complaints by type.

Recommendation:

Receive and file.

Riverside Transit Agency

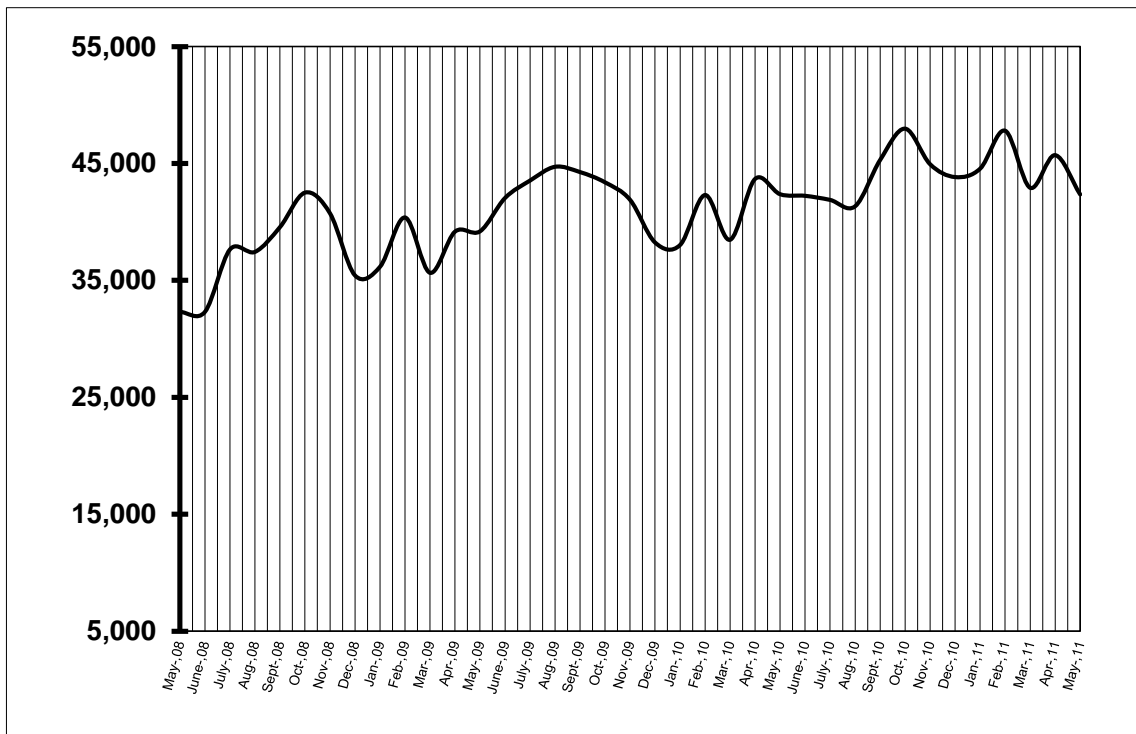
May 2011 Transportation Center Call Totals

Customer Information Center (CIC)	Same Month		Percent Change
	Current Month	Last Year	
Information Calls	31,883	31,689	0.6%
Complaints	202	139	45.3%
Comments	42	45	-6.7%
Commendations	34	25	36.0%
Total CIC Calls	32,161	31,898	0.8%

Dial-A-Ride (DAR)

Total DAR Calls	11,453	10,314	11.0%
------------------------	---------------	---------------	--------------

Total Calls	43,614	42,212	3.3%
--------------------	---------------	---------------	-------------



Complaints, Comments & Commendations

May 2011

Valid Complaints

Category	Number This Month This Year	Number This Month Last Year	12 Month Average per Month	Complaints per 10,000 Passengers
Bus Stop	5	5	4	0.51
Careless Driving	16	17	14	0.63
Conduct	23	11	15	0.07
Crowded	1	2	3	0.24
Customer Service	26	29	29	0.34
Early Bus	9	7	6	0.01
Fare Dispute	2	2	4	0.39
Late Bus	45	20	27	0.13
Missed Transfer	7	5	6	0.03
No Show	3	8	7	0.67
Passed By	30	21	18	0.10
Passenger Conduct	4	2	3	0.04
Other	31	10	19	0.46
Total	202	139	154	3.64

Ridership

	Ridership This Month This Year	Ridership This Month Last Year	12 Month Average per Month
All services	725,195	658,874	671,248

Comments

	Number This Month This Year	Number This Month Last Year	12 Month Average per Month	Comments per 10,000 Passengers
General Comments	42	45	46	0.63

Commendations

	Number This Month This Year	Number This Month Last Year	12 Month Average per Month	Commendations per 10,000 Passengers
General Commendations	34	25	21	0.51

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

July 6, 2011

TO: BOARD ADMINISTRATION AND OPERATIONS COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Laura Murillo, Director of Human Resources

SUBJECT: Personnel Report – May 2011

Summary: The attached report summarizes personnel activity that occurred in May 2011. The following information is outlined in the report:

- Number of budgeted positions versus number of filled positions by department and position.
- Percentage of minority and female employees by position classification.
- Number of disciplinary actions by gender.
- Percentage of minority and female applicants by position.
- Number of minority and female employees by personnel actions

Recommendation:

Receive and file.

SUMMARY OF BUDGETED POSITIONS
May 2011

<u>DEPARTMENT AND TITLE</u>	<u>BUDGETED POSITIONS</u>	<u>FILLED POSITIONS</u>
<u>ADMINISTRATION</u>		
Chief Executive Officer	1	1
Executive Assistant/Clerk of the Board	<u>1</u>	<u>1</u>
Department Subtotal	2	2
<u>ACCOUNTING</u>		
Chief Financial Officer	1	1
Performance Reporting & Analysis Manager	1	1
Controller	1	1
Principal Financial Analyst	1	1
Accounting Supervisor	1	1
Planning Analyst	1	1
Payroll Coordinator	1	1
Revenue Account Coordinator	1	1
A/P Clerk	1	1
General Acct. Clerk	1	1
Coin Counter (Full-time)	<u>2</u>	<u>2</u>
Department Subtotal	12	12
<u>HUMAN RESOURCES</u>		
Director of Human Resources	1	1
Labor Relations Officer	1	1
Risk Manager	1	1
Risk Management Specialist	1	1
Human Resources Specialist – Benefits	1	1
Human Resources Specialist – Recruitment	1	1
Human Resources Clerk	1	1
Receptionist	<u>1</u>	<u>1</u>
Department Subtotal	8	8
<u>INFORMATION TECHNOLOGY</u>		
Director of Information Technologies	1	1
ITS Administrator	1	1
Systems Analyst	<u>1</u>	<u>1</u>
Department Subtotal	3	3
<u>MAINTENANCE</u>		
Director of Maintenance	1	1
Maintenance Manager	1	1
Maintenance Quality Control	1	1
Contract Operations Maintenance Supervisor	1	1
Maintenance Supervisor	6	6
Electronic Technician	1	1
Groundskeeper	1	1
Mechanic	27	27
Property Maintainer	1	1
Tire Servicer	1	1
Servicer	<u>11</u>	<u>11</u>
Department Subtotal	52	52

<u>DEPARTMENT AND TITLE</u>	<u>BUDGETED POSITIONS</u>	<u>FILLED POSITIONS</u>
<u>MARKETING</u>		
Director of Marketing	1	1
Marketing Manager	1	1
Planning & Program Manager	1	1
Customer Information Supervisor	1	0
Customer Information Center Clerk, Full-time	1	1
Customer Information Center Clerk, On-call	<u>16</u>	<u>15</u>
Department Subtotal	21	19
<u>OPERATIONS</u>		
Chief Operating Officer	1	1
Operations Manager	1	1
Executive Assistant	1	0
Operations Supervisor	13	12
Operations Analyst	1	1
Stops/Zones Supervisor	1	1
Stops/Zones Groundskeeper	8	8
Transit Clerk	1	1
Coach Operator		
Full-Time	182	181 ¹
Part-Time	<u>20</u>	<u>25</u> ¹
Department Subtotal	229	231
<u>CONTRACT OPERATIONS</u>		
Contract Operations Manager	1	1
Contract Operations Analyst	1	1
Contract Operations Specialist	2	2
Customer Service Specialist, Full-time	2	1
Customer Service Specialist, Part-time	<u>0</u>	<u>1</u>
Department Subtotal	6	6
<u>PLANNING</u>		
Director of Planning	1	1
Senior Planner	1	1
Scheduling Analyst	<u>1</u>	<u>0</u>
Department Subtotal	3	2
<u>PURCHASING</u>		
Chief Procurement & Logistics Officer	1	1
Contracts Manager	1	1
Contracts Administrator	2	1
Storeroom Supervisor	1	1
Buyer	1	1
Parts Clerk	<u>4</u>	<u>4</u>
Department Subtotal	10	9
Totals	346	344

¹The Agency experienced the following extended leaves of absences: 9 Coach Operators on workers' compensation; 5 Coach Operators on disability leave.

TOTAL WORKFORCE AND UTILIZATION ANALYSIS

<u>POSITION CLASSIFICATION</u>	<u>TOTAL EMPLOYEES</u>	<u>% OF MINORITY EMPLOYEES</u>	<u>% OF FEMALE EMPLOYEES</u>	<u>2000 CENSUS AVAILABILITY</u>		<u>2000 CENSUS UNDERUTILIZED</u>	
				<u>% MIN.</u>	<u>% FEM.</u>	<u>MIN.</u>	<u>FEM.</u>
Officials/Managers	41	43.9	26.8	31.4	39.9	No	Yes
Professionals	10	40.0	20.0	34.6	49.8	No	Yes
Administrative Support	37	70.3	78.4	48.6	72.8	No	No
Craftsmen & Kindred Workers	28	60.7	0.0	48.2	56.0	No	Yes
Operatives	206	72.3	42.7	69.9	29.2	No	No
Laborers	10	40.0	0.0	73.7	15.3	Yes	Yes
Service Workers	12	83.3	8.3	59.2	56.2	No	Yes

DISCIPLINARY ACTIONS

<u>DEPARTMENT</u>	<u>WARNINGS, COUNSELINGS & WRITTEN REPRIMANDS</u>								<u>SUSPENSIONS</u>							
	<u>Male</u>				<u>Female</u>				<u>Male</u>				<u>Female</u>			
	<u>(C</u>	<u>B</u>	<u>H</u>	<u>O²)</u>	<u>(C</u>	<u>B</u>	<u>H</u>	<u>O)</u>	<u>(C</u>	<u>B</u>	<u>H</u>	<u>O)</u>	<u>(C</u>	<u>B</u>	<u>H</u>	<u>O)</u>
Maintenance	2	2	4	0	0	0	0	0	1	1	0	0	0	0	0	0
Operations	2	4	3	0	6	6	2	0	0	1	0	0	1	3	1	0
TOTALS	(17)				(14)				(3)				(5)			

APPLICATION ANALYSIS

<u>POSITION TITLE</u>	<u>TOTAL APPLICANTS</u>	<u>%OF MINORITY APPLICANTS</u>	<u>% OF FEMALE APPLICANTS</u>
Coach Operator – Part Time	54	44%	50%
Contracts Administrator	65	54%	52%
Customer Information Supervisor	119	69%	60%

² C=Caucasian, B=Black, H=Hispanic, O=Other

Personnel Activity
Full-Time and Regular Part-Time:

May 2011

Personnel Activity	All Employees			Minority Employees Male				Minority Employees Female				Total Minorities
	Activity	Total	Male	Female	Black	Asian/Pac. Is.	Amer. Indian	Hispanic	Black	Asian/Pac. Is.	Amer. Indian	
New Hires	7	5	2	2			2				2	6
Promotions	0											0
Transfers	0											0
Demotions	0											0
Terminations	2	2		2								2
Resignations	0											0
Retirements	1		1						1			1
Other	0											0

FOR FISCAL YEAR 07/01/10 THROUGH 06/30/11
 FULL-TIME SEPARATIONS:

	<u>ADMINISTRATION</u>	<u>OTHER</u>
Terminations	7	8
Resignations	2	6
Retirements	1	8
Other	0	1

FOR FISCAL YEAR 07/01/09 THROUGH 06/30/10
 FULL-TIME SEPARATIONS:

	<u>ADMINISTRATION</u>	<u>OTHER</u>
Terminations	1	7
Resignations	1	4
Retirements	2	9
Other	0	0

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

July 6, 2011

TO: BOARD ADMINISTRATION AND OPERATIONS COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Mark Stanley, Director of Planning
SUBJECT: Approve Resolutions Authorizing Filing of Grant Applications for Fiscal Year 2012

Summary: Every fiscal year staff submits federal and state grant applications for funding of operating and capital projects approved in the Short Range Transit Plan (SRTP) and annual budget. The Federal Transit Administration is the primary source of federal funding. Other federal agencies that may have grant opportunities include the Federal Highway Administration, Environmental Protection Agency, and United States Department of Homeland Security. Grant opportunities are also available from the State of California and several regional agencies throughout the fiscal year. These typically include California Department of Transportation, California Department of Homeland Security, South Coast Air Quality Management District, Southern California Association of Governments, Western Riverside Council of Governments, and Riverside County Transportation Commission.

The turnaround time to file a grant is often brief and a Board of Directors Authorizing Resolution is normally required as an attachment to the grant application. Staff will continue to strive for timely Board authorization of grant submittals; however, rather than miss a grant opportunity due to the lack of an Authorizing Resolution, staff is requesting pre-authorization of resolutions for all noted funding sources.

In the event there is not time to present the proposed Authorizing Resolution to the Board prior to the grant submittal date, a pre-authorized Resolution will be submitted with the grant, and staff will return to the Board of Directors at its next regularly scheduled meeting to request ratification of the action should the grant application be approved.

Fiscal Impact:

None.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Authorize staff to submit grant applications and Authorizing Resolutions as may be necessary during the course of FY 2011/12, subject to subsequent Board ratification.

RESOLUTION NO. 2011-04

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSPORTATION ASSISTANCE UNDER SECTIONS 5307, 5309, 5316 (JOB ACCESS AND REVERSE COMMUTE), 5317 (NEW FREEDOM), AS AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE, AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION FOR THE 2011/2012 FISCAL YEAR

WHEREAS, the Federal Transit Administration has been delegated authority to award Federal financial assistance for transportation projects;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost;

WHEREAS, the Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application for Federal assistance on behalf of the Riverside Transit Agency with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration. The Riverside Transit Agency is a Grantee as defined by 49 U.S.C. § 5307(a)-(2).

2. That the Chief Executive Officer or his designee is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement.

3. That the Chief Executive Officer or his designee is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the Riverside Transit Agency.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors, acting on behalf of the Riverside Transit Agency, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Riverside Transit Agency held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RESOLUTION NO. 2011-05

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE UNITED STATES FEDERAL HIGHWAY ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION CAPITAL OR OPERATING ASSISTANCE FOR THE 2011/2012 FISCAL YEAR

WHEREAS, the Federal Highway Administration has been delegated authority to award Federal financial assistance for transportation projects;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost;

WHEREAS, the Applicant has or will comply with all necessary certifications and assurances for submittal as required by Federal Highway Administration for the project;

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application for Federal assistance on behalf of the Riverside Transit Agency with the Federal Highway Administration for Federal assistance. The Riverside Transit Agency is a Federal Grantee as defined by 49 U.S.C. § 5307(a)-(2).

2. That said Chief Executive Officer or his designee is authorized to execute and file with such application, amendments, assurances or any other document required by the Federal Highway Administration.

3. That the Chief Executive Officer or his designee is authorized to execute grant and cooperative agreements with the Federal Highway Administration on behalf of the Riverside Transit Agency.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors, acting on behalf of the Riverside Transit Agency, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Riverside Transit Agency held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RESOLUTION NO. 2011-06

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA) FOR CAPITAL OR OPERATING ASSISTANCE FOR THE 2011/2012 FISCAL YEAR

WHEREAS, the United States Environmental Protection Agency has been delegated authority to award Federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost;

WHEREAS, the Applicant has or will comply with all necessary certifications and assurances for submittal as required by United States Environmental Protection Agency for the project;

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application for Federal assistance on behalf of the Riverside Transit Agency with the United States Environmental Protection Agency for Federal assistance. The Riverside Transit Agency is a Federal Grantee as defined by 49 U.S.C. § 5307(a)-(2).

2. That said Chief Executive Officer or his designee is authorized to execute and file with such application, amendments, assurances or any other document required by the United States Environmental Protection Agency.

3. That the Chief Executive Officer or his designee is authorized to execute grant and cooperative agreements with the United States Environmental Protection Agency on behalf of the Riverside Transit Agency.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors, acting on behalf of the Riverside Transit Agency, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Riverside Transit Agency held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RESOLUTION NO. 2011-07

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY THROUGH THE INTERCITY BUS SECURITY GRANT PROGRAMS (IBSGP) FOR SECURITY AND SAFETY IN THE 2011/2012 FISCAL YEAR

WHEREAS, the United States Department of Homeland Security has been delegated authority to award Federal financial assistance for transportation projects;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost;

WHEREAS, the Applicant has or will comply with all necessary certifications and assurances for submittal as required by United States Department of Homeland Security for the project;

WHEREAS, the Applicant has implemented the National Incident Management System (NIMS) requirements in accordance with the Homeland Security Presidential Directive (HSPD-5) to receive Federal preparedness assistance, through grants, contracts, and other activities under the Transit Security Grant Program (TCSP).

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application for Federal assistance on behalf of the Riverside Transit Agency

with the United States Department of Homeland Security for Federal assistance as authorized by United States Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA).

2. That said Chief Executive Officer or his designee is authorized to execute and file with such application, amendments, assurances or any other document required by the United States Department of Homeland Security.

3. That the Chief Executive Officer or his designee is authorized to execute and file an application upon meeting requirements of the Homeland Security Presidential Directive (HSPD-5) for National Incident Management System (NIMS) prior to award of a Federal assistance grant or cooperative agreement.

4. That the Chief Executive Officer or his designee is authorized to execute grant and cooperative agreements with the United States Department of Homeland Security on behalf of the Riverside Transit Agency.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors, acting on behalf of the Riverside Transit Agency, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Riverside Transit Agency held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RESOLUTION NO. 2011-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR SECTIONS 5310, 5311, 5311(f), 5316 (JARC), 5317 (NEW FREEDOM), AND PUBLIC TRANSPORTATION, MODERNIZATION, IMPROVEMENT, AND SERVICE ENHANCEMENT ACCOUNT (PTMISEA) GRANTS FOR CAPITAL OR OPERATING ASSISTANCE FOR THE 2011/2012 FISCAL YEAR

WHEREAS, the State of California Department of Transportation has been delegated authority to award State transportation assistance for transportation programs and projects;

WHEREAS, the contract for financial assistance may impose certain obligations upon the Applicant, including the provision of the local share of the project costs in the program.

WHEREAS, the Applicant has or will comply with all necessary certifications and assurances for submittal as required by California Department of Transportation for the project;

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application on behalf of the Riverside Transit Agency with the California Department of Transportation to aid in the financing of capital and operating assistance projects.

2. That said Chief Executive Officer or his designee is authorized to execute and file with such application, amendments, assurances or any other document required by California Department of Transportation.

3. That said Chief Executive Officer or his designee is authorized to furnish such additional information as the California Department of Transportation may require in connection with the application for the program of projects.

4. That the Chief Executive Officer or his designee is authorized to execute a grant agreement on behalf of the Riverside Transit Agency with the California Department of Transportation for aid in the financing of the capital and operating assistance program of projects.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors of the Riverside Transit Agency certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of said Board of Directors held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RESOLUTION NO. 2011-09

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE STATE OF CALIFORNIA DEPARTMENT OF HOMELAND SECURITY FOR PROPOSITION 1B CALIFORNIA TRANSIT SECURITY GRANT PROGRAM–CALIFORNIA TRANSIT ASSISTANCE FUND (CTSGP-CTAF) GRANTS FOR CAPITAL OR OPERATING ASSISTANCE FOR THE 2011/2012 FISCAL YEAR

WHEREAS, the State of California Department of Homeland Security has been delegated authority to award State transportation assistance for transportation programs and projects;

WHEREAS, the contract for financial assistance may impose certain obligations upon the Applicant, including the provision of the local share of the project costs in the program.

WHEREAS, the Applicant has or will comply with all necessary certifications and assurances for submittal as required by California Department of Homeland Security for the project;

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application on behalf of the Riverside Transit Agency with the California Department of Homeland Security to aid in the financing of capital and operating assistance projects.
2. That said Chief Executive Officer or his designee is authorized to execute and file with such application, amendments, assurances or any other document required by the California Department of Homeland Security.

3. That said Chief Executive Officer or his designee is authorized to furnish such additional information as the California Department of Homeland Security may require in connection with the application for the program of projects.

4. That the Chief Executive Officer or his designee is authorized to execute a grant agreement on behalf of the Riverside Transit Agency with the California Department of Homeland Security for aid in the financing of the capital and operating assistance program of projects.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors of the Riverside Transit Agency certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of said Board of Directors held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RESOLUTION NO. 2011-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT FOR CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT (CMAQ), CARL MOYER PROGRAM AND OTHER CAPITAL OR OPERATING ASSISTANCE GRANTS FOR THE 2011/2012 FISCAL YEAR

WHEREAS, the South Coast Air Quality Management District is delegated authority to award transportation assistance for transportation programs and projects;

WHEREAS, the contract for financial assistance may impose certain obligations upon the Applicant, including the provision of the local share of the project costs in the program.

WHEREAS, the Applicant has or will comply with all necessary certifications and assurances for submittal as required by South Coast Air Quality Management District for the project;

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application on behalf of the Riverside Transit Agency with the South Coast Air Quality Management District to aid in the financing of capital and operating assistance projects.

2. That said Chief Executive Officer or his designee is authorized to execute and file with such application, amendments, assurances or any other document required by the South Coast Air Quality Management District.

3. That said Chief Executive Officer or his designee is authorized to furnish such

additional information as the South Coast Air Quality Management District may require in connection with the application for the program of projects.

4. That the Chief Executive Officer or his designee is authorized to execute a grant agreement on behalf of the Riverside Transit Agency with the South Coast Air Quality Management District for aid in the financing of the capital and operating assistance program of projects.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors of the Riverside Transit Agency certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of said Board of Directors held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RESOLUTION NO. 2011-11

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) FOR CAPITAL OR OPERATING ASSISTANCE FOR THE 2011/2012 FISCAL YEAR

WHEREAS, the Southern California Association of Governments is delegated authority to award transportation assistance for transportation programs and projects;

WHEREAS, the contract for financial assistance may impose certain obligations upon the Applicant, including the provision of the local share of the project costs in the program.

WHEREAS, the Applicant has or will comply with all necessary certifications and assurances for submittal as required by Southern California Association of Governments for the project;

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application on behalf of the Riverside Transit Agency with the Southern California Association of Governments to aid in the financing of capital and operating assistance projects.

2. That said Chief Executive Officer or his designee is authorized to execute and file with such application, amendments, assurances or any other document required by the Southern California Association of Governments.

3. That said Chief Executive Officer or his designee is authorized to furnish such additional information as the Southern California Association of Governments may require in connection with the application for the program of projects.

4. That the Chief Executive Officer or his designee is authorized to execute a grant agreement on behalf of the Riverside Transit Agency with the Southern California Association of Governments for aid in the financing of the capital and operating assistance program of projects.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors of the Riverside Transit Agency certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of said Board of Directors held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RESOLUTION NO. 2011-12

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING
OF A GRANT APPLICATION WITH THE WESTERN
RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) FOR
CAPITAL OR OPERATING ASSISTANCE FOR THE
2011/2012 FISCAL YEAR

WHEREAS, the Western Riverside Council of Governments is delegated authority to award transportation assistance for transportation programs and projects;

WHEREAS, the contract for financial assistance may impose certain obligations upon the Applicant, including the provision of the local share of the project costs in the program.

WHEREAS, the Applicant has or will comply with all necessary certifications and assurances for submittal as required by Western Riverside Council of Governments for the project;

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application on behalf of the Riverside Transit Agency with the Western Riverside Council of Governments to aid in the financing of capital and operating assistance projects.

2. That said Chief Executive Officer or his designee is authorized to execute and file with such application, amendments, assurances or any other document required by the Western Riverside Council of Governments.

3. That said Chief Executive Officer or his designee is authorized to furnish such additional information as the Western Riverside Council of Governments may require in connection with the application for the program of projects.

4. That the Chief Executive Officer or his designee is authorized to execute a grant agreement on behalf of the Riverside Transit Agency with the Western Riverside Council of Governments for aid in the financing of the capital and operating assistance program of projects.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors of the Riverside Transit Agency certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of said Board of Directors held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RESOLUTION NO. 2011-13

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
RIVERSIDE TRANSIT AGENCY AUTHORIZING THE FILING
OF A GRANT APPLICATION WITH THE RIVERSIDE COUNTY
TRANSPORTATION COMMISSION (RCTC) FOR CAPITAL OR
OPERATING ASSISTANCE FOR THE 2011/2012 FISCAL
YEAR

WHEREAS, the Riverside County Transportation Commission is delegated authority to award transportation assistance for transportation programs and projects;

WHEREAS, the contract for financial assistance may impose certain obligations upon the Applicant, including the provision of the local share of the project costs in the program.

WHEREAS, the Applicant has or will comply with all necessary certifications and assurances for submittal as required by Riverside County Transportation Commission for the project;

NOW, THEREFORE, BE IT RESOLVED by the Riverside Transit Agency Board of Directors:

1. That the Chief Executive Officer or his designee is authorized to execute and file an application on behalf of the Riverside Transit Agency with the Riverside County Transportation Commission to aid in the financing of capital and operating assistance projects.

2. That said Chief Executive Officer or his designee is authorized to execute and file with such application, amendments, assurances or any other document required by the Riverside County Transportation Commission.

3. That said Chief Executive Officer or his designee is authorized to furnish such additional information as the Riverside County Transportation Commission may require in connection with the application for the program of projects.

4. That the Chief Executive Officer or his designee is authorized to execute a grant agreement on behalf of the Riverside Transit Agency with the Riverside County Transportation Commission for aid in the financing of the capital and operating assistance program of projects.

RIVERSIDE TRANSIT AGENCY

APPROVED AS TO FORM:

Bob Buster
Chairman of the Board of Directors

Kennard R. Smart, Jr.
Agency General Counsel

CERTIFICATION

The undersigned duly qualified Clerk of the Board of Directors of the Riverside Transit Agency certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of said Board of Directors held on July 28, 2011.

ATTEST:

Natalie Gomez
Clerk of the Board of Directors

RIVERSIDE TRANSIT AGENCY
1825 Third St.
Riverside, CA 92507

July 6, 2011

TO: BOARD ADMINISTRATION AND OPERATIONS COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Vince Rouzaud, Chief Procurement and Logistics Officer
SUBJECT: Authorization to Renew University Pass Revenue Agreement with California Baptist University

Summary: Since FY10, the Agency and California Baptist University (CBU) have partnered in a University Pass (U-Pass) program. This program allows students to utilize their student identification (ID) cards to ride the Agency's fixed-route and CommuterLink buses at a discounted fare which is reimbursed by CBU on a fixed amount per-student basis. The program is part of the Agency's successful U-Pass program originally initiated with the University of California, Riverside.

Since its inception, the CBU U-Pass program has grown in popularity with the Agency continuing to see year-over-year growth in ridership. The following table illustrates the monthly average and total ridership figures since the program began in October 2009.

	Monthly Average	Total
FY10	1,335	14,683
* FY11	2,070	24,847
FY12 (Projected)	2,878	34,536

(*based on ridership data through April)

The U-Pass has encouraged students to use mass transit and has had the added benefit of reducing the number of vehicle trips in and around the CBU campus.

Because the program continues to be popular with students, CBU would like to continue its partnership with the Agency for an additional year. Ridership for the upcoming year is projected to be 2,878 trips per-month or 34,536 trips for the 12 month period.

Fiscal Impact:

Under the U-Pass program, CBU will reimburse the Agency up to \$33,892. These costs include the cost of the Agency's administrative overhead (marketing, accounting and contract administration).

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Authorize staff to renew the U-Pass agreement with Cal Baptist University for the 2011-12 academic school year in an amount that will generate up to \$33,892 in fare revenue.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

July 6, 2011

TO: BOARD ADMINISTRATION AND OPERATIONS COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Jim Kneepkens, Director of Marketing

SUBJECT: Authorization to Work with Member Jurisdictions to Utilize AB 2766 Subvention Funds for Agency Related Commuter Benefit Programs

Summary: Assembly Bill 2766 (AB 2766) was adopted by the State of California in 1990 to provide a revenue source to jurisdictions to reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies. AB 2766 allows collection of an additional \$4 in motor vehicle registration fees to fund air pollution efforts to meet requirements of Federal and State Clean Air Acts. Forty percent of this fee is distributed on a quarterly basis by the South Coast Air Quality Management District (AQMD) to cities and counties located in the South Coast District, based on their percentage of population, to be used to reduce motor vehicle air pollution. Recipients provide annual program and financial information to AQMD to quantify the emission reductions and cost effectiveness of programs implemented with AB 2766 funds.

All jurisdictions in the Agency's service area receive AB 2766 funds to assist with funding of clean air programs. Programs may include synchronization of traffic lights along major arterials to limit idling, purchase of low- or zero-emission hybrid and natural gas vehicles, construction of bike lanes, and alternative fuel fueling stations.

AB2766 funds may also be used to subsidize public transit related programs that promote bus use and reduce vehicle trips. Programs that encourage residents to leave their cars at home and use public transit are strongly encouraged by AQMD. Below are a few public transportation programs that use or have used AB 2766 funds to allow program participants to ride free on any Agency fixed route bus, including CommuterLink express service.

Riverside City Pass

The City Pass program allows all City of Riverside employees to ride free by simply showing their employee ID card. City Pass pricing is based on ridership levels for the program. The City Pass program is estimated to result in nearly 11,000 boardings and provide the Agency with \$14,150 in fare revenue during FY2011. Based on FY2011 ridership and projected increases for FY2012, staff anticipates the City Pass program will generate approximately 12,000 boardings and \$14,880 in fare revenue in FY2012.

Riverside Community College District Go-Pass

At the July 23, 2008 meeting, the Board authorized implementation of a one-year demonstration Riverside Community College District (RCCD) Go-Pass program. This program allowed RCCD students at all three campuses (Moreno Valley, Norco and Riverside) to use their valid student ID cards to ride at no charge from August 21, 2008 through August 22, 2009. This program was funded with \$125,000 through agreements with the cities of Corona, Moreno Valley, Norco, Perris and Riverside and the County of Riverside.

Staff worked with RCCD administration and students to create an on-going program funded by student fees, which passed in April 2010. However, to establish such a program, three important steps had to occur: (1) the state legislature had to enact a bill to allow RCCD to charge all full-time students an equal fee for the program; (2) once the bill became law, the RCCD student body had to vote to impose the transportation fee; and (3) once the fees were approved by the students, the RCCD Board of Trustees had to approve implementation of the program. Unfortunately because of time constraints, all three steps could not be completed in time to have the program in place for the 2009-10 academic year.

Because this timetable would have left a one-year gap with no Go-Pass program, the demonstration program was extended one year to allow the necessary votes and approvals to occur. By April 2010 all three important steps occurred and the campuses voted on whether to implement a 5-year student-funded Go-Pass program. The Riverside and Moreno Valley campuses voted to implement the transportation fee; the Norco campus did not. The first year of the student-funded Go-Pass program began with the 2010 fall semester.

Mount San Jacinto College Go Pass

On August 13, 2009, the Mt. San Jacinto Community College District (MSJC) Board of Trustees endorsed creation of a Go-Pass demonstration program at their campuses during the 2010-11 academic year. The program was funded by the jurisdictions in which the majority of the students reside, including Banning, Beaumont, Canyon Lake, Hemet, Lake Elsinore, Menifee, Murrieta, Perris, San Jacinto, Temecula and Wildomar and the County of Riverside. Jurisdictions paid proportional amounts according to the student population distribution by zip code as supplied by MSJC. The demonstration program ends on August 19, 2011.

Ridership under the demonstration project was an immediate success with ridership averaging over 17,000 boardings per month, with a high of 23,404 boardings in March 2011.

During the week of April 10, 2011, MSJC students voted to implement a transportation fee for the next five years to continue the free-ride program. The Board of Trustees approved the implementation and the new begins with the Fall 2011 semester.

Moreno Valley/Perris Transportation NOW Air Aware Art Contest

In June 2009 the City of Moreno Valley awarded the Moreno Valley/Perris Transportation NOW (T-NOW) \$5,000 from their AB 2766 funds for the T-NOW Air Aware Art project. The funds were used to develop a transit-related educational program. The purpose of the project was to promote public transportation and heighten awareness of bus use among middle school students in Moreno Valley and Perris. T-NOW focused on encouraging middle school students to consider riding RTA buses to help reduce parent-provided automobile trips to get them to school, shopping, movies and other social events.

T-NOW sponsored three Air Aware art contests for local middle schools. The first Air Aware contest was held in September 2009, the second in April 2010, and the third in May 2011.

As part of the project, students rode the bus for seven days and then created art projects that displayed the benefits of utilizing buses as a means of reducing emissions. Each student received an RTA 7-Day bus pass to ride RTA's local fixed route buses for free. Each entrant then created original artwork that shows the advantages of riding RTA's eco-friendly buses. Art submissions included visual artwork, three dimensional pop-up artwork, sculpture and video. In each contest, the winners received gift

certificates to the Moreno Valley Mall valued between \$50 and \$250 along with RTA bus passes and other donated items.

Riverside Go Transit Bus Pass Subsidy

On September 22, 2009, the Riverside City Council approved Riverside Go Transit, a bus pass subsidy program for residents of the City of Riverside (City). Using AB 2766 funds, the City purchases bus passes from the RTA which are then subsidized and sold to City residents at a discount up to 30%.

Passes are purchased from RTA and sold in accordance with the standard RTA Pass Sales Agreement (Agreement). The Agreement authorizes the City to sell RTA bus passes directly to residents, and provides a 5% commission to the City for all passes sold. The commission, coupled with the City's contribution, reduces the full retail price of 30-day passes by 30% and 7-day passes by 20%. Subsidy levels are weighted to encourage the purchase of longer-term passes.

Using ridership estimates in Riverside provided by RTA and assuming 50% of riders would purchase subsidized bus passes, the program's initial budget was \$160,000 per fiscal year. Since the program was implemented, sales of passes have grown aggressively every month. In January 2010, the City sold a total of 178 bus passes. In December 2010 the City sold 5,051 passes. For the entire 2010 calendar year, the City sold 27,494 passes with a retail value of \$866,539.

Corona Cruiser Bus Pass Subsidy

The City of Corona operates their own municipal transit system, Corona Cruiser. Similar to the Riverside Go Transit program, Corona Cruiser offers discounted bus passes to bus riders and subsidizes the difference with AB 2766 funds. The Corona Cruiser Multi-Day Pass Incentive Program is available to any Corona Cruiser customer regardless of home address.

The Corona Cruiser Program began July 5, 2010 and was originally funded with \$5,000. Because of the increase in the number of passes sold, the City anticipates it will actually use \$8,000 this year. The program reduces the full retail price of 30-day and 15-day passes by 30% The City budgeted an additional \$8,000 next fiscal year and sees this program continuing for the foreseeable future.

New Program Development

Agency staff is available to work with staff from each jurisdiction to create, develop and implement similar or new programs using AB 2766 funds. Programs like the ones discussed above can easily be adopted into programs that benefit county and city employees and residents, senior centers, college students, as well as the general riding public.

Fiscal Impact:

No budget is requested at this time. Staff time will be required to work with each jurisdiction to explore, develop and implement programs.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Authorize staff to work with member jurisdictions to encourage utilization of AB 2766 subvention funds for agency related commuter benefit programs.