



April 4, 2018
2:00 p.m.

AGENDA

**Board Budget and Finance Committee Meeting
Riverside Transit Agency – Board Room
1825 Third Street
Riverside, CA 92507**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Riverside Transit Agency Board of Directors during the meeting, should contact the Riverside Transit Agency Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable the Riverside Transit Agency to make reasonable arrangements to assure accessibility or language assistance for this meeting.

Agenda item descriptions are intended to provide members of the public a general summary of business to be conducted or discussed. Posting of any recommended action on an agenda item does not indicate what action will be taken. The Board of Directors may take any action it believes is appropriate on the agenda item and is not limited in any way by the notice of any recommendation.

All documents related to any agenda item are available for public inspection at www.riversidetransit.com or through the Clerk of the Board's office at the Riverside Transit Agency, 1825 Third Street, Riverside, CA 92507.

ITEM

RECOMMENDATION

- 1. CALL TO ORDER**
- 2. SELF-INTRODUCTIONS**

ITEM

RECOMMENDATION

3. PUBLIC COMMENTS – NON-AGENDA ITEMS

RECEIVE COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. APPROVAL OF MINUTES – MARCH 7, 2018 COMMITTEE MEETING (P.3)

APPROVE

5. CASH FLOW PROJECTIONS (P.7)

RECEIVE AND FILE

6. AUTHORIZATION TO AWARD AGREEMENT NO. 18-009 TO ICOLOR PRINTING AND MAILING, INC. FOR THE PRINTING OF THE AGENCY'S RIDE GUIDE BOOKLETS (P.9)

APPROVE

7. AUTHORIZATION TO AWARD A CONTRACT TO A-Z BUS SALES, INC. FOR 37 GLAVAL ENTOURAGE 28-PASSENGER VEHICLES (P.11)

APPROVE

8. AUTHORIZATION TO AWARD AGREEMENT NO. 18-008 TO ENVIRONMENTAL CONSTRUCTION, INC. FOR THE PROMENADE MALL BUS STOP EXPANSION PROJECT (P.14)

APPROVE

9. BOARD MEMBER COMMENTS

10. ANNOUNCEMENTS

11. NEXT MEETING

Wednesday, May 2, 2018, 2:00 p.m.
Riverside Transit Agency
1825 Third Street
Riverside, CA 92507

12. MEETING ADJOURNMENT

RTA BOARD BUDGET AND FINANCE COMMITTEE MEETING
Minutes
March 7, 2018

1. **CALL TO ORDER**

Committee Chair Berwin Hanna called the Board Budget and Finance Committee meeting to order at 2:01 p.m., on March 7, 2018, in the RTA Board Room.

2. **SELF INTRODUCTIONS**

Self-introductions of those in attendance took place.

Committee Members Attending

1. Berwin Hanna, City of Norco
2. Linda Molina, City of Calimesa
3. Dawn Haggerty, City of Canyon Lake
4. Dick Haley, City of Corona
5. Linda Krupa, City of Hemet
6. Anthony Kelly Jr., City of Jurupa Valley
7. Maryann Edwards, City of Temecula
8. ¹Jeff Comerchero, County of Riverside, District III
9. ²Barry Busch, County of Riverside, District V

Committee Members Absent

1. John Tavaglione, County of Riverside, District II

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Tammi Ford, Clerk of the Board of Directors
3. Tom Franklin, Chief Operating Officer
4. Craig Fajnor, Chief Financial Officer
5. Vince Rouzaud, Chief Procurement and Logistics Officer
6. Laura Camacho, Chief Administrative Services Officer
7. Rohan Kuruppu, Director of Planning
8. Adam Chavez, Director of Maintenance
9. Jim Kneepkens, Director of Marketing
10. Rick Majors, Director of Risk Management
11. Natalie Zaragoza, Director of Contracts
12. Rick Kaczerowski, Director of Information Technologies
13. Brad Weaver, Media and Public Relations Manager
14. Eric Ustation, Government Affairs Manager

¹Alternate for Chuck Washington, County of Riverside, District III

²Alternate for Marion Ashley, County of Riverside, District V

15. Melissa Blankenship, Contracts Manager
16. Stephanie Sirls, Contract Operations Manager
17. Lisa Almilli, Mobility Manager
18. Tim Porterfield, IT Technician

3. **PUBLIC COMMENTS – NON-AGENDA ITEMS**

None.

4. **APPROVAL OF MINUTES – FEBRUARY 7, 2018 COMMITTEE MEETING**

M/S/C (HALEY/KRUPA) approving the February 7, 2018 committee meeting minutes.

The motion carried unanimously.

Director Anthony Kelly, Jr. arrived to the meeting at 2:03 p.m.

5. **CASH FLOW PROJECTIONS**

Mr. Fajnor presented the cash flow projections which were received and filed.

6. **QUARTERLY CAPITAL STATUS**

Mr. Fajnor presented the quarterly capital status which was received and filed.

7. **QUARTERLY NATURAL GAS PROCUREMENT STATUS REPORT**

Mr. Fajnor presented the quarterly natural gas procurement status report.

8. **AUTHORIZATION TO AWARD AGREEMENT NO. 18-001 TO REGENCY – PACIFIC DEVELOPMENT CORPORATION FOR CONSTRUCTION OF THE RIVERSIDE BUS WAS ROOF PROJECT**

M/S/C (COMERCHERO/EDWARDS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award Agreement No. 18-001 to Regency – Pacific Development Corporation for construction of the Riverside Bus Wash Roof Project in the amount of \$165,800 with a five-percent contingency of \$8,290 for a total project budget amount of \$174,090.

The motion carried unanimously.

9. **AUTHORIZATION TO AWARD AGREEMENT NO. 17-067 TO BURNHAM BENEFITS INSURANCE SERVICES FOR MEDICAL BROKERAGE SERVICES**

M/S/C (MOLINA/KRUPA) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award Agreement No. 17-067 to Burnham Benefits Insurance Services for medical brokerage services for an initial two-year base period with three, one-year options. Based on their commission rates, staff estimates the commission for their services will be approximately \$91,000 to \$95,000 annually.

The motion carried unanimously.

10. **AUTHORIZATION TO AWARD AGREEMENT 17-050 TO NETWORK PARATRANSIT SERVICES INC. FOR TAXI OVERFLOW SERVICES**

M/S/C (COMERCHERO/EDWARDS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to enter into Agreement No. 17-050 with Network Paratransit Services, Inc. for Taxi Overflow Services for a three-year base period with two one-year options in an amount not-to-exceed \$3,207,522.

The motion carried unanimously.

11. **AUTHORIZATION TO AWARD AGREEMENT NO. 17-070 TO ABSOLUTE INTERNATIONAL SECURITY FOR SECURITY GUARD SERVICES**

M/S/C (MOLINA/KRUPA) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to enter into Agreement No. 17-070 with Absolute International Security, for security guard services for a three-year base period with two, one-year options in an amount not-to-exceed \$4,257,561.16 which includes a five percent contingency of \$202,741.

The motion carried unanimously.

12. **BOARD MEMBER COMMENTS**

Board member comments were made by Director Linda Molina.

13. **ANNOUNCEMENTS**

Announcements were made by Larry Rubio.

14. **NEXT MEETING**

Wednesday, April 4, 2018
2:00 p.m.
Riverside Transit Agency
Board Room
1825 Third Street
Riverside, CA 92507

15. **MEETING ADJOURNMENT**

The meeting was adjourned at 2:50 p.m.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

April 4, 2018

TO: BOARD BUDGET AND FINANCE COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Craig Fajnor, Chief Financial Officer
SUBJECT: Cash Flow Projections

Summary: The Agency develops cash flow projections for the entire fiscal year representing weekly increments. Due to the size of the report, it is difficult to portray the entire fiscal year.

The attached report represents actual cash performance through late March with projections through May. This reporting period covers the first eleven months of FY18.

There are no cash flow issues anticipated during this reporting period, nor the remainder of the fiscal year. The Agency's initial FY18 Federal 5307 grant was awarded and staff will be drawing over \$9 million the week of April 6.

The Riverside County Transportation Commission's (RCTC) Budget and Implementation Committee unanimously approved staff's request to provide an advance of Local Transportation Funds (LTF) if federal funds would not be available. With the noted action above, staff will contact RCTC and let them know that the full Commission approval slated for April will no longer be required.

Recommendation:

Receive and file.

**Riverside Transit Agency
FY18 Cash Flow Projection**

General Account	Actual										
	3/23/2018	3/30/2018	4/6/2018	4/13/2018	4/20/2018	4/27/2018	5/4/2018	5/11/2018	5/18/2018	5/25/2018	6/1/2018
Est. Cash, Beg Balance (Book)	239,488	294,909	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Receipts:											
LTF Operating - recurring		4,210,068								59,407	
LTF OPEB											
FET Credit											
RIN's Credit		40,000				40,000				40,000	
LCFS											75,000
CalPERS CERBT Disbursement					91,911				85,000		
Farebox	165,427	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000
Total Other Farebox	138,940	335,497	77,857	112,139	95,027	302,133	60,966	180,450	25,530	63,300	44,498
Total Other Local	5,169	5,000	5,000	5,000	5,000	10,464	5,000	5,000	9,500	5,000	10,464
FTA Operating		100,000	9,790,000	24,290		100,000		26,000	1,080,000		100,000
Capital - Local, State								200,000			
Echo - FTA Capital	137,989	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Transfer from Investment to Gen Acct.	66,471			922,572	116,567	666,403	3,218,899	967,550	76,086	951,293	3,054,903
Disbursements:											
Payroll = Net+Tax	(3,739)	(985,000)		(985,000)		(985,000)		(985,000)		(985,000)	
A/P Wires	(207,967)	(14,000)	(3,334,865)	(14,000)	(243,505)	(69,000)	(3,219,865)	(129,000)	(243,505)	(69,000)	(3,219,865)
A/P Checks	(180,628)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)
Capital Expenditures	(66,242)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)
Transfer to Investment from Gen Acct.		(3,871,474)	(6,472,992)						(1,167,611)		
Transfer to OPEB Trust Acct.											
Actual Ending Book Balance / Targeted Minimum Balance	294,909	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000

LAIF Account:

Beginning balance	106,134	106,134	106,134	106,134	106,479	106,479	106,479	106,479	106,479	106,479	106,479
Quarterly Interest Income				345							
Transfers to/from Gen Acct.	-	-	-	-	-	-	-	-	-	-	-
Ending balance	106,134	106,134	106,134	106,479	106,479	106,479	106,479	106,479	106,479	106,479	106,479

County Pool Account:

Beginning balance	1,035,513	1,035,513	1,035,513	1,036,522	1,036,522	1,036,522	1,036,522	1,036,522	1,036,522	1,036,522	1,036,522
Quarterly Interest Income			1,009								
Transfers to/from Gen Acct.	-	-	-	-	-	-	-	-	-	-	-
Ending balance	1,035,513	1,035,513	1,036,522	1,036,522	1,036,522	1,036,522	1,036,522	1,036,522	1,036,522	1,036,522	1,036,522

CalTrust Account:

Beginning balance	48,595,874	48,529,403	52,400,877	58,859,904	58,013,418	57,896,851	57,230,448	54,007,934	53,040,384	54,131,909	53,180,616
Quarterly Interest Income			62,120				72,471				
Transfers to/from Gen Acct.	(66,471)	3,871,474	6,396,907	(846,486)	(116,567)	(666,403)	(3,294,985)	(967,550)	1,091,525	(951,293)	(3,054,903)
Ending balance	48,529,403	52,400,877	58,859,904	58,013,418	57,896,851	57,230,448	54,007,934	53,040,384	54,131,909	53,180,616	50,125,712

<i>Deferred Revenue Capital >>></i>	37,893,990	37,893,990	37,864,122	37,864,122	37,864,122	37,864,122	37,834,150	37,834,150	37,958,065	37,958,065	37,881,979
<i>OPEB Trust Funding >></i>	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
<i>Available for Operating >>></i>	10,571,969	14,198,534	20,688,439	19,842,297	19,725,730	19,059,327	15,866,785	14,899,235	15,866,845	14,915,552	11,936,735
<i>Restricted</i>	39,393,990	39,393,990	39,364,122	39,364,122	39,364,122	39,364,122	39,334,150	39,334,150	39,458,065	39,458,065	39,381,979
<i>Available for Operating</i>	10,571,969	14,198,534	20,688,439	19,842,297	19,725,730	19,059,327	15,866,785	14,899,235	15,866,845	14,915,552	11,936,735
Avg Operating expenses per month =>	6,800,000	6,800,000	6,800,001	6,800,002	6,800,003	6,800,004	6,800,005	6,800,006	6,800,007	6,800,008	6,800,009
No. of months Oper Cash On Hand =>	1.55	2.09	3.04	2.92	2.90	2.80	2.33	2.19	2.33	2.19	1.76

RIVERSIDE TRANSIT AGENCY
1825 Third St.
Riverside, CA 92507

April 4, 2018

TO: BOARD BUDGET AND FINANCE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Vince Rouzaud, Chief Procurement and Logistics Officer

SUBJECT: Authorization to Award Agreement No. 18-009 to iColor Printing and Mailing, Inc. for the Printing of the Agency's Ride Guide Booklets

Summary: The Ride Guide is a printed booklet provided by the Agency to its customers covering topics such as how to ride the bus, where to purchase bus passes, points of interest within the county, connections to other transit agencies, and maps and timetables for each route. The Ride Guide is published three (3) times each year (January, May and September) in lots of approximately 115,000 copies per printing. The current agreement with Trend Offset Printing Services, Inc. will expire June 30, 2018.

On January 22, 2018, staff issued Invitation for Bid (IFB) 18-009. The IFB was publicly advertised in a newspaper of general circulation and a notice was posted on the Agency's website along with a copy of the IFB document. The Agency also sent notices of the contracting opportunity to the Chambers' of Commerce of those cities that are members of the Joint Powers Agreement. On February 13, 2018 the Agency received bids from the following four vendors:

- Advantage; Anaheim, CA
- iColor Printing and Mailing, Inc.; Los Angeles, CA
- Publication Printers Corp.; Denver, CO
- Trend Offset Printing; Los Alamitos, CA

In addition, the Agency also received four "no bid" responses from the following vendors:

- Advanced Web Offset; Vista, CA
- AZ Litho; Tucson, AZ

- Creative Color Printing, Inc.; Corona, CA
- Western Web Commercial Printing; Sioux Falls, SD

The bids were reviewed by staff to ensure compliance with the requirements of the IFB. The following is a summary of the bids received:

Firm Name	Base Year	Opt. Year 1	Total Amount
iColor Printing Los Angeles, CA	\$98,325.22	\$100,119.60	\$198,444.82
Advantage Anaheim, CA	\$107,052.39	\$107,052.39	\$214,104.78
Trend Offset Printing Los Alamitos, CA	\$109,834.28	\$112,030.95	\$221,865.23
Publications Printers Corp. Denver, CO	\$113,476.02	\$117,447.66	\$230,923.68

Based on the above pricing, staff recommends awarding a one-year agreement with a one-year option to iColor Printing and Mailing, Inc., the lowest responsive and responsible bidder. If approved, the total amount for the potential two-year agreement would be \$198,444.82.

Staff also recommends including a five percent contingency of \$9,922.24 which, if needed, would be utilized for additional print quantities and/or pages due to service expansion. Such use would be subject to a future change order or amendment to the proposed agreement if needed.

Fiscal Impact:

If approved, funding for the first years' service will be included in the Agency's upcoming FY19 operating budget and Short Range Transit Plan (SRTP). Funding for future years will be requested in future year budget requests.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award Agreement No. 18-009 to iColor Printing and Mailing, Inc. for printing of Ride Guide booklets for a one-year base period, with a one-year option in the amount of \$198,444.82 with a five percent contingency of \$9,922.24 for a total project budget amount of \$208,367.06

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

April 4, 2018

TO: BOARD BUDGET AND FINANCE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Vince Rouzaud, Chief Procurement and Logistics Officer

SUBJECT: Authorization to Award a Contract to A-Z Bus Sales, Inc. for 37 Glaval Entourage 28-Passenger Vehicles

Summary: Staff is requesting authorization to award a contract to A-Z Bus Sales, Inc., for a quantity of 37 Glaval Entourage replacement vehicles for use in the Agency's fixed-route and CommuterLink operations. These new vehicles will replace those that have exceeded their useful service life based on accumulated mileage as defined by the Federal Transit Administration (FTA).

As a member of the California Association for Coordinated Transportation (CalACT), the Agency has access to purchase a variety of transit vehicles from the CalACT/Morongo Basin Transit Authority Purchasing Cooperative Agreement (Cooperative Agreement). The Cooperative Agreement provides a federal and California State compliant purchasing solution that offers a variety of ADA compliant vehicles at competitive prices. The vehicle identified for this procurement is a Glaval Entourage manufactured by Glaval Bus and sold through their local distributor A-Z Bus Sales, Inc.

The Cooperative Agreement enables agencies within the State of California to purchase vehicles at a more competitive price than if it attempted to purchase these vehicles independently. The FTA (Best Practices Procurement Manual Section 4.7.2.2) encourages grantees to consider combining efforts in their procurements to obtain better pricing through larger volume purchases. The Cooperative Agreement meets all FTA third-party procurement guidelines.

Of the 37 vehicles purchased, 30 will be used in local fixed-route service and seven vehicles will be used for CommuterLink service. The per-vehicle price for the fixed route version is \$185,170.11. The per-vehicle price for the CommuterLink version is slightly higher at \$185,845.11 as it comes equipped with upgraded seats, interior luggage rack, and a more elaborate exterior paint scheme.

The Glaval Entourage seats up to 28-passengers and is equipped with two wheelchair positions. These vehicles meet the American with Disabilities Act (ADA) regulations and comply with the South Coast Air Quality Management District's (SCAQMD) Rule 1196 governing heavy duty public fleet vehicles. These vehicles operate on Compressed Natural Gas (CNG) fuel and are certified by the California Air Resources Board (CARB) as meeting all applicable California and local Riverside County Transportation Commission (RCTC) emission regulations.

If approved by the Board, staff anticipates the new vehicles can be delivered starting in January of 2019.

Fiscal Impact:

Under the Cooperative Agreement, the per-vehicle pricing is as follows:

Description	Quantity	Unit Cost	Amount
CommuterLink	7	\$185,845.11	\$1,300,915.77
Fixed Route	30	\$185,170.11	\$5,555,103.30
Sales Tax			\$556,205.13
CalACT Fee			\$20,000.00
Total *			\$7,432,224.20

* Does not include the below discussed 2.5 percent contingency

The above cost includes the base vehicle, operational equipment as installed on Agency vehicles (Mobileview, Clever Devices pre-wire), sales tax, delivery and the CalACT procurement fee.

Staff recommends the agreement include a 2.5 percent contingency amount of \$185,805.60 for technical changes, modifications or upgrades that may be required prior to production.

This procurement is fully funded with a combination of Federal Administration Section 5307 funds and State Transit Assistance (STA) funds as shown below:

Funding Source			
FTA Section 5307	STA	Other	Total
\$5,414,309.52	\$2,081,754.91	\$121,965.37	\$7,618,029.80

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award a contract to A-Z Bus Sales, Inc., for the purchase of 37 Glaval Entourage vehicles in an amount not to exceed \$7,618,029.80 which includes a 2.5 percent contingency.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

April 4, 2018

TO: BOARD BUDGET AND FINANCE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Vince Rouzaud, Chief Procurement and Logistics Officer

SUBJECT: Authorization to Award Agreement No. 18-008 to Environmental Construction, Inc. for the Promenade Mall Bus Stop Expansion Project

Summary: The Promenade Mall in the City of Temecula has been a significant regional destination and transfer point for Agency buses since the late 1990's. This location is served by six bus routes, two local regional routes and four commuter routes. Because service has expanded over the years, the existing stop can no longer accommodate the Agency's current needs let alone any future growth.

The existing bus stop, with a capacity to accommodate two mid-size buses or three small-size buses, is currently served by routes 55, 79, 202, 206, 208, and 217. The space constraints at the existing bus stop make frequency improvements and timed transfer connections challenging. In addition to several accessibility concerns, this capacity constraint is limiting the Agency's ability to fully implement the recommendations of the 10-Year Operating Plan that was approved previously as part of the Comprehensive Operational Analysis (COA).

Recognizing the value and the need for quality transit services, the Agency and the Mall property owner, Temecula Towne Center Associates, LLC (TTCA), in partnership with the City of Temecula, completed a conceptual plan for building a Mobility Hub at this location, located on Ring Road and adjacent to the Mall's East Parking Garage. The conceptual plan was endorsed by the Temecula City Council's Mall Subcommittee, by TTCA and the Agency's Board of Directors on June 25, 2015.

In March 2017, the Board authorized staff to enter into an MOU with TTCA to define each party's roles and responsibilities throughout the engineering, construction, operation and maintenance phases. In April 2017, the Agency's Board also approved Agreement 17-002 with Kimley-Horn and Associates, Inc. to provide Architectural and Engineering

services and construction management oversight during the construction phase of the project.

Overall, the new Mobility Hub will improve passenger amenities through the installation of shelters, benches, trash receptacles, security lighting, etc. The selected landscape treatments and building materials will blend nicely with the current architecture of the Mall. The improvements will add value to the overall customer experience while improving transit operations and access to other alternative modes of transportation.

The next step for this project was to solicit bids from qualified contractors for the construction phase of the project. The contractor will provide and install, shelters, benches and other associated amenities, as well as civil work and hardscape enhancements associated with the project. The proposed improvements consist of the following:

- increase the current vehicle capacity from two to three small and mid-size buses up to four to six small and mid-size buses,
- widen nearby sidewalk areas to improve accessibility,
- add a new sidewalk to connect the bus stop to the northeast area of the mall,
- increase the number of shelters and benches from one to five,
- add improved lighting within the project area, and
- add a new bus stop at the south entrance of the mall to accommodate community shuttles, local privately operated shuttles and Agency Dial-a-Ride buses.

On February 2, 2018, staff issued Invitation for Bid (IFB) No. 18-008. The procurement was publicly advertised in a newspaper of general circulation and a notice was posted on the Agency’s website along with a copy of the IFB document. In addition, the Agency sent notices of the contracting opportunity to the Chambers’ of Commerce of those cities that are members of the Joint Powers Agreement.

On March 19, 2018, the Agency received bids from the following vendors:

Firm Name	Bid Amount
Environmental Construction, Inc., Woodland Hills, CA	\$2,935,361.00
AP Construction, Inc., Gardena, CA	\$3,280,653.20

In addition, the Agency also received two “no bid” responses from the following vendors:

- ND Construction Co., Anaheim, CA
- Two Brothers Construction, Buena Park, CA

Staff reviewed the low bidder’s submittal to ensure compliance with the requirements of the IFB. Based on a thorough review, staff recommends awarding a contract to Environmental Construction, Inc., the lowest responsive and responsible bidder.

In addition to the base bid amount, staff is also recommending the contract include a ten-percent contingency of \$293,536.10 to be utilized in the event of unforeseen circumstances. Such use would be subject to a future change order or amendment to the proposed contract if necessary.

Fiscal Impact:

Sufficient funds to cover this request are included in the Agency’s Board approved Capital Budget. The funding profile is shown below:

Federal Section 5307	Federal Section 5339	STA	Prop 1B	TUMF	Total
\$439,226.34	\$839,986.33	\$319,803.17	\$11,384.25	\$1,618,497.01	\$3,228,897.10

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award Agreement No. 18-008 to Environmental Construction, Inc. for the Promenade Mall Bus Stop Expansion Project in the amount of \$2,935,361 with a ten-percent contingency of \$293,536.10 for a total not-to-exceed project amount of \$3,228,897.10.