



**BOARD BUDGET AND FINANCE COMMITTEE MEETING  
WEDNESDAY, OCTOBER 3, 2:00 P.M.  
RIVERSIDE TRANSIT AGENCY BOARD ROOM  
1825 THIRD STREET  
RIVERSIDE, CA 92507**

1. **CALL TO ORDER**
2. **SELF-INTRODUCTIONS**
3. **PUBLIC COMMENTS– NON-AGENDA ITEMS** **RECEIVE COMMENTS**  
Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person’s presentation is limited to a maximum of three (3) minutes
4. [APPROVAL OF MINUTES – SEPTEMBER 10, 2012 COMMITTEE MEETING \(P.3\)](#) **APPROVE**
5. [CASH FLOW PROJECTIONS \(P.6\)](#) **RECEIVE AND FILE**
6. [ANNUAL REPORT FOR PUBLIC AGENCIES SELF-INSURED FOR WORKERS’ COMPENSATION BENEFITS \(P.8\)](#) **APPROVE**
7. [AUTHORIZATION TO AMEND THE TRANSPORTATION UNIFORM MITIGATION FEE \(TUMF\) TRANSPORTATION IMPROVEMENT PROGRAM \(TIP\) AND PROGRAM OF PROJECTS \(POP\) FOR FISCAL YEAR 2012 \(FY12\) THROUGH FY16 TO RE-ALLOCATE TUMF FUNDING FROM THE RIVERSIDE TRANSIT CENTER PROJECT TO THE TWIN CITIES TRANSIT CENTER PROJECT; AND, AUTHORIZE STAFF TO WORK WITH THE RIVERSIDE COUNTY TRANSPORTATION COMMISSION \(RCTC\) TO AMEND THE FY13 CAPITAL BUDGET AND SHORT RANGE TRANSIT PLAN \(SRTP\) \(P.11\)](#) **APPROVE**

*Any person with a disability who requires a modification or accommodation in order to participate in this meeting or any person with limited English proficiency (LEP) who requires language assistance to communicate with the RTA Board during the meeting should contact the RTA Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable RTA to make reasonable arrangements to assure accessibility or language assistance for this meeting.*

*Agenda related writings or documents provided to the Board of Directors are available for public inspection in the office of the Clerk of the Board and at the reception desk while the meeting is in session.*

8. [AUTHORIZATION TO ENTER INTO AGREEMENT NO. 12-024 WITH PSOMAS FOR THE TWIN CITIES TRANSIT CENTER SITE FEASIBILITY STUDY \(P.14\)](#)

APPROVE

9. BOARD MEMBER COMMENTS AND REMARKS

10. OTHER BUSINESS

11. NEXT MEETING

Board Budget and Finance Committee Meeting  
Wednesday, November 7, 2012  
2:00 p.m.  
RTA Headquarters  
1825 Third Street  
Riverside, CA 92507

12. ADJOURN

RTA BOARD BUDGET AND FINANCE COMMITTEE MEETING  
Minutes  
September 10, 2012

1. CALL TO ORDER:

Committee Vice-Chair Joanne Evans called the Board Budget and Finance Committee meeting to order at 2:00 p.m., on September 10, 2012, in the RTA Board Room.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

Board Committee Members Present:

1. Committee Vice-Chair, Joanne Evans, City of Perris, Mayor Pro Tem
2. Chairman of the Board, Doug McAllister, City of Murrieta, Mayor
3. Director Barry Talbot, City of Canyon Lake, Councilmember
4. Director Frank Johnston, City of Jurupa Valley, Councilmember
5. Director Wallace Edgerton, City of Menifee, Councilmember
6. Director Andy Melendrez, City of Riverside, Councilmember
7. Director Andrew Kotyuk, City of San Jacinto, Mayor
8. Alternate Ron Roberts, County of Riverside, District III
9. Alternate Jaime Hurtado, County of Riverside, District V

RTA Staff:

1. Larry Rubio, Chief Executive Officer
2. Tom Franklin, Chief Operating Officer
3. Craig Fajnor, Chief Financial Officer
4. Vince Rouzaud, Chief Procurement and Logistics Officer
5. Jim Kneepkens, Director of Marketing
6. Eric Ustation, Government Affairs Representative
7. Gordon Robinson, Director of Planning
8. Brad Weaver, Marketing Manager
9. Laura Murillo, Director of Human Resources
10. Natalie Gomez, Clerk of the Board
11. Virginia Werly, Contract Operations Manager
12. Natalie Zaragoza, Contracts Manager
13. Rick Kaczerowski, Director of Information Technologies
14. Bob Bach, Director of Maintenance

Other Attendees:

None.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES JULY 11, 2012, COMMITTEE MEETING:  
M/S/C (TALBOT/MELENDREZ) approving the July 11, 2012, Committee meeting minutes. The motion carried unanimously.

5. QUARTERLY CAPITAL STATUS

Mr. Fajnor presented the Quarterly Capital Status.

6. QUARTERLY INVESTMENT REPORT

Mr. Fajnor presented the Quarterly Investment Report.

7. CASH FLOW PROJECTIONS

Mr. Fajnor presented the Cash Flow Projections.

8. AUTHORIZATION TO AWARD A CONTRACT TO CREATIVE BUS SALES, INC. FOR 38 GOSHEN COACH GCII PARATRANSIT VEHICLES

M/S/C (EDGERTON/KOTYUK) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award a contract to Creative Bus Sales, Inc., for a quantity of 38 Goshen Coach GCII Paratransit vehicles in an amount that shall not exceed \$2,527,997.50; and, authorize staff to issue a purchase order to CalACT/MBTA in the not-to-exceed amount of \$20,000 to cover the vehicle procurement fee.

The motion carried with eight affirmative votes and one abstention (MELENDREZ).

9. AUTHORIZATION TO AWARD A CONTRACT TO GILLIG, LLC TO PURCHASE 97 LOW-FLOOR, 40-FOOT REVENUE TRANSIT BUSES, WITH AN OPTION TO PURCHASE 48 ADDITIONAL BUSES

M/S/C (JOHNSTON/MELENDREZ) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award a contract to Gillig, LLC, for a quantity of 97 low floor, 40-foot revenue transit buses in an amount that shall not exceed \$51,790,321.14 with an option to purchase up to 48 additional vehicles over a four-year period.
- Authorize staff to include a \$250,000 contingency amount for technical changes, modifications and upgrades that may be required prior to production.

10. BOARD MEMBER COMMENTS AND REMARKS

Director Edgerton commented that he has served on many boards and commissions and has never been in an organization that runs as smoothly as RTA thanks to the CEO and Staff. He conveyed his appreciation to Chairman McAllister for a job well done.

Committee Vice-Chair Evans commented that she has learned so much since sitting on the Board the past four years and was thankful to RTA and the Board.

11. OTHER BUSINESS

Mr. Rubio congratulated Mr. Kneepkens and the Marketing Department for winning an APTA AdWheel award for one of RTA's billboard campaigns. Grand prize winner will be announced in October.

Mr. Rubio announced a tentative agreement had been reached with the Mechanics and Bus Drivers Union. Details will be presented at the Board meeting on September 27 in Closed Session.

12. NEXT MEETING

Board Budget and Finance Committee Meeting  
Wednesday, October 3, 2012  
2:00 p.m.  
RTA Headquarters  
1825 Third Street  
Riverside, CA 92507

13. ADJOURN

The meeting adjourned at 3:02 p.m.

RIVERSIDE TRANSIT AGENCY  
1825 Third Street  
Riverside, CA 92507

October 3, 2012

TO: BOARD BUDGET AND FINANCE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Craig Fajnor, Chief Financial Officer

SUBJECT: Cash Flow Projections

Summary: The Agency develops cash flow projections for the entire fiscal year representing weekly increments. Due to the size of the report, it is difficult to portray the entire fiscal year.

The attached report represents actual cash performance through mid-September 2012 with projections through November 2012 – encompassing the first five months of the FY13. No cash flow issues are anticipated during this reporting period.

Recommendation:

Receive and file.

**Riverside Transit Agency  
FY13 Cash Flow Projection**

	Actual											
1	General Account	9/21/2012	9/28/2012	10/5/2012	10/12/2012	10/19/2012	10/26/2012	11/2/2012	11/9/2012	11/16/2012	11/23/2012	11/30/2012
2	Est. Cash, Beg Balance (Book)	(102,977)	(204,788)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
3	<b>Receipts:</b>											
4	LTF Operating - recurring		3,143,241				3,143,241				3,143,241	
5	LTF GASB 43/45		116,667				116,667				116,667	
6	CalPERS CERBT Receipt	78,566					81,821					80,000
7	Farebox	241,535	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000
8	Total Other Farebox	16,359	63,140	12,994	17,847	279,133	88,165	160,184	3,743	279,572		9,285
9	Total Other Local	(78)	25,000	1,000	1,000	4,750	1,000	25,000	1,000	1,000	1,000	25,000
10	FTA Operating		379,470		947,613				887,000	426,208		
11	Capital - Local, State		15,000	405,118	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
12	Echo - FTA Capital	1,566,481	30,438	50,000	50,000	50,000	50,000	50,000	50,000	50,000	825,000	50,000
13	Transfer from Investment to Gen Acct.	2,500,000		2,047,888		520,617		656,816	2,503,657			727,715
14	<b>Disbursements:</b>											
15	Payroll = Net+Tax	(577,650)		(670,000)		(615,000)		(615,000)		(615,000)		(615,000)
16	A/P Wires	(12,188)	(368,338)	(1,727,000)	(144,200)	(134,500)	(250,400)	(172,000)	(1,840,400)	(22,000)	(250,400)	(172,000)
17	A/P Checks	(154,642)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)
18	Capital Expenditures	(2,060,194)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(1,575,000)	(75,000)	(75,000)	(75,000)
19	Transfer to GASB Trust Acct.											
20	Actual Ending Book Balance / Targeted Minimum Balance	(204,788)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000

21 **LAIF Account:**

22	Beginning balance	4,500,000	3,700,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
23	Quarterly Interest Income					2,441						
24	Transfers to/from Gen Acct.	(800,000)	3,029,828	(2,047,888)	767,260	(520,617)	3,125,493	(656,816)	(2,503,657)	14,780	3,730,507	(727,715)
25	Transfers to/from County Pool	-	(3,729,828)	2,047,888	(767,260)	518,177	(3,125,493)	656,816	2,503,657	(14,780)	(3,730,507)	727,715
26	Ending balance	3,700,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000

27 **County Pool Account:**

28	Beginning balance	31,013,085	31,013,085	34,742,913	32,706,870	33,474,130	32,955,953	36,081,447	35,424,631	32,920,974	32,947,598	36,678,106
29	Quarterly Interest Income			11,845						11,845		
30	Transfers to/from Gen Acct.	-	-	-	-	-	-	-	-	-	-	-
31	Transfers to/from LAIF	-	3,729,828	(2,047,888)	767,260	(518,177)	3,125,493	(656,816)	(2,503,657)	14,780	3,730,507	(727,715)
32	Ending balance	31,013,085	34,742,913	32,706,870	33,474,130	32,955,953	36,081,447	35,424,631	32,920,974	32,947,598	36,678,106	35,950,391

<i>Restricted</i>	24,713,273	24,800,377	25,180,495	25,170,495	25,160,495	25,267,162	25,257,162	23,747,162	23,737,162	24,618,829	24,608,829
<i>Available for Operating</i>	9,999,812	12,942,536	10,526,375	11,303,635	10,795,458	13,814,285	13,167,469	12,173,812	12,210,436	15,059,277	14,341,562

RIVERSIDE TRANSIT AGENCY  
1825 Third Street  
Riverside, CA 92507

October 3, 2012

TO: BOARD BUDGET AND FINANCE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Craig Fajnor, Chief Financial Officer  
Melaina Francis, Risk Manager

SUBJECT: Annual Report for Public Agencies Self-Insured for Workers' Compensation Benefits

Summary: The Agency has been self-insured for workers' compensation benefits since April 1991. Prior to that, it was insured with the State Compensation Insurance Fund. The change to a self-insured plan permitted the Agency greater flexibility to work with the designated claims administrator to address employee needs while ensuring control of workers' compensation costs.

On October 1<sup>st</sup> of each year, public agencies that are self-insured for workers' compensation benefits are required to file a report with the State of California covering the previous fiscal year's activity. The Agency's annual report was filed with the State prior to the October 1<sup>st</sup> deadline. The California Labor Code requires each public self-insurer to advise its governing Board within 90 days after submission of the Self-Insurers Annual Report of the total liabilities reported and whether current funding of those liabilities is in compliance with the requirements of Government Accounting Standards Board (GASB) Publication 10.

In conjunction with this filing, AON completed an actuarial study of the Agency's self-insured workers' compensation and vehicle liability programs as of June 30, 2012. The study shows the Agency's estimated outstanding losses as of the end of the prior fiscal year (FY12) for workers' compensation total \$2,170,195, while liability totals \$173,729. Included within the workers' compensation figure is a factor for Incurred But Not Reported (IBNR) claims.



A comparison of the Agency's Projected Financial Position for total workers' compensation and vehicle liability over the prior fiscal year is shown below:

	June 30, 2011	June 30, 2012	Change Incr.+(Decr.)
Assets Available	\$ 1,691,081	\$ 2,343,924	\$ 652,843
Estimated Outstanding Losses	<u>1,691,081</u>	<u>2,343,924</u>	<u>652,843</u>
Projected Financial Position (Assets - Estimated Outstanding Losses)	<u>-</u>	<u>-</u>	<u>-</u>

Assets Available consist of workers' compensation and vehicle liability reserves currently being recognized by the Agency. Estimated Outstanding Losses are derived by AON statistical formulae based on annual claims, cost per claim, and claim severity. Assets Available minus Estimated Outstanding Losses equal Projected Financial Position. This represents the amount of assets remaining after payment of all estimated losses and claims.

Staff derives case reserve amounts from a third party administrator based on an analysis of actual claims, claim amounts, and claim severity. Agency assets set aside to cover estimated losses and claims increased by \$652,843 when comparing June 2012 to June 2011, commensurate with overall Estimated Outstanding Losses having increased by \$652,843 since last year. The rise in estimated outstanding losses is due to an increase in claims severity, as claims frequency has actually decreased. Thus, the Agency's Projected Financial Position is unchanged as it is fully reserved to the expected confidence level.

When AON's actuarial expected results are considered, the Agency's projected financial position indicates a confidence level of 55 percent on its self-insured workers' compensation and vehicle liability. The confidence level is the degree of certainty an actuary holds that assets are sufficient to pay losses in five and a half of the ten years in a ten year period.

The current funding of our workers' compensation liabilities is in compliance with the requirements of GASB 10.

Fiscal Impact:

None

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Receive and file.

RIVERSIDE TRANSIT AGENCY  
1825 Third Street  
Riverside, CA 92507

October 3, 2012

TO: BOARD BUDGET AND FINANCE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Craig Fajnor, Chief Financial Officer  
Gordon Robinson, Director of Planning

SUBJECT: Authorization to Amend the Transportation Uniform Mitigation Fee (TUMF) Transportation Improvement Program (TIP) and Program of Projects (POP) for Fiscal Year 2012 (FY12) through FY16 to Re-allocate TUMF Funding from the Riverside Transit Center Project to the Twin Cities Transit Center Project; and, Authorize staff to work with the Riverside County Transportation Commission (RCTC) to amend the FY13 Capital Budget and Short Range Transit Plan (SRTP)

Summary: The Riverside Transit Center project was funded with approximately \$7.5 million in available federal and local funds including \$4.564 million in TUMF funds. On September 27, 2012, the Board approved staff's recommendation to negotiate a cooperative agreement with the City of Riverside and appropriate the following funds as outlined below:

- Allocate \$2,716,252 in Federal funds and up to \$1,800,000 in TUMF funds toward the redevelopment and expansion of the Agency's existing transit center in the City of Riverside.
- Authorize staff to issue Request for Proposals (RFP) to advance this project.

With remaining TUMF funds of approximately \$2.7 million, staff is recommending the re-allocation of these residual funds to the Twin Cities Transit Center project in the FY12 through FY16 TUMF TIP and POP (TUMF TIP), as approved by the Board in December 2011, to meet critical short term Transportation Control Measure (TCM) deadlines in the region. The Agency must complete the Twin Cities Transit Center by December 31, 2015 or face regional non-compliance funding status with the RCTC and the Southern California Association of Governments (SCAG).

As such, staff is requesting approval and direction to work with the Western Riverside Council of Governments (WRCOG) to complete an amendment of the TUMF TIP to re-allocate \$2.7 million of TUMF funds from the Riverside Transit Center project to support the development

of the Twin Cities Transit Center. With an estimated total project cost of \$8 million, the additional TUMF funding of \$2.7 million would effectively program \$4.4 million of the \$6.4 million in the TUMF TIP. In order to meet the \$8 million estimated cost, the Agency will have to program an additional \$700K of TUMF and \$2.4 million of Local Transportation Funds (LTF).

Based on these changes, staff is requesting approval to amend the Agency's FY13 Capital Budget and SRTP in order to program funds as follows:

- Add \$2.4 million of Federal Transit Administration (FTA) Section 5308 Clean Fuels grant funds towards the purchase of 97 40-foot revenue transit buses;
- Add \$9.0 million of Proposition 1B PTMISEA funds towards the purchase of 97 40-foot revenue transit buses;
- Add \$1.5 million of Proposition 1B safety and security funds towards security improvements at Agency facilities;
- Add \$700K million of un-programmed TUMF within TUMF TIP to the Twin Cities Transit Center project;
- Re-allocate \$2.7 million in TUMF from the Riverside Transit Center project to the Twin Cities Transit Center project.
- Re-allocate \$2.4 million in LTF from the purchase of 97 40-foot revenue transit buses to the Twin Cities Transit Center project;
- Re-allocate \$1.3 million of residual TUMF from the completed Corona Transit Center project, as included in the TUMF TIP, to the Twin Cities Transit Center project.

If approved by the Board, staff will submit these requests to RCTC for consideration, and if approved by RCTC, they will submit these changes to SCAG for modification to the current FTA Improvement Program (FTIP) to include these projects.

#### Fiscal Impact:

Within the TUMF TIP of last year, \$6.4 million of TUMF was to be used for the Twin Cities Transit Center. With this recommendation to re-allocate \$2.7 million from the Riverside Transit Center project and subsequent programming of \$700K of TUMF and \$2.4 million of LTF, the Twin Cities Transit Center project will be fully funded.

The current Board approved FY13 Capital Budget is \$19,211,253. With the changes discussed above, the FY13 Capital Budget will increase by \$13,637,964 to \$32,849,217.

#### Recommendations:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Direct staff to work with WRCOG to re-allocate \$2.7 million of TUMF funding from the Riverside Transit Center project to the Twin Cities Transit Center project within the TUMF TIP.
- Authorize the amendment of the TUMF TIP.
- Approve amendments to the FY13 Capital Budget and SRTP as discussed above and direct staff to seek final approval from RCTC.
- Direct staff to work with RCTC and SCAG to incorporate amendments into FTIP based on approval from RCTC and SCAG.
- Authorize staff to enter into Reimbursement Agreements with WRCOG for the TUMF projects within the amended TUMF TIP.

RIVERSIDE TRANSIT AGENCY  
1825 Third Street  
Riverside, CA 92507

October 3, 2012

TO: BOARD BUDGET AND FINANCE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Vince Rouzaud, Chief Procurement and Logistics Officer

SUBJECT: Authorization to Enter into Agreement No. 12-024 with Psomas for the Twin Cities Transit Center Site Feasibility Study

The population of southwest Riverside County, specifically the Temecula and Murrieta area, has doubled in the past ten years. In response to the rapid growth and demand for additional transit services in this sub-region of Riverside County, the Agency is planning for the development of a new transit center in the vicinity of the Temecula and Murrieta area. This facility will serve the local needs of residents throughout Temecula and Murrieta, serve the regional needs of southwestern Riverside County, and provide for connectivity with existing local and regional CommuterLink services traveling along the Interstate 15 and 215 corridors. In the future, the transit center is envisioned to evolve into a true multi-modal transportation hub with the future addition of bus rapid transit (BRT), express bus services, and possible Metrolink commuter rail extensions associated with the near term implementation of the Perris Valley Line.

In order to determine the ultimate location of the transit center, on June 18, 2012 the Agency issued Request for Proposals (RFP) No. 12-024 for the Twin Cities Transit Center Site Feasibility Study. The procurement was publicly advertised in a newspaper of general circulation and a notice was posted on the Agency's website along with a copy of the RFP document. The Agency also sent notices to the Chambers' of Commerce for those cities that are members of the Joint Powers Agency for distribution to their membership.

In response to the RFP, the Agency received six proposals on August 7, 2012 from the following consulting firms:

1. Huitt-Zollars, Ontario
2. IBI Group, Irvine
3. Kimley-Horn, San Diego
4. Mark Thomas & Co., Inc., Irvine
5. Psomas, San Diego
6. STV, Rancho Cucamonga

The proposals were evaluated by a selection committee representing staff from the purchasing, operations, and planning departments, as well as staff from the City of Temecula. Because of a prior commitment, the Murrieta representative was unable to participate in the evaluation. All firms were rated in four technical areas: qualifications and related experience, staffing, project organization, and an understanding of the Agency’s requirements including demonstrated expertise in the area of feasibility studies.

Based on careful review and analysis of the above criteria, the evaluation committee short-listed and chose the top three rated firms to participate in the interview process: Kimley-Horn and Associates, Mark Thomas and Company, and Psomas.

Procurement staff also conducted an initial price analysis comparing resources and individual cost elements for reasonableness. The three top ranked firms and their initial pricing is shown in Table 1 below:

**Table 1 – Initial Pricing**

<b>Firm</b>	<b>Cost Proposal</b>
Kimley-Horn	\$399,999
Mark Thomas & Co.	\$796,549
Psomas	\$556,897

The interview process provided each firm with an opportunity to explain aspects of their technical submittals in greater detail and enabled staff to assess the strengths and weaknesses of each firm not readily apparent from their written submissions. It also gave staff the opportunity to discuss their expectations with the proposed project team of each firm.

Upon the completion of the interviews, staff submitted further questions and request for clarifications to all three firms. As part of the Agency’s request for Best and Final Offers, prospective firms were instructed to review the number of labor hours allocated to the transit planning, and environmental assessment portions of the scope of work, and generally review their proposal submittals.

Final revised pricing is summarized in Table 2 below.

**Table 2 – Final Pricing**

<b>Firm</b>	<b>Cost Proposal</b>
Kimley-Horn	\$299,900
Mark Thomas & Co.	\$610,240
Psomas	\$364,599

While Kimley-Horn proposed a lower project cost, the evaluation committee members had a greater level of confidence in the proposed

project team and project approach of Psomas. Overall, Psomas was ranked as the top firm in terms of technical capability, experience with similar projects, and cost. Psomas also has a successful track record for a broad range of transit-related projects throughout the State of California and in particular the Riverside County area. As such, the evaluation committee recommends an award to Psomas for the Twin Cities Transit Center Site Feasibility Study.

Fiscal Impact:

This procurement is funded with a combination of Federal Transit Administration (Section 5309), and local (Local Transportation Funds) funding sources available in the Agency's FY13 Capital Budget.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award Agreement No. 12-024 to Psomas for the Twin Cities Transit Center Site Feasibility Study in an amount not to exceed \$364,599.