



May 28, 2020
1:30 p.m.

AGENDA

Board Executive Committee Meeting Telephonic Meeting

Please dial-in: Telephone number: +1 (312) 757-3121

Access Code: 280568461

When asked for an Audio PIN, just press #

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. Public gatherings are to be limited.

Further, on March 18, 2020, Governor Newsom temporarily suspended the Brown Act requirements pertaining to telephonic conferencing of local government meetings and the requirement to have at least one physical location available to the public for purposes of attending the meeting. As such, RTA has opted to conduct the April 23, 2020 meeting via teleconference. Participants can participate via teleconference in each participant's own office / home area which will not be made physically accessible to the public.

Members of the public wishing to participate via teleconference, can do so by dialing in to the following number at 1:30 p.m. on May 28, 2020: (312) 757-3121; Access Code: 280568461. If you do not wish to speak, please silence / mute your device during the meeting. Those wishing to speak during the meeting, may submit comments and/or questions in writing for Board consideration by sending them to the Clerk of the Board at Jhepworth@RiversideTransit.com. If possible, please submit your written comments by Wednesday, May 27, 2020, at 5:00 p.m. Once you dial in, you must ensure that you are in a quiet environment with no background noise (traffic, children, pets, etc.) **You must mute your phone until called upon by the Chair or the Clerk to speak.** Once called upon, please unmute your device and speak. You will be warned prior to your allotted time being over.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Riverside Transit Agency Board of Directors during the meeting, should contact the Riverside Transit Agency Clerk of the Board, telephone number (951) 565-5066, no fewer than two business days prior to this meeting to enable the Riverside Transit Agency to make reasonable arrangements to assure accessibility or language assistance for this meeting.

Agenda item descriptions are intended to provide members of the public a general summary of business to be conducted or discussed. Posting of any recommended action on an agenda item does not indicate what action will be taken. The Board of Directors may take any action it believes is appropriate on the agenda item and is not limited in any way by the notice of any recommendation.

All documents related to any agenda item are available for public inspection at www.riversidetransit.com or through the Clerk of the Board's office at the Riverside Transit Agency, 1825 Third Street, Riverside, CA 92507.

ITEM

RECOMMENDATION

1. CALL TO ORDER

2. SELF-INTRODUCTIONS

3. PUBLIC COMMENTS – NON-AGENDA ITEMS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

RECEIVE COMMENTS

**4. APPROVAL OF MINUTES – FEBRUARY 27, 2020
EXECUTIVE COMMITTEE MEETING (P.4)**

APPROVE

**5. APPROVAL OF MINUTES – APRIL 30, 2020
SPECIAL MEETING OF THE EXECUTIVE
COMMITTEE (P.6)**

APPROVE

ITEM

RECOMMENDATION

**6. TRANSPORTATION NOW QUARTERLY
ATTENDANCE REPORT (P.8)**

RECEIVE AND FILE

**7. VEHICLE TRANSFER APPLICATIONS FOR
CONSIDERATION TO BE PLACED ON THE
RIVERSIDE TRANSIT AGENCY'S RETIRED
VEHICLE RECIPIENT WAITLIST (P.13)**

APPROVE

**8. AUTHORIZATION TO RENEW AGREEMENT WITH
DAVID TURCH AND ASSOCIATES FOR
LEGISLATIVE ADVOCACY SERVICES (P.15)**

APPROVE

9. NEXT MEETING

Thursday, June 25, 2020
1:00 p.m.
Riverside County Administration Center
4080 Lemon St., 5th Floor
Conference Room C
Riverside, CA 92501

10. MEETING ADJOURNMENT

RTA BOARD EXECUTIVE COMMITTEE MEETING
Minutes
February 27, 2020

1. CALL TO ORDER

Chair Bridgette Moore called the Board Executive Committee Meeting to order at 1:00 p.m. on February 27, 2020 in the Board of Supervisor's Conference Room C, 4080 Lemon St., Riverside, CA.

2. SELF-INTRODUCTIONS

Self-introductions were dispensed with.

Committee Attendees

1. Bridgette Moore, City of Wildomar
2. Berwin Hanna, City of Norco
3. Alonso Ledezma, City of San Jacinto
4. Linda Krupa, City of Hemet
5. Nancy Carroll, City of Beaumont
6. Art Welch, City of Banning

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Craig Fajnor, Chief Financial Officer
3. Vince Rouzaud, Chief Procurement & Logistics Officer
4. Kristin Warsinski, Director of Planning
5. Jim Kneepkens, Director of Marketing

Other Attendees

1. Barbara Raileanu, Agency General Counsel

3. PUBLIC COMMENTS - NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES – JANUARY 23, 2020 EXECUTIVE COMMITTEE MEETING

M/S/C (LEDEZMA/HANNA) approving the minutes of the January 23, 2020 Executive Committee meeting.

The motion carried unanimously.

5. ADOPT REVISIONS TO THE AGENCY’S POLICY FOR TRANSFERRING TITLE OF SURPLUS VEHICLES

M/S/C (HANNA/WELCH) as to the following:

- Adopt revisions to the Agency’s Policy for transferring title of surplus vehicles.

The motion carried unanimously.

6. APPROVE 2020 CENSUS PUBLIC SERVICE ANNOUNCEMENT

M/S/C (KRUPA/HANNA) as to the following:

- Authorize the placement of public service announcements as requested to support the 2020 Census awareness campaign.

The motion carried unanimously.

7. NEXT MEETING

Thursday, March 26, 2020
1:00 p.m.
Riverside County Administration Center
4080 Lemon St., 5th Floor
Conference Room C
Riverside, CA 92501

8. MEETING ADJOURNMENT

The meeting was adjourned at 1:14 p.m.

RTA BOARD EXECUTIVE COMMITTEE SPECIAL MEETING
Minutes
April 30, 2020

1. CALL TO ORDER

Chair Bridgette Moore called the Special Meeting of the Board Executive Committee to order at 1:10 p.m. on April 30, 2020 via teleconference.

2. SELF-INTRODUCTIONS

In lieu of self-introductions, a roll call was taken.

Committee Attendees

1. Bridgette Moore, City of Wildomar
2. Berwin Hanna, City of Norco
3. Alonso Ledezma, City of San Jacinto
4. Linda Krupa, City of Hemet
5. Nancy Carroll, City of Beaumont
6. Art Welch, City of Banning

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Craig Fajnor, Chief Financial Officer
3. Vince Rouzaud, Chief Procurement & Logistics Officer
4. Tom Franklin, Chief Operating Officer
5. Laura Camacho, Chief Administrative Services Officer

Other Attendees

1. Barbara Raileanu, Agency General Counsel

3. PUBLIC COMMENTS - NON-AGENDA ITEMS

None.

The meeting went into closed session at 1:14 p.m.

4. CLOSED SESSION

A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957.6 TO DISCUSS THE COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS WITH THE AMALGAMATED TRANSIT UNION,

LOCAL 1277. THE DESIGNATED REPRESENTATIVE FOR THE RIVERSIDE TRANSIT AGENCY IS LARRY RUBIO, AND THE DESIGNATED REPRESENTATIVE FOR THE AMALGAMATED TRANSIT UNION, LOCAL 1277 IS ART AGUILAR.

The meeting returned to open session at 1:58 p.m.

There were no reportable actions taken.

5. NEXT MEETING

Thursday, May 28, 2020
1:00 p.m.
Riverside Transit Agency Headquarters
Main Conference Room
1825 Third Street
Riverside, CA 92507

6. MEETING ADJOURNMENT

The meeting was adjourned at 1:58 p.m.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

May 28, 2020

TO: BOARD EXECUTIVE COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Eric Ustation, Government Affairs Manager
SUBJECT: Transportation NOW Quarterly Attendance Report

Summary: Transportation NOW has six chapters; Greater Riverside, Hemet/San Jacinto Valley, Moreno Valley/Perris, Northwest, San Gorgonio Pass, and Southwest. Each chapter meets monthly at a location convenient to the membership. Attendance includes transit users, elected officials, transit advocates, community activists and Riverside Transit Agency staff.

Attached is the calendar year 2020 1st quarter attendance report for all six chapters. Also, please note that due to the coronavirus pandemic and stay at home orders, all T-NOW meetings for April have been cancelled.

Recommendation:

Receive and file.

Transportation NOW Meeting Attendees
January - March 2020

Jan-20

Greater Riverside Chapter

1	John Burnett	City of Riverside
2	Aurora Chavez	Community advocate
3	Aaron Dill	Assemblymember Jose Medina's Office
4	John Krick	Riverside resident
5	Miguel Lujano	Councilman Andy Melendrez's Office
6	Andy Melendrez	City of Riverside Councilmember
7	Stan Morrison	Stan Morrison and Associates
8	Tara Pueschel	UC Riverside
9	Araceli Ruiz	City of Riverside
10	Carina Tamayo	Office of Senator Richard Roth
11	Eric Ustation	Riverside Transit Agency

Hemet/San Jacinto Valley Chapter

The chapter did not meet in January due to the T-NOW Annual Meeting

Moreno Valley / Perris Chapter

The chapter did not meet in January due to the T-NOW Annual Meeting

Northwest Chapter

1	Ike Bootsma	Supervisor Karen Spiegel's Office
2	Wendell Bugtai	Supervisor Karen Spiegel's Office
3	Berwin Hanna	City of Norco Mayor
4	Anthony Kelly, Jr.	City of Jurupa Valley Mayor
5	Brandon Plott	City of Eastvale Mayor
6	Gerardo Sanabria	City of Corona
7	Jerry Sincich	Temescal Municipal Advisory Committee
8	Omer Sohail	Assemblymember Sabrina Cervantes' Office
9	Jim Steiner	City of Corona Mayor
10	Carina Tamayo	Senator Richard Roth's Office
11	Eric Ustation	Riverside Transit Agency
12	Keith White	Bus rider

San Gorgonio Pass Chapter

1	Nancy Carroll	City of Beaumont Council Member
2	Robert Little	Pass EDA
3	Elisa Mendoza	City of Beaumont
4	Harry Nead	Sun Lakes resident
5	Ron Roy	Beaumont resident
6	Mike Simon	Passcom
7	Eric Ustation	Riverside Transit Agency
8	Art Welch	City of Banning Councilmember
9	Anita Worthen	Vet Expo

Southwest Chapter

The chapter did not meet in January due to the T-NOW Annual Meeting

Feb-20

Greater Riverside Chapter

1	John Burnett	City of Riverside
2	Aaron Dill	Assemblymember Jose Medina's Office
3	Jeff Kraus	UC Riverside

Transportation NOW Meeting Attendees
January - March 2020

4	John Krick	Alvord Unified School District
5	Liz Limon	Supervisor Kevin Jeffries' Office
6	Andy Melendrez	City of Riverside Councilmember
7	Stan Morrison	Stan Morrison and Associates
8	Tara Pueschel	UC Riverside
9	Araceli Ruiz	City of Riverside
10	Eric Ustation	Riverside Transit Agency

Hemet/San Jacinto Valley Chapter

1	Marla Dye	Riverside County Transportation Commission
2	Amanda Fisher	Assemblywoman Melissa Melendez's Office
3	Linda Krupa	City of Hemet Mayor Pro Tem
4	Brandon Lea	Brandon's Wellness
5	Alonso Ledezma	City of San Jacinto Councilmember
6	Cyndi Lemke	Hemet San Jacinto Chamber
7	James Pangrazzi	Resident
8	Kathleen Prokop	Resident
9	Eric Ustation	Riverside Transit Agency
10	Veronica Vergne	BBVA Bank
11	Karena Zermeno	Altura Credit Union

Moreno Valley / Perris Chapter

1	Casey Deaver	Assemblywoman Melissa Melendez's Office
2	Marla Dye	Riverside County Transportation Commission
3	Nydia Ibarra	South Coast Air Quality Management District
4	Edward Init	City of Moreno Valley
5	David Marquez	City of Moreno Valley Councilmember
6	Jose Mier	City of Perris
7	Juan Rodriguez	City of Perris
8	Jonathan Vaughn	Bridging Community Gaps
9	Brad Weaver	Riverside Transit Agency

Northwest Chapter

1	Ike Bootsma	Supervisor Karen Spiegel's Office
2	Berwin Hanna	City of Norco Mayor
3	Anthony Kelly, Jr.	City of Jurupa Valley Mayor
4	Sudesh Paul	City of Corona
5	Brandon Plott	City of Eastvale Mayor
6	Monica Raygoza	Corona Norco Unified School District
7	Jerry Sincich	Temescal Municipal Advisory Council
8	Omer Sohail	Assemblywoman Sabrina Cervantes' Office
9	Jim Steiner	City of Corona Mayor
10	Eric Ustation	Riverside Transit Agency
11	Keith White	Bus rider

San Gorgonio Pass Chapter

1	Celina Cabrera	City of Beaumont
2	Nancy Carroll	City of Beaumont Council Member
3	Earlena Dailey	Morongo Transportation
4	John Huizar	Morongo Transportation
5	Nydia Ibarra	South Coast Air Quality Management District
6	Mario Janesin	Community Access Center
7	Elisa Mendoza	City of Beaumont
8	Linda Molina	City of Calimesa Council Member
9	Harry Nead	Sun Lakes

Transportation NOW Meeting Attendees
January - March 2020

10	Ron Roy	Beaumont resident
11	Mike Simon	Passcom
12	Cheryl Steffen	San Gorgonio Memorial Hospital
13	Eric Ustation	Riverside Transit Agency
14	Art Welch	City of Banning Councilmember
15	Anita Worthen	Vet Expo

Southwest Chapter

1	Greg August	City of Menifee Councilmember
2	Marla Dye	Riverside County Transportation Commission
3	Amanda Fisher	Assemblywoman Melissa Melendez's Office
4	Debbie Herrera	Senate District 23
5	Nydia Ibarra	South Coast Air Quality Management District
6	Michael Momeni	Sierra Club
7	Joseph Morabito	Wildomar City Councilmember
8	Gary Oddi	Regional Trails
9	Zak Schwank	City of Temecula Councilmember
10	Eric Ustation	Riverside Transit Agency

Mar-20

Greater Riverside Chapter

1	John Burnett	City of Riverside
2	Aurora Chavez	Community advocate
3	Marla Dye	Riverside County Transportation Commission
4	John Krick	Riverside resident
5	Lizbet Limon	Supervisor Kevin Jeffries' Office
6	Andy Melendrez	Riverside City Council
7	Araceli Ruiz	City of Riverside
8	Eric Ustation	Riverside Transit Agency

Hemet/San Jacinto Valley Chapter

1	Amanda Fisher	Assemblymember Melissa Melendez's Office
2	Christopher Florek	Resident
3	Lizette Inzunza	UCR student
4	Linda Krupa	City of Hemet Councilmember
5	Lennin Kuri	UCR student
6	Brandon Lea	Brandon's Wellness
7	Cyndi Lemke	Hemet San Jacinto Chamber
8	Kathleen Prokop	San Jacinto resident
9	Eric Ustation	Riverside Transit Agency

Moreno Valley / Perris Chapter

Chapter did not meet in March

Northwest Chapter

1	Ike Bootsma	Supervisor Karen Spiegel's Office
2	Wendell Bugtai	Supervisor Karen Spiegel's Office
3	Cheryl Donahue	Riverside County Transportation Commission
4	Berwin Hanna	City of Norco Mayor
5	Anthony Kelly, Jr.	City of Jurupa Valley Mayor
6	Brandon Plott	City of Eastvale Mayor
7	Edwin Romero	Norco College
8	Gerry Sanabria	City of Corona
9	Jerry Sincich	Temescal Municipal Advisory Council

Transportation NOW Meeting Attendees
January - March 2020

10	Omer Sohail	Assemblymember Sabrina Cervantes' Office
11	Jim Steiner	City of Corona Mayor
12	Eric Ustation	Riverside Transit Agency
13	Kristin Warsinksi	Riverside Transit Agency
14	Keith White	RTA rider

San Gorgonio Pass Chapter

1	Celina Cabrera	City of Beaumont
2	Nancy Carroll	City of Beaumont Councilmember
3	Earlena Dailey	Morongo Transportation
4	Elizabeth Gibbs	City of Beaumont
5	Marisa Greenway	San Bernardino County Transportation Agency
6	Nydia Ibarra	South Coast Air Quality Management District
7	Mario Janesin	Community Access Center
8	Steve Mehlman	Riverside County Council on Aging
9	Eliza Mendoza	City of Beaumont
10	Harry Nead	Sun Lakes
11	Richard Skwara	Braille Institute
12	Rita Skwara	Sun Lakes
13	Cheryl Steffen	San Gorgonio Memorial Hospital
14	Brenda Teeman	Four Seasons
15	Richard Teeman	Four Seasons
16	Eric Ustation	Riverside Transit Agency
17	Art Welch	City of Banning Councilmember
18	Anita Worthen	Beaumont Vet Expo

Southwest Chapter

Chapter did not meet in March

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

May 28, 2020

TO: BOARD EXECUTIVE COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Vince Rouzaud, Chief Procurement and Logistics Officer
SUBJECT: Vehicle Transfer Applications for Consideration to be Placed on the Riverside Transit Agency's Retired Vehicle Recipient Waitlist

Summary: The Agency has a policy for transferring title of retired trolleys, service trucks, Type II, Type VII and 40-foot vehicles (surplus vehicles), to registered 501(c)(3) non-profit or service organizations, municipalities, county agencies and special districts. In order to be eligible for transfer, surplus vehicles must also have surpassed their useful service life as defined by Federal Transit Administration (FTA) guidelines.

In March 2020, the Board of Directors unanimously approved revisions to the vehicle transfer policy that delegated the initial screening process of vehicle transfer applications to staff. Once staff determined the application was complete and met the minimum requirements for eligibility, the policy requires Board approval for the applicant to be placed on the vehicle recipient waitlist.

Over the past several months, the Agency received 15 applications from organizations requesting to be placed on the recipient wait list for a retired vehicle. Staff reviewed each application for completeness, determination of location within the Agency's service area and verification that each applicant is a registered 501(c)(3) non-profit organization, municipality, county agency or special district. The following fifteen applicants were found to meet the minimum eligibility requirements as set forth in the policy:

- Clearwater Residential Care, Moreno Valley, CA
- Quinn Community Outreach, Moreno Valley, CA
- Allen Chapel AME Church, Riverside, CA
- The Way of the Cross, Hemet, CA
- Time 2 Tell, Lake Elsinore, CA
- The Community Foundation, Riverside, CA
- Endless Labors of Love, Hemet, CA
- 1 With Him Ministries, Moreno Valley, CA
- Hemet Police Explorer, Hemet, CA

- Herencia Mariachi Academy, Corona, CA
- Boys and Girls Club of Inland Valley, Perris, CA
- Wrights Community and Business Development Corp., Menifee, CA
- Refreshing Spring Community Church, Riverside, CA
- Valley Christian Fellowship of Menifee, Menifee, CA
- Boys and Girls Club of San Gorgonio Pass, Beaumont, CA

Fiscal Impact:

Based on the policy for transferring vehicles, there is no fiscal impact.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Approve vehicle transfer applications that have met the minimum eligibility requirements for placement on the retired vehicle recipient wait list in accordance with the Agency's Vehicle Transfer Policy.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

May 28, 2020

TO: BOARD EXECUTIVE COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Vince Rouzaud, Chief Procurement and Logistics Officer
SUBJECT: Authorization to Renew Agreement with David Turch and Associates for
Legislative Advocacy Services

Summary: The Agency has used the firm of David Turch and Associates (Turch) as its representative at the federal level for advocacy services since April 2004. Turch is a Washington D.C. based firm which gives them daily access to members of Congress and other decision-makers. They also maintain a strong presence in the Inland Empire representing many local and regional governmental agencies. The Agency's legislative services agreement with Turch will expire on June 30, 2020.

In addition to advocacy services, Turch provides a wide range of other professional services. Professional services such as analysis and guidance on pending congressional bills, guidance on federal rules and regulations that effect transit/transportation issues and assistance in matching the Agency's priorities with federal funding opportunities. Turch also provides logistical support in arranging appointments and scheduling meetings with members of Congress and federal agencies in Washington, D.C.

Over the years, Turch has helped the Agency receive millions of dollars in federal funding through the appropriations process for a number of transportation projects, including funding for the Riverside, Corona and Temecula transit facilities, the bus replacement program and the advanced traveler information system. Turch was also instrumental in advocating on behalf of the Agency for the extension of the Alternative Fuel Tax Credit that returned millions of dollars to the Agency over the past few years.

To continue to take full advantage of all federal funding opportunities, it is critical to have a professional advocacy firm like Turch to help advance the interests of the Agency. Now more than ever, Turch's services will be needed to seek federal funding opportunities for the Agency due to the financial impact of the COVID-19 virus.

Staff is recommending the renewal of Turch's contract for a one-year period beginning July 1, 2020 through June 30, 2021 at a cost of \$60,000 plus expenses. This amount is unchanged from the current agreement.

If approved, the Agency will be required to file the Disclosure of Lobbying Activities form SFLLL with the Federal Transit Administration (FTA) to ensure compliance with federal lobbying provisions.

Fiscal Impact:

The cost for Turch's services is \$60,000 per-year, plus reasonable and customary expenses. Sufficient funds to cover this request will be included in the Agency's FY21 operating budget.

Recommendation:

- Authorize staff to execute an agreement with David Turch and Associates for legislative advocacy services at a cost of \$60,000 per-year, plus reasonable and customary expenses.
- Authorize staff to file the appropriate forms with the FTA to ensure Agency compliance with federal lobbying provisions.