



May 23, 2019
1:00 p.m.

AGENDA

**Board Executive Committee Meeting
Riverside County Administrative Center
Conference Room C
4080 Lemon St., Fifth Floor
Riverside, CA 92501**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Riverside Transit Agency Board of Directors during the meeting, should contact the Riverside Transit Agency Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable the Riverside Transit Agency to make reasonable arrangements to assure accessibility or language assistance for this meeting.

Agenda item descriptions are intended to provide members of the public a general summary of business to be conducted or discussed. Posting of any recommended action on an agenda item does not indicate what action will be taken. The Board of Directors may take any action it believes is appropriate on the agenda item and is not limited in any way by the notice of any recommendation.

All documents related to any agenda item are available for public inspection at www.riversidetransit.com or through the Clerk of the Board's office at the Riverside Transit Agency, 1825 Third Street, Riverside, CA 92507.

ITEM

RECOMMENDATION

- 1. CALL TO ORDER**
- 2. SELF-INTRODUCTIONS**

<u>ITEM</u>	<u>RECOMMENDATION</u>
3. PUBLIC COMMENTS – NON-AGENDA ITEMS Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.	RECEIVE COMMENTS
4. <u>APPROVAL OF MINUTES – APRIL 25, 2019 EXECUTIVE COMMITTEE MEETING (P.3)</u>	APPROVE
5. <u>VEHICLE TRANSFER APPLICATIONS FOR CONSIDERATION TO BE PLACED ON THE RIVERSIDE TRANSIT AGENCY'S RETIRED VEHICLE RECIPIENT WAITLIST (P.5)</u>	APPROVE
6. <u>APPROVE EXTENSION OF COLLEGE GO-PASS AGREEMENT NO.10-035 WITH THE RIVERSIDE COMMUNITY COLLEGE DISTRICT THROUGH FEBRUARY 13, 2020 (P.7)</u>	APPROVE
7. FEDERAL TRANSIT ADMINISTRATION (FTA) TRIENNIAL AUDIT	DISCUSS
8. UNIVERSITY OF CALIFORNIA, RIVERSIDE (UCR) MOBILITY HUB UPDATE	DISCUSS
9. FEDERAL GRANTS STATUS AND PUBLIC EMPLOYEES' PENSION REFORM ACT (PEPRA) UPDATE	DISCUSS
10. NEXT MEETING Thursday, June 27, 2019, 1:00 p.m. Riverside County Administrative Center 4080 Lemon St., 5 th Floor Conference Room C Riverside, CA 92501	
11. MEETING ADJOURNMENT	

RTA BOARD EXECUTIVE COMMITTEE MEETING
Minutes
April 25, 2019

1. CALL TO ORDER

Vice-Chairwoman Bridgette Moore called the Board Executive Committee Meeting to order at 1:01 p.m. on April 25, 2019 in the Board of Supervisor's Conference Room C, 4080 Lemon St., Riverside, CA.

2. SELF-INTRODUCTIONS

Self-introductions were dispensed with.

Committee Attendees

1. Bridgette Moore, City of Wildomar
2. Berwin Hanna, City of Norco
3. Art Welch, City of Banning
4. Linda Krupa, City of Hemet

Committee Members Absent

1. Randon Lane, City of Murrieta
2. Karen Spiegel, County of Riverside, Dist. 2

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Craig Fajnor, Chief Financial Officer
3. Vince Rouzaud, Chief Procurement & Logistics Officer
4. Jim Kneepkens, Director of Marketing

Other Attendees

1. Barbara Raileanu, Agency General Counsel

3. PUBLIC COMMENTS - NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES – MARCH 28, 2019 EXECUTIVE COMMITTEE MEETING

M/S/C (KRUPA/WELCH) approving the minutes of the March 28, 2019 Executive Committee meeting.

The motion carried unanimously.

5. TRANSPORTATION NOW QUARTERLY ATTENDANCE REPORT

Mr. Jim Kneepkens presented the Transportation NOW quarterly attendance report which was received and filed.

6. FISCAL YEAR 2019-2020 (FY20) BUDGET ASSUMPTIONS

Mr. Craig Fajnor presented the FY20 budget assumptions for discussion. No action was taken.

7. VINE STREET MOBILITY HUB UPDATE

Mr. Vince Rouzaud presented an update on the Vine Street mobility hub.

8. UNIVERSITY OF CALIFORNIA, RIVERSIDE (UCR) MOBILITY HUB UPDATE

Mr. Vince Rouzaud presented an update on the UCR mobility hub.

9. NEXT MEETING

Board Executive Committee Meeting
Thursday, May 23, 2019, 1:00 p.m.
Riverside County Administrative Center
Conference Room C
4080 Lemon St., Fifth Floor
Riverside, CA 92501

10. MEETING ADJOURNMENT

The meeting was adjourned at 1:20 p.m.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA. 92507

May 23, 2019

TO: BOARD EXECUTIVE COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Tammi Ford, Clerk of the Board
SUBJECT: Vehicle Transfer Applications for Consideration to be Placed on the Riverside Transit Agency's Retired Vehicle Recipient Waitlist

Summary: The Agency has a policy for transferring title of Retired Type II vehicles, Type VII vehicles, trolleys and service trucks (surplus vehicles) to registered 501c non-profit or service organizations, municipalities, county agencies and special districts. These surplus vehicles have surpassed their useful life according to Federal Transit Administration (FTA) guidelines.

In May 2017, the Board of Directors unanimously approved revisions to the Vehicle Transfer Policy which provides for the initial screening of Vehicle Transfer Applications to occur at staff level. Once staff has determined an application is complete and meets the minimum requirements for eligibility, the policy provides that the Board Executive Committee shall review the eligible applications and make a determination to recommend an applicant for final consideration and approval by the full Board of Directors. This review of applications shall take place quarterly or on an as needed basis.

During the past period, the Agency received three applications from organizations requesting to be placed on the recipient wait list for a retired vehicle. Staff reviewed each application for completeness, determination of site location within the Agency's service area and verification that each applicant is a registered 501c non-profit organization in good standing, municipality, county agency or special district. The following applicants were found to meet the minimum eligibility requirements as set forth in the policy:

- City of Corona Fire Department, Corona, CA
- God's Harvest Church of God in Christ, Moreno Valley, CA
- Life Lifter's International, March ARB, CA

Fiscal Impact:

Based on the current policy for transferring vehicles, there is no fiscal impact.

Recommendation:

Review and recommend this item to the full Board of Directors for their consideration as follows:

- Approve applicants that have met the minimum eligibility requirements for placement on the recipient waitlist for a retired vehicle in accordance with the Agency's Vehicle Transfer Policy.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

May 23, 2019

TO: BOARD EXECUTIVE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Jim Kneepkens, Director of Marketing

SUBJECT: Approve Extension of College Go-Pass Agreement No.10-035 with the Riverside Community College District through February 13, 2020

Summary: The Riverside Community College District (RCCD) Go-Pass program allows students at Moreno Valley College, Norco College, and Riverside City College to use their valid student ID cards for unlimited rides on all Riverside Transit Agency (RTA) fixed-route buses, including CommuterLink express buses. The program is financed by student fees of \$5 per term (fall, spring and summer) for part-time students (those registered for six units or less) and \$5.50 per term for full-time students (those registered for more than six units). The per-student/per-term fee does not apply to students registering for the winter term if they have paid for the previous fall term. The current agreement expires August 22, 2019.

At the February 28, 2019 RTA Board of Directors meeting, the Board authorized the implementation of a new five-year Go-Pass program with RCCD. For the program to occur, students at each college are required to vote on a referendum to establish a student transportation fee at that college. A simple majority of those who vote at each college is required for passage. If the student body referendum passes at any college, the Board of Trustees will then vote to continue the program at that college. Below is the RTA proposed program.

Academic Year	Per Term Part-Time Student Fee	Per Term Full-Time Student Fee
2019-20	\$7	\$8
2020-21	\$7	\$8
2021-22	\$7	\$8
2022-23	\$7	\$8
2023-24	\$8	\$9

During a March 22, 2019 meeting, RCCD staff informed Agency staff about a new registration process that allows students enrolling for the fall 2019 term to register and pay their fees in May 2019. Because the RCCD Board of Trustees was not expected to vote on the new program until June 2019, administration would be unable to collect the increased fees until the program has been authorized by the Trustees.

To address this issue, and to prevent a lapse in the Go-Pass program, at the April 25 Board of Directors meeting the Board approved extending the current program through February 13, 2020 and making the term of the new agreement from February 14, 2020 through the end of the fall 2024 term. The extension would apply only to those colleges that voted in favor of the new Go-Pass program during the spring vote.

On April 23-25, during the annual spring student election, students voted on the proposed Go-Pass program. The item was approved at Moreno Valley College and Riverside City College and was not approved at Norco College.

RCCD Student Election Results Spring 2019	Yes	%	No	%
Moreno Valley College	68	54.4%	57	45.6%
Norco College	119	48.4%	127	51.6%
Riverside City College	245	60.3%	161	39.7%
Total:	432	55.6%	345	44.4%

The results indicated that the Go-Pass would move forward at Moreno Valley and Riverside colleges but not at Norco College. However, RCCD officials indicated that Norco College would still have an opportunity to vote again on the Go-Pass during an early May 2019 election.

However, after further review, RCCD officials considered the results of the vote that took place April 23-25 to be a district-wide vote with majority as the criteria for determining whether a proposal passes. Therefore, despite Norco College voting against the fee, the three colleges collectively were in favor of the Go-Pass. This was the recommendation that the vice presidents of student services forwarded to the RCCD chancellor.

The chancellor, however, indicated that the number of votes cast in the election were too low to use for decision-making. As a result, the student services fee increase, and the Go-Pass program would not move forward to the Board of Trustees for final consideration.

To remedy this situation, RCCD officials indicated that a special election would be held at each college in early fall to allow students an opportunity to vote on just the Go-Pass.

Since the current Go-Pass agreement expires on August 22, 2019 and because the students will not vote on the new program until fall, there will again be a lapse in the program. To prevent this lapse, staff recommends extending the current program through the end of the fall term, December 14, 2019.

With this extension to the Go-Pass program, staff recommends that each college that approves the Go-Pass program during the fall 2019 election be allowed to continue to ride through the winter session with their student identification card or until February 13, 2020. The new Go-Pass program would begin February 14, 2020.

Students at each college that do not approve the new Go-Pass program during the fall 2019 election would no longer be part of the program effective December 15, 2019.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Approve an extension to the College Go-Pass Agreement No.10-035 with the Riverside Community College District for the Riverside City College, Moreno Valley College and Norco College through the fall term December 14, 2019.
- Authorize the extension of the Go-Pass program through February 13, 2020 for each college that approves the new five-year Go-Pass program.