



March 28, 2019
1:00 p.m.

AGENDA

**Board Executive Committee Meeting
Riverside County Administrative Center
Conference Room C
4080 Lemon St., Fifth Floor
Riverside, CA 92501**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Riverside Transit Agency Board of Directors during the meeting, should contact the Riverside Transit Agency Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable the Riverside Transit Agency to make reasonable arrangements to assure accessibility or language assistance for this meeting.

Agenda item descriptions are intended to provide members of the public a general summary of business to be conducted or discussed. Posting of any recommended action on an agenda item does not indicate what action will be taken. The Board of Directors may take any action it believes is appropriate on the agenda item and is not limited in any way by the notice of any recommendation.

All documents related to any agenda item are available for public inspection at www.riversidetransit.com or through the Clerk of the Board's office at the Riverside Transit Agency, 1825 Third Street, Riverside, CA 92507.

ITEM

RECOMMENDATION

- 1. CALL TO ORDER**
- 2. SELF-INTRODUCTIONS**

<u>ITEM</u>	<u>RECOMMENDATION</u>
3. PUBLIC COMMENTS – NON-AGENDA ITEMS Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.	RECEIVE COMMENTS
4. <u>APPROVAL OF MINUTES – JANUARY 24, 2019 EXECUTIVE COMMITTEE MEETING (P.3)</u>	APPROVE
5. <u>APPROVAL OF MINUTES – FEBRUARY 28, 2019 EXECUTIVE COMMITTEE MEETING (P.6)</u>	APPROVE
6. <u>VEHICLE TRANSFER APPLICATIONS FOR CONSIDERATION TO BE PLACED ON THE RIVERSIDE TRANSIT AGENCY'S RETIRED VEHICLE RECIPIENT WAITLIST (P.8)</u>	APPROVE
7. RIVERSIDE COUNTY CIVIL GRAND JURY, COMMITTEE FOUR VISIT	DISCUSS
8. RIVERSIDE COMMUNITY COLLEGE DISTRICT (RCCD) GO-PASS UPDATE	DISCUSS
9. FARE STUDY UPDATE	DISCUSS
10. NEXT MEETING Thursday, April 25, 2019, 1:00 p.m. Riverside County Administrative Center 4080 Lemon St., 5 th Floor Conference Room C Riverside, CA 92501	
11. MEETING ADJOURNMENT	

RTA BOARD EXECUTIVE COMMITTEE MEETING
Minutes
January 24, 2019

1. CALL TO ORDER

Chairman Randon Lane called the Board Executive Committee Meeting to order at 1:02 p.m. on January 24, 2019 in the Board of Supervisor's Conference Room C, 4080 Lemon St., Riverside, CA.

2. SELF-INTRODUCTIONS

Self-introductions were dispensed with.

Committee Attendees

1. Randon Lane, City of Murrieta
2. Art Welch, City of Banning
3. Nancy Carroll, City of Beaumont
4. Linda Krupa, City of Hemet
5. Berwin Hanna, City of Norco
6. Andy Melendrez, City of Riverside

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Craig Fajnor, Chief Financial Officer
3. Vince Rouzaud, Chief Procurement & Logistics Officer
4. Jim Kneepkens, Director of Marketing
5. Rohan Kuruppu, Director of Planning
6. Eric Ustation, Government Affairs Manager
7. Kristin Warsinski, Grants Manager

Other Attendees

1. Barbara Raileanu, Agency General Counsel

3. PUBLIC COMMENTS - NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES - DECEMBER 13, 2018 EXECUTIVE COMMITTEE MEETING

M/S/C (KRUPA/HANNA) approving the minutes of the December 13, 2018 Executive Committee meeting.

The motion carried unanimously.

5. TRANSPORTATION NOW QUARTERLY ATTENDANCE REPORT

Mr. Eric Ustation presented the Transportation NOW quarterly attendance report which was received and filed.

6. 2019-2020 FEDERAL AND STATE LEGISLATIVE PROGRAM

M/S/C (WELCH/KRUPA) as to the following:

- Approve proposed 2019-2020 Federal and State Legislative Program.

The motion carried unanimously.

7. AUTHORIZATION TO ENTER INTO A COOPERATION AGREEMENT (AGREEMENT) WITH WAKELAND HOUSING AND DEVELOPMENT CORPORATION (WAKELAND) TO FORMALIZE THE AGENCY'S SUPPORT AND PARTICIPATION IN THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM

M/S/C (HANNA/WELCH) as to the following:

- Authorize staff to enter into a Cooperation Agreement of Understanding with Wakeland Housing and Development Corporation to formalize the Agency's support and participation in the Affordable Housing and Sustainable Communities grant application.

The motion carried with 5 affirmative votes and 1 abstention (MELENDREZ).

8. RIVERSIDE COMMUNITY COLLEGE DISTRICT GO-PASS PROGRAM PRICING STRUCTURE; PROGRAM REQUIREMENTS AND AUTHORIZATION TO PROVIDE INFORMATION FOR STUDENT REFERENDUM

M/S/C (MELENDREZ/WELCH) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve the proposed RCCD Go-Pass pricing structure and program requirements.
- Authorize staff to provide the necessary information to RCCD students and administrators to create a student referendum to establish an eight-year Go-Pass program.

The motion carried unanimously.

9. NEXT MEETING

Board Executive Committee Meeting
Thursday, February 28, 2019, 1:00 p.m.
Riverside County Administrative Center
Conference Room C
4080 Lemon St., Fifth Floor
Riverside, CA 92501

10. MEETING ADJOURNMENT

The meeting was adjourned at 1:23 p.m.

RTA BOARD EXECUTIVE COMMITTEE MEETING
Minutes
February 28, 2019

1. CALL TO ORDER

Vice-Chairwoman Bridgette Moore called the Board Executive Committee Meeting to order at 1:00 p.m. on February 28, 2019 in the Board of Supervisor's Conference Room C, 4080 Lemon St., Riverside, CA.

2. SELF-INTRODUCTIONS

Self-introductions were dispensed with.

Committee Attendees

1. Bridgette Moore, City of Wildomar
2. Berwin Hanna, City of Norco
3. Linda Krupa, City of Hemet

Committee Members Absent

1. Randon Lane, City of Murrieta
2. Art Welch, City of Banning
3. Karen Spiegel, County of Riverside, Dist. 2

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Craig Fajnor, Chief Financial Officer
3. Vince Rouzaud, Chief Procurement & Logistics Officer
4. Jim Kneepkens, Director of Marketing

Other Attendees

1. Barbara Raileanu, Agency General Counsel

3. PUBLIC COMMENTS - NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES - DECEMBER 13, 2018 EXECUTIVE COMMITTEE MEETING

This item was continued to the next meeting as a quorum was not present.

5. VEHICLE TRANSFER APPLICATION FOR CONSIDERATION TO BE PLACED ON THE RIVERSIDE TRANSIT AGENCY'S RETIRED VEHICLE RECIPIENT WAITLIST

This item was continued to the next meeting as a quorum was not present.

6. FARE STUDY UPDATE

Mr. Craig Fajnor provided an update on the fare study.

7. LOCAL TRANSPORTATION FUNDS (LTF) ADVANCE REQUEST STATUS

Mr. Craig Fajnor provided a status update on the LTF advance request.

8. AUTHORIZATION TO RENEW AGREEMENT WITH DAVID TURCH AND ASSOCIATES FOR LEGISLATIVE ADVOCACY SERVICES

This item will be heard at the March 28, 2019 regular Board of Directors meeting as a quorum was not present.

9. NEXT MEETING

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10. MEETING ADJOURNMENT

The meeting was adjourned at 1:14 p.m.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA. 92507

March 28, 2019

TO: BOARD EXECUTIVE COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Tammi Ford, Clerk of the Board
SUBJECT: Vehicle Transfer Applications for Consideration to be Placed on the Riverside Transit Agency's Retired Vehicle Recipient Waitlist

Summary: The Agency has a policy for transferring title of Retired Type II vehicles, Type VII vehicles, trolleys and service trucks (surplus vehicles) to registered 501c non-profit or service organizations, municipalities, county agencies and special districts. These surplus vehicles have surpassed their useful life according to Federal Transit Administration (FTA) guidelines.

In May 2017, the Board of Directors unanimously approved revisions to the Vehicle Transfer Policy which provides for the initial screening of Vehicle Transfer Applications to occur at staff level. Once staff has determined an application is complete and meets the minimum requirements for eligibility, the policy provides that the Board Executive Committee shall review the eligible applications and make a determination to recommend an applicant for final consideration and approval by the full Board of Directors. This review of applications shall take place quarterly or on an as needed basis.

During the past period, the Agency received eight applications from organizations requesting to be placed on the recipient wait list for a retired vehicle. Staff reviewed each application for completeness, determination of site location within the Agency's service area and verification that each applicant is a registered 501c non-profit organization in good standing, municipality, county agency or special district. The following applicants were found to meet the minimum eligibility requirements as set forth in the policy:

- Samoan Adventist Ministry, Riverside, CA
- Women Achieving Success, Perris, CA
- Dream Center Lake Elsinore, Lake Elsinore, CA
- Faith Baptist Church, Wildomar, CA
- Bible Way Missionary Baptist Church, Perris, CA
- CPJAAF, dba Empire Saints Youth Football, Corona, CA

- The Great Miracle Valley C.O.G.I.C., Perris, CA
- Care Connexus, Riverside, CA

Fiscal Impact:

Based on the current policy for transferring vehicles, there is no fiscal impact.

Recommendation:

Review and recommend this item to the full Board of Directors for their consideration as follows:

- Approve applicants that have met the minimum eligibility requirements for placement on the recipient wait list for a retired vehicle in accordance with the Agency's Vehicle Transfer Policy.