



February 28, 2019
1:00 p.m.

AGENDA

**Board Executive Committee Meeting
Riverside County Administrative Center
Conference Room C
4080 Lemon St., Fifth Floor
Riverside, CA 92501**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Riverside Transit Agency Board of Directors during the meeting, should contact the Riverside Transit Agency Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable the Riverside Transit Agency to make reasonable arrangements to assure accessibility or language assistance for this meeting.

Agenda item descriptions are intended to provide members of the public a general summary of business to be conducted or discussed. Posting of any recommended action on an agenda item does not indicate what action will be taken. The Board of Directors may take any action it believes is appropriate on the agenda item and is not limited in any way by the notice of any recommendation.

All documents related to any agenda item are available for public inspection at www.riversidetransit.com or through the Clerk of the Board's office at the Riverside Transit Agency, 1825 Third Street, Riverside, CA 92507.

ITEM

RECOMMENDATION

- 1. CALL TO ORDER**
- 2. SELF-INTRODUCTIONS**

ITEM

RECOMMENDATION

3. PUBLIC COMMENTS – NON-AGENDA ITEMS

RECEIVE COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. APPROVAL OF MINUTES – JANUARY 24, 2019 EXECUTIVE COMMITTEE MEETING (P.3)

APPROVE

5. VEHICLE TRANSFER APPLICATIONS FOR CONSIDERATION TO BE PLACED ON THE RIVERSIDE TRANSIT AGENCY'S RETIRED VEHICLE RECIPIENT WAITLIST (P.6)

APPROVE

6. FARE STUDY UPDATE

DISCUSS

7. LOCAL TRANSPORTATION FUNDS (LTF) ADVANCE REQUEST STATUS

DISCUSS

8. AUTHORIZATION TO RENEW AGREEMENT WITH DAVID TURCH AND ASSOCIATES FOR LEGISLATIVE ADVOCACY SERVICES (P.8)

APPROVE

9. NEXT MEETING

Thursday, March 28, 2019, 1:00 p.m.
Riverside County Administrative Center
4080 Lemon St., 5th Floor
Conference Room C
Riverside, CA 92501

10. MEETING ADJOURNMENT

RTA BOARD EXECUTIVE COMMITTEE MEETING
Minutes
January 24, 2019

1. CALL TO ORDER

Chairman Randon Lane called the Board Executive Committee Meeting to order at 1:02 p.m. on January 24, 2019 in the Board of Supervisor's Conference Room C, 4080 Lemon St., Riverside, CA.

2. SELF-INTRODUCTIONS

Self-introductions were dispensed with.

Committee Attendees

1. Randon Lane, City of Murrieta
2. Art Welch, City of Banning
3. Nancy Carroll, City of Beaumont
4. Linda Krupa, City of Hemet
5. Berwin Hanna, City of Norco
6. Andy Melendrez, City of Riverside

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Craig Fajnor, Chief Financial Officer
3. Vince Rouzaud, Chief Procurement & Logistics Officer
4. Jim Kneepkens, Director of Marketing
5. Rohan Kuruppu, Director of Planning
6. Eric Ustation, Government Affairs Manager
7. Kristin Warsinski, Grants Manager

Other Attendees

1. Barbara Raileanu, Agency General Counsel

3. PUBLIC COMMENTS - NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES - DECEMBER 13, 2018 EXECUTIVE COMMITTEE MEETING

M/S/C (KRUPA/HANNA) approving the minutes of the December 13, 2018 Executive Committee meeting.

The motion carried unanimously.

5. TRANSPORTATION NOW QUARTERLY ATTENDANCE REPORT

Mr. Eric Ustation presented the Transportation NOW quarterly attendance report which was received and filed.

6. 2019-2020 FEDERAL AND STATE LEGISLATIVE PROGRAM

M/S/C (WELCH/KRUPA) as to the following:

- Approve proposed 2019-2020 Federal and State Legislative Program.

The motion carried unanimously.

7. AUTHORIZATION TO ENTER INTO A COOPERATION AGREEMENT (AGREEMENT) WITH WAKELAND HOUSING AND DEVELOPMENT CORPORATION (WAKELAND) TO FORMALIZE THE AGENCY'S SUPPORT AND PARTICIPATION IN THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM

M/S/C (HANNA/WELCH) as to the following:

- Authorize staff to enter into a Cooperation Agreement of Understanding with Wakeland Housing and Development Corporation to formalize the Agency's support and participation in the Affordable Housing and Sustainable Communities grant application.

The motion carried with 5 affirmative votes and 1 abstention (MELENDREZ).

8. RIVERSIDE COMMUNITY COLLEGE DISTRICT GO-PASS PROGRAM PRICING STRUCTURE; PROGRAM REQUIREMENTS AND AUTHORIZATION TO PROVIDE INFORMATION FOR STUDENT REFERENDUM

M/S/C (MELENDREZ/WELCH) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve the proposed RCCD Go-Pass pricing structure and program requirements.
- Authorize staff to provide the necessary information to RCCD students and administrators to create a student referendum to establish an eight-year Go-Pass program.

The motion carried unanimously.

9. NEXT MEETING

Board Executive Committee Meeting
Thursday, February 28, 2019, 1:00 p.m.
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Riverside, CA 92501

10. MEETING ADJOURNMENT

The meeting was adjourned at 1:23 p.m.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA. 92507

February 28, 2019

TO: BOARD EXECUTIVE COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Tammi Ford, Clerk of the Board
SUBJECT: Vehicle Transfer Applications for Consideration to be Placed on the Riverside Transit Agency's Retired Vehicle Recipient Waitlist

Summary: The Agency has a policy for transferring title of Retired Type II vehicles, Type VII vehicles, trolleys and service trucks (surplus vehicles) to registered 501c non-profit or service organizations, municipalities, county agencies and special districts. These surplus vehicles have surpassed their useful life according to Federal Transit Administration (FTA) guidelines.

In May 2017, the Board of Directors unanimously approved revisions to the Vehicle Transfer Policy which provides for the initial screening of Vehicle Transfer Applications to occur at staff level. Once staff has determined an application is complete and meets the minimum requirements for eligibility, the policy provides that the Board Executive Committee shall review the eligible applications and make a determination to recommend an applicant for final consideration and approval by the full Board of Directors. This review of applications shall take place quarterly or on an as needed basis.

During the past period, the Agency received six applications from organizations requesting to be placed on the recipient wait list for a retired vehicle. Staff reviewed each application for completeness, determination of site location within the Agency's service area and verification that each applicant is a registered 501c non-profit organization in good standing, municipality, county agency or special district. The following applicants were found to meet the minimum eligibility requirements as set forth in the policy:

- Samoan Adventist Ministry, Riverside, CA
- Women Achieving Success, Perris, CA
- Dream Center Lake Elsinore, Lake Elsinore, CA
- Faith Baptist Church, Wildomar, CA
- Bible Way Missionary Baptist Church, CA
- CPJAAF, dba Empire Saints Youth Football, Corona, CA

Fiscal Impact:

Based on the current policy for transferring vehicles, there is no fiscal impact.

Recommendation:

Review and recommend this item to the full Board of Directors for their consideration as follows:

- Approve applicants that have met the minimum eligibility requirements for placement on the recipient wait list for a retired vehicle in accordance with the Agency's Vehicle Transfer Policy.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

February 28, 2019

TO: BOARD EXECUTIVE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Vince Rouzaud, Chief Procurement & Logistics Officer

SUBJECT: Authorization to Renew Agreement with David Turch and Associates for Legislative Advocacy Services

Summary: The Agency has used David Turch and Associates (Turch) as its representative for federal advocacy services since April 2004. Turch is based in Washington D.C. which gives them every day access to members of Congress and other policy decision-makers. They also maintain a strong presence in the Inland Empire representing many local and regional governmental agencies. The Agency's legislative services agreement with Turch will expire on June 30, 2019.

In addition to advocacy services, Turch provides a wide range of other professional services. Professional services such as analysis and guidance on pending congressional bills, guidance on federal rules and regulations that effect transit/transportation issues and assistance in matching the Agency's priorities with federal funding opportunities. Turch also provides logistical support in arranging and scheduling meetings for Board members and staff with California's Congressional delegation and other federal agencies in Washington, D.C.

Over the years, Turch has helped the Agency receive millions of dollars in federal funding through the appropriations process for transportation projects, including funding for the Riverside, Corona and Temecula transit facilities, the bus replacement program and the advanced traveler information system. Turch was also instrumental in advocating on behalf of the Agency for the extension of the Alternative Fuel Tax Credit that returned millions of dollars to the Agency over the past few years.

To continue to take full advantage of all federal funding opportunities, it is critical to have a professional advocacy firm like Turch to help advance the interests of the Agency.

Staff is recommending the renewal of Turch's contract for a one-year period beginning July 1, 2019 through June 30, 2020. The cost to

provide these services is \$60,000 per-year plus expenses. This amount is unchanged from the current agreement.

If approved, the Agency will be required to file the Disclosure of Lobbying Activities form SFLLL with the Federal Transit Administration (FTA) to ensure compliance with federal lobbying provisions.

Fiscal Impact:

The cost for these services is \$60,000 per-year, plus reasonable and customary expenses. Sufficient funds to cover this request will be included in the Agency's FY20 operating budget.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Authorize staff to enter into an agreement with David Turch and Associates for legislative advocacy services at a cost of \$60,000 per-year, plus reasonable and customary expenses.
- Authorize staff to file Disclosure of Lobbying Activities form SFLLL with the FTA to ensure Agency compliance with federal lobbying provisions.