



October 27, 2016
1:00 p.m.

AGENDA

**Board Executive Committee Meeting
Riverside County Administration Center
Board of Supervisors Conference Room C
4080 Lemon Street, Fifth Floor
Riverside, CA 92501**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Riverside Transit Agency Board of Directors during the meeting, should contact the Riverside Transit Agency Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable the Riverside Transit Agency to make reasonable arrangements to assure accessibility or language assistance for this meeting.

Agenda item descriptions are intended to provide members of the public a general summary of business to be conducted or discussed. Posting of any recommended action on an agenda item does not indicate what action will be taken. The Board of Directors may take any action it believes is appropriate on the agenda item and is not limited in any way by the notice of any recommendation.

All documents related to any agenda item are available for public inspection at www.riversidetransit.com or through the Clerk of the Board's office at the Riverside Transit Agency, 1825 Third Street, Riverside, CA 92507.

ITEM

RECOMMENDATION

1. CALL TO ORDER
2. SELF-INTRODUCTIONS

ITEM

RECOMMENDATION

3. PUBLIC COMMENTS – NON-AGENDA ITEMS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

RECEIVE COMMENTS

4. APPROVAL OF MINUTES – SEPTEMBER 22, 2016, EXECUTIVE COMMITTEE MEETING (P.3)

APPROVE

5. TRANSPORTATION NOW QUARTERLY ATTENDANCE REPORT (P.5)

RECEIVE AND FILE

6. ESTABLISH POLICY GUIDELINES FOR BOARD OF DIRECTORS MEMBERS TO UTILIZE WHEN EVALUATING REQUESTS FROM ORGANIZATIONS FOR AGENCY SURPLUS VEHICLES (P.10)

APPROVE

7. VINE STREET UPDATE

DISCUSS

8. NEXT MEETING

Thursday, November 17, 2016, 1:00 p.m.
Riverside County Administration Center
Board of Supervisors Conference Room C
4080 Lemon Street, Fifth Floor, Riverside, CA 92501

9. MEETING ADJOURNMENT

RTA BOARD EXECUTIVE COMMITTEE MEETING
Minutes
September 22, 2016

1. CALL TO ORDER

Chairman Johnston called the Board Executive Committee meeting to order at 1:00 p.m. on September 22, 2016, in the Board of Supervisor's Conference Room C, 4080 Lemon St., Riverside, CA.

2. SELF-INTRODUCTIONS

Self-introductions of those in attendance took place.

Committee Attendees

1. Chairman Frank Johnston, City of Jurupa Valley
2. First Vice-Chair Linda Krupa, City of Hemet
3. Second Vice-Chair Art Welch, City of Banning
4. Director Randon Lane, City of Murrieta
5. Director Brenda Knight, City of Beaumont

Absent

1. Immediate Past Chair Marion Ashley, County of Riverside District V

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Craig Fajnor, Chief Financial Officer
3. Vince Rouzaud, Chief Procurement & Logistics Officer
4. Jim Kneepkens, Director of Marketing
5. Eric Ustation, Government Affairs Manager

Other Attendees

1. James Donich, Agency General Counsel

3. PUBLIC COMMENTS - NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES – JULY 28, 2016 EXECUTIVE COMMITTEE MEETING

M/S/C (KRUPA/KNIGHT) approving the minutes of the July 28, 2016 Executive Committee meeting.

The motion carried unanimously.

5. GOVERNMENT RELATIONS REPORT

Mr. Ustation presented the government relations report.

6. PRELIMINARY FISCAL YEAR 2015 – 2016 (FY16) INDEPENDENT FINANCIAL AUDIT RESULTS

Mr. Fajnor presented an update on the preliminary FY16 independent financial audit results.

7. VINE STREET TRANSFER AGREEMENT

Mr. Rubio and Mr. Rouzaud presented an update on the Vine Street transfer agreement.

8. NEXT MEETING

Thursday, October 27, 2016, 1:00 p.m.
Riverside County Administration Center
Board of Supervisors Conference Room C
4080 Lemon Street, Fifth Floor
Riverside, CA 92501

9. MEETING ADJOURNMENT

The meeting was adjourned at 1:21 p.m.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

October 27, 2016

TO: BOARD EXECUTIVE COMMITTEE
THRU: Larry Rubio, Chief Executive Officer
FROM: Eric Ustation, Government Affairs Manager
SUBJECT: Transportation NOW Quarterly Attendance Report

Summary: Transportation NOW has six chapters; Greater Riverside, Hemet/San Jacinto Valley, Moreno Valley/Perris, Northwest, San Gorgonio Pass, and Southwest. Each chapter meets monthly at a location convenient to the membership. Attendance includes transit users, elected officials, transit advocates, community activists and Riverside Transit Agency staff.

Attached is the calendar year 2016 3rd quarter attendance report for all six chapters.

Recommendation:

Receive and file.

Transportation NOW Meeting Attendees
July - Sept 2016

July 2016

Greater Riverside Chapter

The chapter was dark in July

Hemet/San Jacinto Valley Chapter

1	CW Cecchi	Hemet Transportation & Parking
2	Betty Day	Bus rider
3	Jose Ibarra	Riverside Transit Agency
4	Linda Krupa	City of Hemet Councilmember
5	Rohan Kuruppu	Riverside Transit Agency
6	Alonso Ledezma	City of San Jacinto Councilmember
7	Sharon Paisley	City of San Jacinto
8	Jeff Pedersen	Office of Assemblymember Melissa Melendez
9	Ron Running	City of Hemet Planning
10	Chris Tucker	Hemet Department of Public Social Services
11	Brandon Webb	Office of Assemblymember Melissa Melendez

Moreno Valley / Perris Chapter

1	Carolyn Anderson	Waste Management
2	Roy Bleckert	Moreno Valley resident
3	Tonya Burke	City of Perris Mayor Pro Tem
4	Cindy Espinoza	Perris Valley Chamber of Commerce
5	Joe Forgiarini	Riverside Transit Agency
6	Verniecia Green-Jordan	Perris Elementary School Board Trustee
7	Thomas Ketcham	Supervisor Kevin Jeffries' Office
8	Eric Lewis	City of Moreno Valley
9	Diana Martin	Community Stakeholder
10	Jesse Molina	City of Moreno Valley Councilmember
11	Leslie Petersen	Perris resident
12	Mike Riiff	Moreno Valley Traffic Safety Commission
13	Eric Ustation	Riverside Transit Agency

Northwest Chapter

1	Ike Bootsma	City of Eastvale Mayor
2	Dick Haley	City of Corona Vice Mayor
3	Donna Johnston	Jurupa Valley School District Boardmember
4	Frank Johnston	RTA Board Chairman
5	Jim Kneepkens	Riverside Transit Agency
6	Jerry Sincich	Temescal Municipal Advisory Committee
7	Keith White	RTA rider

San Gorgonio Pass Chapter

1	Lupe Barrera	Morongo Band of Mission Indians
2	Celina Cabrera	Beaumont Pass Transit
3	Nancy Carroll	City of Beaumont Treasurer
4	Joe Forgiarini	Riverside Transit Agency
5	James Foster	Morongo Band of Mission Indians
6	Pat Foster	City of Beaumont
7	Rolando Fuentes	211 Riverside County
8	Shane Helms	Morongo Band of Mission Indians
9	Mario Janesin	Community Access Center
10	Brenda Knight	City of Beaumont Councilmember
11	Bob Little	Little and Sons Insurance
12	Joyce McIntire	City of Calimesa Mayor Pro Tem

Transportation NOW Meeting Attendees
July - Sept 2016

13	Harry Nead	Sun Lakes resident
14	Olaf Neumann	Inland Behavioral Health Services
15	Louvenia Ortega	Beaumont resident
16	Heather Rhodes	Inland Behavioral Health Services
17	Diego Rojo	Sunline Transit Agency
18	Ron Roy	Beaumont resident
19	James Searcy	Sun Lakes resident
20	Mike Simon	Calimesa resident
21	Richard Skwara	Braille Institute
22	Rita Skwara	Sun Lakes resident
23	Brenda Teeman	Beaumont resident
24	Richard Teeman	Beaumont resident
25	Eric Ustation	Riverside Transit Agency
26	Kenneth Ware	Banning Pass Transit
27	Art Welch	City of Banning Mayor
28	Tom Wilson	Assemblymember Chad Mayes' Office
29	Anita Worthen	Beaumont Vet Expo

Southwest Chapter

1	Greg August	City of Menifee Mayor Pro Tem
2	Brian Crawford	City of Murrieta
3	Nicole Dailey	City of Lake Elsinore
4	Maryann Edwards	City of Temecula Mayor Pro Tem
5	Amy Hickman	Lake Elsinore
6	Daryl Hickman	City of Lake Elsinore Councilmember
7	Chris Hyland	Lake Elsinore Commissioner
8	Ken Mayes	Wildomar resident
9	Joseph Morabito	Wildomar Rap
10	Scott Smith	Sierra Club
11	Nelly Tellena	City of Lake Elsinore intern
12	Eric Ustation	Riverside Transit Agency
13	Branden Webb	Assemblymember Melissa Melendez's Office
14	John Zaitz	City of Canyon Lake Councilmember

August 2016

Greater Riverside Chapter

The chapter was dark in August

Hemet/San Jacinto Valley Chapter

The chapter was dark in August.

Moreno Valley / Perris Chapter

The chapter was dark in August.

Northwest Chapter

The chapter was dark in August.

San Gorgonio Pass Chapter

1	Lupe Barrera	Morongo Band of Mission Indians
2	Nancy Carroll	City of Beaumont Treasurer
3	James Foster	Morongo Band of Mission Indians
4	Rolando Fuentes	211 Community Connect

Transportation NOW Meeting Attendees
July - Sept 2016

5	Elizabeth Gibbs	City of Beaumont
6	Shane Helms	Morongo Band of Mission Indians
7	Mario Janesin	Community Access Center
8	Brenda Knight	City of Beaumont Councilmember
9	Jack Marty	Riverside County Transportation Commission volunteer
10	Joyce McIntire	City of Calimesa Mayor Pro Tem
11	Harry Nead	Sun Lakes, Riverside Transit Agency rider
12	Jim Overturf	Calimesa resident
13	Jim Searcy	Sun Lakes resident
14	Mike Simon	Plantation on the Lakes
15	Richard Skwara	Braille Institute
16	Rita Skwara	Four Seasons
17	Brenda Teeman	Beaumont resident
18	Richard Teeman	Beaumont resident
19	Eric Ustation	Riverside Transit Agency
20	Melanie Villareal	Supervisor Marion Ashley's Office
21	Art Welch	City of Banning Mayor
22	Anita Worthen	Veteran's Expo
23	Zack Wybert	Supervisor Marion Ashley's Office

Southwest Chapter

1	Greg August	City of Menifee Mayor Pro Tem
2	Brian Crawford	City of Murrieta
3	Nicole Dailey	City of Lake Elsinore
4	Marla Dye	Riverside County Transportation Commission
5	Maryann Edwards	City of Temecula Mayor Pro Tem
6	Daryl Hickman	City of Lake Elsinore Councilmember
7	Chris Hyland	Lake Elsinore resident
8	Elena Garcia	Sierra Club
9	Ken Mayes	Wildomar resident
10	Margaret Meyncke	Sierra Club
11	Joseph Morabito	Wildomar Rap
12	Jeff Pedersen	Assemblymember Melissa Melendez's Office
13	Scott Smith	Sierra Club
14	Nelly Tellenia	City of Lake Elsinore intern
15	Eric Ustation	Riverside Transit Agency
16	Virginia Werly	Riverside Transit Agency
17	John Zaitz	City of Canyon Lake Councilmember

September 2016

Greater Riverside Chapter

1	Pete Benevidez	Blindness Support Services
2	Clarissa Cervantes	CalVote
3	Luis Hernandez	Blindness Support Services
4	Scott Hernandez	Riverside City College
5	Richard Lemire	Fair Housing Council
6	Melanie Ling	Congressman Mark Takano's Office
7	Miguel Lujano	Councilmember Andy Melendrez's Office
8	Stan Morrison	Security Bank
9	Araceli Ruiz	Supervisor Kevin Jeffries' Office
10	Eric Ustation	Riverside Transit Agency
11	Daniel Wong	South Coast Air Quality Management District

Transportation NOW Meeting Attendees
July - Sept 2016

Hemet/San Jacinto Valley Chapter

1	CW Cecchi	Hemet Transportation and Parking Commission
2	Flora Johnson	Green Coalition
3	Terri Kasinga	Caltrans
4	Linda Krupa	City of Hemet Councilmember
5	Steve Latino	City of Hemet
6	Alonso Ledezma	City of San Jacinto Councilmember
7	Darleana McHenry	St. Carries Center
8	Nader Naguib	Caltrans
9	Gary Nguyen	City of San Jacinto
10	James Pangrazzi	San Jacinto resident
11	Eric Ustation	Riverside Transit Agency
12	Brandon Webb	Assemblymember Melissa Melendez's Office
13	Jim Winget	Elks' Lodge
14	Daniel Wong	South Coast Air Quality Management District

Moreno Valley / Perris Chapter

1	Tonya Burke	City of Perris Councilmember
2	Mark Ealy	Community Activist
3	Cindy Espinoza	Perris Chamber of Commerce
4	Cesar Gomez	Assemblymember Jose Medina's Office
5	Verniecia Green-Jordan	Perris Elementary School District Boardmember
6	Thomas Ketcham	Supervisor Kevin Jeffries' Office
7	Eric Lewis	City of Moreno Valley
8	Melanie Ling	Congressman Mark Takano's Office
9	Tyler Madary	Senator Richard Roth's Office
10	Diana Martin	Community Stakeholder
11	Cynthia Mendez	City of Perris
12	Jesse Molina	City of Moreno Valley Councilmember
13	Jeff Pedersen	Assemblymember Melissa Melendez's Office
14	Eric Ustation	Riverside Transit Agency
15	Daniel Wong	South Coast Air Quality Management District

Northwest Chapter

1	Ike Bootsma	City of Eastvale Mayor
2	Dick Haley	City of Corona Vice-Mayor
3	Berwin Hanna	City of Norco Councilmember
4	Donna Johnston	Jurupa Valley School District Boardmember
5	Frank Johnston	RTA Board Chairman
6	Tyler Madary	Senator Richard Roth's Office
7	Jerry Sincich	Temescal Municipal Advisory Council
8	Eric Ustation	Riverside Transit Agency
9	John Vondriska	Corona-Norco Unified School District
10	Keith White	Bus rider
11	Daniel Wong	South Coast Air Quality Management District

San Gorgonio Pass Chapter

The chapter was dark in September.

Southwest Chapter

The chapter was dark in September.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA. 92507

July 28, 2016

TO: BOARD EXECUTIVE COMMITTEE

FROM: Larry Rubio, Chief Executive Officer

SUBJECT: Establish Policy Guidelines for Board of Directors Members to Utilize when Evaluating Requests from Organizations for Agency Surplus Vehicles

Summary: The Riverside Transit Agency (RTA) has a Policy for Transferring Title of Retired Paratransit Vehicles, Type VII Revenue Vehicles, Trolleys and Service Trucks (surplus vehicles) to registered 501c non-profit or service organizations, municipalities, county agencies and special districts. These surplus vehicles have surpassed their useful life according to Federal Transit Administration (FTA) guidelines, and are at least four (4) years old and have accumulated over 100,000 road miles.

The policy outlines the criteria for eligibility, as well as the process for transfer of a vehicle. Recipients of a surplus vehicle must be located within the boundaries of those cities and the County of Riverside's Supervisorial Districts that are members of the Joint Powers Agreement of RTA, and must be endorsed by an RTA Board member through a formal written request for transfer made to the RTA Chief Executive Officer. In addition, recipients must agree not to sell, donate or otherwise transfer the vehicle to another party for a period of no less than one (1) year from the date of transfer by RTA.

Currently, there is not a formal process for organizations to follow when requesting to receive a surplus vehicle. There also is not a formal process or guideline for members of the Board of Directors to follow when evaluating whether to endorse an organization that has made a request to be placed on the recipient list for a surplus vehicle. In an effort to ensure potential recipients are evaluated in a uniform manner and that surplus vehicles will be utilized for legal and well-intentioned purposes by the recipient, Staff has updated the procedures for requesting receipt of a RTA surplus vehicle in the Agency's policy. In addition, guidelines have been drafted for members of the Board to consider when evaluating a recipient organization for endorsement (Attachment A). To assist the Board in identifying the revisions, Staff has stricken deletions and bolded and italicized additions.

Fiscal Impact:

None.

Recommendation:

Review and recommend this item to the full Board of Directors for their consideration as follows:

- Approve the amendment to the RTA Policy for Transferring Title of Retired Paratransit Vehicles, Type VII Revenue Vehicles, Trolleys and Service Trucks (Surplus Vehicles).

Attachment A

**POLICY FOR TRANSFERRING TITLE
OF RETIRED PARATRANSIT VEHICLES, TYPE VII
REVENUE VEHICLES, TROLLEYS AND SERVICE
TRUCKS (SURPLUS VEHICLES)**

ADOPTED BY THE

**BOARD OF DIRECTORS
RIVERSIDE TRANSIT AGENCY
1825 THIRD STREET
RIVERSIDE, CA 92507-3484
PHONE: 951-565-5000**

**ADOPTED AND REVISED:
~~July 28, 2016~~
November 17, 2016**

Riverside Transit Agency
Policy for Transferring Title
of Retired Paratransit Vehicles, Type VII Revenue Vehicles,
Trolleys and Service Trucks (Surplus Vehicles)

Background:

The Riverside Transit Agency (RTA) transfers title of vehicles and service trucks (surplus vehicles) that, according to Federal Transit Administration (FTA) guidelines, have surpassed their useful life. These surplus vehicles are eligible for retirement when they reach at least four (4) years of age and/or have accumulated over 100,000 miles. This criteria may be changed from time-to-time, as determined by the FTA. Current criteria for the useful vehicle life of a specific vehicle can be found at www.fta.dot.com. Organizations requesting surplus vehicles will assume full liability for the vehicle upon transfer of title. In ~~many~~ **some** cases, surplus vehicles may not be in running condition. RTA will not perform any repairs to vehicles that are designated for retirement. Surplus vehicles will be provided as-is, where-is, with no warranty expressed or implied as to merchantability or fitness of purpose.

I. Policy

The RTA will consider the transfer of title of surplus vehicles to a registered 501c non-profit or service organization, municipality, county agency, or special district located within the boundaries of those cities and the County of Riverside's Supervisorial Districts that are members of the Joint Powers Agreement Agency of the Riverside Transit Agency.

II. Procedures

1. There must be a formal written request addressed to the RTA Chief Executive Officer from a member of the RTA Board of Directors. The Chief Executive Officer or designee will administer the review of surplus vehicle requests and transfers of title to eligible recipients, **as outlined in Section III and IV of this policy**. Eligible recipients will be placed on a wait list until a surplus vehicle is available for transfer.
2. Verified registered 501c non-profit or service organizations, municipalities,

special districts or county agencies located within the boundaries of the JPA are eligible to receive an available service truck, paratransit vehicle or Type VII revenue vehicle provided a vehicle has been identified as available.

3. When a surplus vehicle(s) becomes available for transfer, a lottery system will be utilized to randomly allocate the surplus vehicles to eligible recipients currently on the wait list.
4. Eligible recipients remaining on the wait list after all available surplus vehicles have been distributed, will remain on the wait list in their current position and will be given priority over subsequent recipients added to the existing wait list.
5. Eligible recipients on the wait list who fail to respond or comply with the letter of agreement for transfer may be removed from the eligibility list and may be required to make a new request to receive a surplus vehicle.
7. Any organization, municipality, special district or county agency that receives a surplus vehicle through the RTA Vehicle Transfer Program will be ineligible to receive a transfer of another surplus vehicle for a 1-year period unless the RTA has more surplus vehicles available than eligible recipients who want them.
8. Vehicle value is considered at current fair market value.
9. All RTA logos/decals, license plates, identification numbers, and striping will be removed or covered prior to release of any surplus vehicle.
10. Prior to transfer of a surplus vehicle, an inspection will be conducted by the RTA Maintenance Manager or an appointed alternate, and will be recorded in the surplus vehicle's permanent maintenance file.
11. In concurrence with the transfer of title, the new owner agrees to accept the transferred surplus vehicle(s) as-is, where-is, and agrees to accept full responsibility for the surplus vehicle(s) and to indemnify and hold the RTA harmless against all claims or losses in connection with the possession and/or operation of the surplus vehicle(s), and will provide valid proof of insurance for the surplus vehicle to RTA at, or before, the time of transfer.
12. Any surplus vehicle that cannot pass a safety inspection at the time of transfer will be towed at the new owner's expense.
13. The RTA will provide a written agreement between the RTA and the new owner containing the provisions of this procedure.
14. As part of the agreement, the requesting organization, municipality, special district or County Agency will not sell, donate or transfer the surplus vehicle for a period of no less than one (1) year from date of transfer of the surplus vehicle by RTA.

15. As part of the agreement, the requesting organization, municipality, special district or County Agency will use the surplus vehicle directly, or assign the use of the surplus vehicle to a third party, for transportation purposes for no less than one (1) year from the date of transfer by RTA.
16. The RTA may from time-to-time amend this policy as FTA, RTA or other regulations mandate.

III. Transfer Request Process

1. **Requesting organization must complete a Request for Vehicle Transfer application and submit to Riverside Transit Agency Clerk of the Board of Directors for review (Appendix A). Failure to complete the application in full could result in denial of the request.**
2. **Requesting organization must provide proof of registered non-profit status at the time of application for vehicle transfer. Failure to provide this verification could result in denial of the request. Municipalities, county agencies, or other special districts are exempt from this requirement.**
3. **The RTA Clerk of the Board will review the Request for Vehicle Transfer application and will forward completed application and proof of non-profit status to the RTA Board member who represents the jurisdiction where the requesting organization is located.**
4. **The RTA Board member receiving the request will evaluate the Request for Vehicle Transfer application for determination of endorsement and eligibility.**
5. **Submission of a Request for Vehicle Transfer application is not a guarantee of placement on the vehicle transfer recipient list.**

IV. Request for Vehicle Transfer Application Review Process

1. **Upon receipt of a completed Request for Vehicle Transfer application, the Clerk of the Board will review the application to determine:**
 - a. **Whether the organization is located within the boundaries of the Riverside Transit Agency, and which board member jurisdiction the request should be assigned to.**
 - b. **The ability of the organization to provide a driver with the appropriate California DMV license certification to transport passengers.**

- c. *The ability of the organization to obtain insurance for the vehicle.*
 - d. *The ability of the organization to maintain the vehicle properly.*
 2. *The Board member representing the jurisdiction where the organization is located should arrange to meet with, or speak by telephone to, the requesting organization to determine whether the organization is one that the Board member should endorse.*
 3. *When evaluating whether to endorse an organization, the Board member should take into consideration:*
 - a. *How long the organization has been in existence.*
 - b. *The organization's intended use of the vehicle. For example, will the organization be utilizing the vehicle to transport members of the community to events or social services; and how often they expect to use the vehicle (ie. Weekly, monthly, sporadically).*
 4. *Upon completion of the evaluation process, the Clerk of the Board will present the Request for Vehicle Transfer application and the results of the review process to the Board Executive Committee for final consideration and determination.*



Appendix A

Vehicle Transfer Request Application

Requestor's Name: _____ Date: _____

Address: _____

Telephone #: _____ Email Address: _____

Non-Profit Organization Requesting Vehicle:

Name: _____

Address: _____

Telephone # _____ Website URL: _____

Employer Identification Number (EIN#): _____

Type of Vehicle Requested: _____

Can you provide proof of insurance for the vehicle? _____

Mission Statement/Purpose of your organization: _____

Intended use of vehicle: _____

Geographic Region that will be served: _____

How many people do you estimate will be served if your request is granted: _____

Important: Please attach proof of your non-profit status to this application. Failure to provide proof of your non-profit status could result in denial of your request. Submission of an application does not guarantee approval or receipt of a vehicle from the Riverside Transit Agency. Acceptance/Approval of the application request will place your organization on the waitlist to receive a vehicle in accordance with RTA's Vehicle Transfer Program.