



July 23, 2015  
1:00 p.m.

## AGENDA

**Board Executive Committee Meeting  
Riverside County Administration Center  
Board of Supervisors Conference Room C  
4080 Lemon Street, Fifth Floor  
Riverside, CA 92501**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Riverside Transit Agency Board of Directors during the meeting, should contact the Riverside Transit Agency Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable the Riverside Transit Agency to make reasonable arrangements to assure accessibility or language assistance for this meeting.

Agenda item descriptions are intended to provide members of the public a general summary of business to be conducted or discussed. Posting of any recommended action on an agenda item does not indicate what action will be taken. The Board of Directors may take any action it believes is appropriate on the agenda item and is not limited in any way by the notice of any recommendation.

All documents related to any agenda item are available for public inspection at [www.riversidetransit.com](http://www.riversidetransit.com) or through the Clerk of the Board's office at the Riverside Transit Agency, 1825 Third Street, Riverside, CA 92507.

### ITEM

### RECOMMENDATION

1. CALL TO ORDER
2. SELF-INTRODUCTIONS

**ITEM**

**RECOMMENDATION**

**3. PUBLIC COMMENTS – NON-AGENDA ITEMS**

**RECEIVE COMMENTS**

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

**4. APPROVAL OF MINUTES – JUNE 25, 2015, EXECUTIVE COMMITTEE MEETING (P.3)**

**APPROVE**

**5. TRANSPORTATION NOW QUARTERLY ATTENDANCE REPORT (P.5)**

**RECEIVE AND FILE**

**6. PEPRA/13c – DEPARTMENT OF LABOR UPDATE**

**DISCUSS**

**7. AUTHORIZE THE TRANSFER OF TWO (2) SURPLUS 2002 NABI TRANSIT BUSES TO FAMILY SERVICE ASSOCIATION FOR USE AS MOBILE GROCERY STORES WITHIN RIVERSIDE COUNTY (P.11)**

**APPROVE**

**8. NEXT MEETING**

Board Executive Committee Meeting  
Thursday, September 24, 2015, 1:00 p.m.  
Riverside County Administration Center  
Board of Supervisors Conference Room C  
4080 Lemon Street, Fifth Floor  
Riverside, CA 92501

**9. MEETING ADJOURNMENT**

RTA BOARD EXECUTIVE COMMITTEE MEETING MINUTES  
Minutes  
June 25, 2015

1. CALL TO ORDER

Chairman Kotyuk called the Board Executive Committee meeting to order at 1:05 p.m. on June 25, 2015, in the Board of Supervisor's Conference Room C, 4080 Lemon St., Riverside, CA.

2. SELF-INTRODUCTIONS

Self-introductions of those in attendance took place.

Committee Attendees

1. Chairman Andrew Kotyuk, City of San Jacinto
2. First Vice-Chairwoman Ella Zanowic, City of Calimesa
3. Second Vice-Chairman Frank Johnston, City of Jurupa Valley
4. Director Ike Bootsma, City of Eastvale

Absent

1. Past Chair Marion Ashley, County of Riverside, District V
2. Director Linda Krupa, City of Hemet

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Craig Fajnor, Chief Financial Officer
3. Jim Kneepkens, Director of Marketing

Other Attendees

1. James Donich, Agency General Counsel

3. PUBLIC COMMENTS - NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES – MAY 28, 2015 EXECUTIVE COMMITTEE MEETING

M/S/C (JOHNSTON/ZANOWIC) approving the minutes of the May 28, 2015 Executive Committee meeting.

The motion carried unanimously.

5. CONSIDER PERMANENTLY HONORING FORMER BOARD MEMBER WALLACE EDGERTON

M/S/C (ZANOWIC/BOOTSMA) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Consider permanently honoring former Board Member Wallace Edgerton.

6. PEPRA/13c – DEPARTMENT OF LABOR UPDATE

Mr. Donich presented an update on PEPRA/13c – Department of Labor, followed by discussion.

M/S/C (BOOTSMA/ZANOWIC) approving and recommending this item to the full Board of Directors for their consideration.

The meeting went into closed session at 1:40 p.m.

7. CLOSED SESSION – LABOR NEGOTIATIONS

8. CLOSED SESSION – CITY OF BEAUMONT v. RTA, ET AL.

The meeting returned to open session at 1:57 p.m.

9. TRAVEL TRAINING UPDATE

10. NEXT MEETING

Board Executive Committee Meeting  
Thursday, July 23, 2015  
1:00 P.M.  
Riverside County Administration Center  
Board of Supervisors Conference Room C  
4080 Lemon Street, Fifth Floor  
Riverside, CA 92501

11. MEETING ADJOURNMENT

The meeting was adjourned at 2:17 p.m.

RIVERSIDE TRANSIT AGENCY  
1825 Third Street  
Riverside, CA 92507

July 23, 2015

TO: BOARD EXECUTIVE COMMITTEE  
THRU: Larry Rubio, Chief Executive Officer  
FROM: Eric Ustation, Government Affairs Manager  
SUBJECT: Transportation NOW Quarterly Attendance Report

Summary: Transportation NOW has six chapters; Greater Riverside, Hemet/San Jacinto Valley, Moreno Valley/Perris, Northwest, San Gorgonio Pass, and Southwest. Each chapter meets monthly at a location convenient to the membership. Attendance includes transit users, elected officials, transit advocates, community activists and Riverside Transit Agency staff.

Attached is the 2015 calendar year 2nd quarter attendance report for all six chapters.

Recommendation:

Receive and file.

Transportation NOW Meeting Attendees  
April - June 2015

**Apr-15**

**Greater Riverside Chapter**

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1	Clarissa Cervantes	Councilmember Andy Melendrez's Office
2	Carmen Cuevas	Assemblymember Jose Medina's Office
3	Catherine Duran	North High School
4	Christina Duran	Community consultant - Eastside
5	Joanne Hornsby	Long Island resident
6	John Krick	Alvord Unified School District
7	Tyler Madary	Senator Richard Roth's Office
8	Andy Melendrez	City of Riverside Councilmember
9	Eric Ustation	Riverside Transit Agency
10	Keith White	RTA rider

**Hemet/San Jacinto Valley Chapter**

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1	Frank Burnett	RTA rider
2	CW Cecchi	Hemet Transportation & Parking
3	Muriel Dufrense	Golden Era Productions
4	Mario Herrera	Assemblymember Melissa Melendez's Office
5	Andrew Kotyuk	City of San Jacinto Councilmember
6	Linda Krupa	City of Hemet Mayor
7	Victoria Lopez	Assemblymember Melissa Melendez's Office intern
8	Eric Ustation	Riverside Transit Agency
9	Tom Wilson	Senator Mike Morrell's Office

**Moreno Valley / Perris Chapter**

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1	Louis Ammand	United Neighborhood Improvement Association of Perris
2	Tonya Burke	City of Perris Mayor Pro Tem
3	Carmen Cuevas	Assemblymember Jose Medina's Office
4	Mark Ealy	Reverend
5	Shirley Green	Perris resident
6	Virniecia Green-Jordan	Perris Elementary School District Boardmember
7	Deni Horne	Assemblymember Melissa Melendez's Office
8	Thomas Ketcham	Supervisor Kevin Jeffries' Office
9	Jim Kneepkens	Riverside Transit Agency
10	Eric Lewis	City of Moreno Valley
11	Cynthia Mendez	City of Perris
12	Anne Miller	Resident
13	Maggie Pacheco	Resident
14	Leslie Petersen	Perris Valley Arts and Activities Committee
15	Everett Price	Resident
16	Mike Riff	Moreno Valley Traffic Safety Commission
17	Juan Rodriguez	City of Perris
18	Julio Rodriguez	City of Perris Councilmember
19	Tasha Samuel	RTA customer
20	Eric Ustation	Riverside Transit Agency

**Northwest Chapter**

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1	Berwin Hanna	City of Norco Councilmember
2	Donna Johnston	Jurupa Valley School District Boardmember
3	Frank Johnston	City of Jurupa Valley Councilmember
4	Jim Kneepkens	Riverside Transit Agency
5	Tyler Madary	Senator Richard Roth's Office
6	Jerry Sincich	Temescal Municipal Advisory Committee
7	Eric Ustation	Riverside Transit Agency

Transportation NOW Meeting Attendees  
April - June 2015

8	John Vondriska	Corona-Norco Unified School District
9	Keith White	RTA rider

**San Geronio Pass Chapter**

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1	Rosilicie Bogh	Office of Assemblymember Chad Mayes
2	Franklin Dancy	Morongo Band of Mission Indians
3	James Foster	Morongo Band of Mission Indians
4	Alan Kapanicas	City of Beaumont
5	Brenda Knight	City of Beaumont Mayor
6	Bob Little	Pass Economic Development Agency
7	Jack Marty	Riverside County Transportation Commission volunteer
8	Joyce McIntire	City of Calimesa Mayor
9	Harry Nead	Sun Lakes, Riverside Transit Agency rider
10	Anita Petke	Sunline Transit Agency
11	Diego Rojo	Sunline Transit Agency
12	Ron Roy	Beaumont resident
13	Kristin Sherwood	City of Beaumont
14	Elizabeth Urtiaga	City of Beaumont
15	Eric Ustation	Riverside Transit Agency
16	Kenny Ware	City of Banning
17	Art Welch	City of Banning Mayor Pro-Tem
18	Ella Zanowic	City of Calimesa Mayor Pro-Tem

**Southwest Chapter**

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1	Brian Ambrose	City of Murrieta
2	Greg August	City of Menifee Councilmember
3	Jeff Comerchero	City of Temecula Mayor
4	Nicole Dailey	City of Lake Elsinore
5	Maryann Edwards	City of Temecula Councilmember
6	Kyra Espinosa	Promenade Temecula
7	Michael Garrison	Assemblymember Melissa Melendez's Office
8	Amy Hickman	Lake Elsinore
9	Daryl Hickman	City of Lake Elsinore Councilmember
10	Chris Hyland	Lake Elsinore
11	Jeff Kurtz	Promenade Temecula
12	Rohan Kuruppu	Riverside Transit Agency
13	Victoria Lopez	Assemblymember Melissa Melendez's Office intern
14	Joseph Morabito	Wildomar Rap
15	Aaron Rintamaki	City of Murrieta
16	Alice Sullivan	Temecula Valley Chamber of Commerce
17	Bobby Swann	City of Wildomar Planning Commission
18	Eric Ustation	Riverside Transit Agency

**May-15**

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**Greater Riverside Chapter**

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1	Clarissa Cervantes	Councilmember Andy Melendrez's Office
2	Art Garcia	Community Action Commission
3	Tom Ketcham	Supervisor Kevin Jeffries' Office
4	Jeff Kraus	UC Riverside
5	Richard Lemire	Community Action Partnership
6	Tyler Madary	Senator Richard Roth's Office
7	David Madsen	South Coast Air Quality Management District
8	Andy Melendrez	City of Riverside Councilmember
9	Diane Tkach	Janet Goeske Center

Transportation NOW Meeting Attendees  
April - June 2015

10	Eric Ustation	Riverside Transit Agency
11	Desiree Wroten	Congressman Mark Takano's Office

**Hemet/San Jacinto Valley Chapter**

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1	Nancy Beltran	City of Hemet
2	Muriel Dufresne	Golden Era Productions
3	Mario Herrera	Assemblymember Melissa Melendez's Office
4	Linda Krupa	City of Hemet Mayor
5	James Pangrazzi	San Jacinto Community Activist
6	John Standiford	Riverside County Transportation Commission
7	Eric Ustation	Riverside Transit Agency
8	Tom Wilson	Senator Mike Morrell's Office
9	Robert Yates	Riverside County Transportation Commission
10	Jovan Zebrowski	Riverside County Department of Public Social Services

**Moreno Valley / Perris Chapter**

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1	Mark Ealy	Reverend
2	Thomas Ketcham	Supervisor Kevin Jeffries' Office
3	Eric Lewis	City of Moreno Valley
4	Tyler Madary	Senator Richard Roth's Office
5	David Madsen	South Coast Air Quality Management District
6	Jesse Molina	City of Moreno Valley Mayor
7	Leslie Petersen	Perris Valley Arts and Activities Committee
8	Mike Riff	Moreno Valley Traffic Safety Commission
9	Tasha Samuel	Bus rider
10	Eric Ustation	Riverside Transit Agency

**Northwest Chapter**

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1	Ike Bootsma	City of Eastvale Mayor
2	Brian Champion	City of Corona
3	Nelly Emerson	Norco resident
4	Berwin Hanna	City of Norco Councilmember
5	Donna Johnston	Jurupa Valley School District Boardmember
6	Tyler Madary	Senator Richard Roth's Office
7	Jerry Sincich	Temescal Municipal Advisory Council
8	Monica Raygoza	Corona-Norco Unified School District
9	Eric Ustation	Riverside Transit Agency

**San Gorgonio Pass Chapter**

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1	Rosilicie Bogh	Office of Assemblyman Chad Mayes
2	Franklin Dancy	Morongo Band of Mission Indians
3	James Foster	Morongo Band of Mission Indians
4	Pat Foster	City of Beaumont
5	Kris Linton	Morongo Band of Mission Indians
6	Jack Marty	Riverside County Transportation Commission volunteer
7	Harry Nead	Sun Lakes, Riverside Transit Agency rider
8	Anita Petke	SunLine Transit Agency
9	Diego Rojo	SunLine Transit Agency
10	Elizabeth Urtiaga	City of Beaumont
11	Eric Ustation	Riverside Transit Agency
12	Kristin Warsinski	City of Beaumont
13	Art Welch	City of Banning Mayor Pro-Tem
14	Ella Zanowic	City of Calimesa Mayor Pro-Tem



Transportation NOW Meeting Attendees  
April - June 2015

**Southwest Chapter**

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1	Brian Ambrose	City of Murrieta
2	Teri Biancardi	Sierra Club
3	Nicole Dailey	City of Lake Elsinore
4	Maryann Edwards	City of Temecula Councilmember
5	Amy Hickman	Lake Elsinore resident
6	Daryl Hickman	City of Lake Elsinore Councilmember
7	Deni Horne	Assemblymember Melissa Melendez's Office
8	Chris Hyland	Lake Elsinore resident
9	Kristen Huyck	Supervisor Kevin Jeffries' Office
10	Jim Kneepkens	Riverside Transit Agency
11	Joseph Morabito	Wildomar Rap
12	Pam Nelson	Sierra Club
13	Bobby Swann	Wildomar Planning Commission
14	Marsha Swanson	City of Wildomar Councilmember
15	Eric Ustation	Riverside Transit Agency
16	John Zaitz	City of Canyon Lake Councilmember

**Jun-15**

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**Greater Riverside Chapter**

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1	Clarissa Cervantes	Councilmember Andy Melendrez's Office
2	Sabrina Cervantes	Assemblymember Jose Medina's Office
3	Aurora Chavez	Community advocate
4	Tom Franklin	Riverside Transit Agency
5	Cheryl Hansberger	Riverside Office of the Mayor
6	Jim Kneepkens	Riverside Transit Agency
7	Jeff Kraus	UC Riverside
8	John Krick	Alvord Unified School District
9	Richard Lemire	Community Action Partnership
10	Andy Melendrez	City of Riverside Councilmember
11	Stan Morrison	Security Bank
12	David Murray	City of Riverside
13	Janice Penner	Riverside Downtown Partnership
14	Michael Washington	Reverend
15	Eric Ustation	Riverside Transit Agency
16	Keith White	Bus rider
17	Desiree Wroten	Congressman Mark Takano's Office

**Hemet/San Jacinto Valley Chapter**

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1	CW Cecchi	Hemet Transportation and Parking Commission
2	Muriel Dufrense	Golden Era Productions
3	Mitch Gillespie	Hemet Unified School District Transportation
4	Deni Horne	Assemblymember Melissa Melendez's Office
5	Linda Krupa	City of Hemet Councilmember
6	James Pangrazzi	San Jacinto Community Activist
7	Kathy Prokop	Mt. San Jacinto College student
8	Eric Ustation	Riverside Transit Agency

**Moreno Valley / Perris Chapter**

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1	Tonya Burke	City of Perris Councilmember
2	Mark Ealy	Community Activist
3	Verniecia Green-Jordan	Perris Elementary School District Boardmember
4	Deni Horne	Assemblymember Melissa Melendez's Office
5	Thomas Ketcham	Supervisor Kevin Jeffries' Office

Transportation NOW Meeting Attendees  
April - June 2015

6	Eric Lewis	City of Moreno Valley
7	Tyler Madary	Senator Richard Roth's Office
8	Cynthia Mendez	City of Perris
9	Jesse Molina	City of Moreno Valley Councilmember
10	Leslie Petersen	Perris Valley Arts and Activities Committee
11	Tasha Samuel	RTA Customer
12	Eric Ustation	Riverside Transit Agency

**Northwest Chapter**

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1	Brian Champion	City of Corona
2	Patrick Dreis	Happy Taxi
3	Berwin Hanna	City of Norco Councilmember
4	Donna Johnston	Jurupa Valley School District Boardmember
5	Frank Johnston	City of Jurupa Valley Councilmember
6	Jim Kneepkens	Riverside Transit Agency
7	Jerry Sincich	Temescal Municipal Advisory Council
8	Eric Ustation	Riverside Transit Agency
9	John Vondriska	Corona-Norco Unified School District

**San Gorgonio Pass Chapter**

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1	Rasilicie Bogh	Assemblymember Chad Mayes' Office
2	Nancy Carroll	City of Beaumont Treasurer
3	Franklin Dancy	Morongo Band of Mission Indians
4	Cheryl Donahue	Riverside County Transportation Commission Consultant
5	James Foster	Morongo Band of Mission Indians
6	Pat Foster	City of Beaumont
7	Connie Garcia	Sunline Transit Agency
8	Brenda Knight	City of Beaumont Mayor
9	Jack Marty	Riverside County Transportation Commission volunteer
10	Harry Nead	Sun Lakes, Bus Rider
11	Sheldon Peterson	Riverside County Transportation Commission
12	Ron Roy	Beaumont resident
13	Kristin Sherwood	City of Beaumont
14	Eric Ustation	Riverside Transit Agency
15	Art Welch	City of Banning Mayor Pro-Tem
16	Ella Zanowic	City of Calimesa Mayor Pro-Tem

**Southwest Chapter**

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1	Brian Ambrose	City of Murrieta
2	Greg August	City of Menifee Councilmember
3	Nicole Dailey	City of Lake Elsinore
4	Maryann Edwards	City of Temecula Councilmember
5	Michael Garrison	Assemblymember Melissa Melendez's Office
6	Gina Gonzalez	City of Menifee
7	Chris Hyland	Lake Elsinore resident
8	David Madsen	South Coast Air Quality Management District
9	Joseph Morabito	Wildomar Rap
10	Gloria Sanchez	City of Menifee
11	Jonathan Smith	City of Menifee
12	Bobby Swann	Wildomar Planning Commission
13	Marsha Swanson	City of Wildomar Councilmember
14	Eric Ustation	Riverside Transit Agency
15	John Zaitz	City of Canyon Lake Councilmember

RIVERSIDE TRANSIT AGENCY  
1825 Third Street  
Riverside, CA 92507

July 23, 2015

TO: BOARD EXECUTIVE COMMITTEE

FROM: Larry Rubio, Chief Executive Officer

SUBJECT: Authorize the Transfer of Two (2) Surplus 2002 NABI Transit Buses to Family Service Association for Use as Mobile Grocery Stores within Riverside County

Summary: The Agency recently received a request from Family Service Association (FSA), a non-profit organization with corporate offices located in Moreno Valley, asking the Agency to consider the transfer of two (2) surplus 40-foot heavy duty vehicles for use as mobile grocery stores.

The subject vehicles are 2002, NABI compressed natural gas (CNG) buses. These buses are fully depreciated and have exceeded their useful life according to Federal Transit Administration (FTA) standards and Agency policy, and were removed from service in 2014 when the Agency replaced its fleet. Additionally, their Department of Transportation certified CNG fuel tanks will expire in 2016.

As a non-profit organization, FSA provides a variety of services to residents in Riverside County including clinical services; community and senior services and nutrition; child development and child care services; housing services, and adult day services.

FSA proposes to modify the RTA buses into mobile grocery stores offering nutritional foods to disadvantaged residents within Riverside County. The modified RTA buses would serve as mobile grocery stores to areas of the County where people do not have sufficient means to purchase nutritional food nor do they readily have access to grocery stores for various reasons including lack of transportation.

The Agency previously transferred one (1) surplus 40-foot vehicle to FSA in February 2014. FSA modified this bus and has utilized it as a mobile grocery store, providing access to fresh food for seniors and low-income residents throughout Riverside County. FSA's mobile grocery store currently makes sixty-two (62) stops in and around Riverside County, with plans to add an additional forty (40) stops.

Fiscal Impact:

These buses are scheduled to be sold at auction early next calendar year. Anticipated proceeds from the sale of these buses are estimated to be \$300 to \$3,000 per bus.

Recommendation:

Approve and recommend this item to the full Board of Directors for their consideration as follows:

- Authorize the transfer of two (2) surplus 2002 NABI transit buses to Family Service Association for use as mobile grocery stores.