



**BOARD EXECUTIVE COMMITTEE MEETING
THURSDAY, MAY 22, 2014, 1:00 P.M.
COUNTY OF RIVERSIDE ADMINISTRATIVE BUILDING
BOARD OF SUPERVISORS 5TH FLOOR CONFERENCE ROOM C
4080 LEMON STREET, RIVERSIDE, CA 92501**

<u>ITEM</u>	<u>RECOMMENDATION</u>
1. <u>CALL TO ORDER</u>	
2. <u>SELF-INTRODUCTIONS</u>	
3. <u>PUBLIC COMMENTS - NON-AGENDA ITEMS</u> Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.	RECEIVE COMMENTS
4. <u>APPROVAL OF MINUTES – APRIL 24, 2014 EXECUTIVE COMMITTEE MEETING (P.3)</u>	APPROVE
5. <u>FISCAL YEAR 2014/2015 (FY15) OPERATING BUDGET, CAPITAL BUDGET, AND SHORT RANGE TRANSIT PLAN (SRTP)</u>	DISCUSS
6. <u>AUTHORIZATION TO REORGANIZE TRANSPORTATION NOW AND REVISE THE BYLAWS OF TRANSPORTATION NOW OF WESTERN RIVERSIDE COUNTY (P.5)</u>	APPROVE
7. <u>OTHER BUSINESS</u>	

Any person with a disability who requires a modification or accommodation in order to participate in this meeting or any person with limited English proficiency (LEP) who requires language assistance to communicate with the RTA Board during the meeting should contact the RTA Clerk of the Board, telephone number (951) 565-5044, no fewer than two business days prior to this meeting to enable RTA to make reasonable arrangements to assure accessibility or language assistance for this meeting.

Agenda related writings or documents provided to the Board of Directors are available for public inspection during the meeting or may be requested from the office of the Clerk of the Board.

ITEM

RECOMMENDATION

9. **NEXT MEETING**
BOARD EXECUTIVE COMMITTEE MEETING
THURSDAY, JUNE 26, 2014
1:00 P.M.
COUNTY ADMINISTRATIVE CENTER
4080 LEMON STREET, FIFTH FLOOR
BOARD OF SUPERVISORS CONFERENCE ROOM C
RIVERSIDE, CA 92501

10. **MEETING ADJOURNMENT**

RTA BOARD EXECUTIVE COMMITTEE MEETING MINUTES
Minutes
April 24, 2014

1. CALL TO ORDER

Chairman Comerchero called the Board Executive Committee meeting to order at 1:02 p.m. on April 24, 2014, in the Board of Supervisors Conference Room C.

2. SELF-INTRODUCTIONS

Self-introductions of those in attendance took place.

Committee Attendees

1. Chairman Jeff Comerchero, City of Temecula, Mayor Pro Tem
2. Second Vice-Chairwoman Ella Zanowic, City of Calimesa, Councilmember
3. Director Wallace Edgerton, City of Menifee, Deputy Mayor
4. Director Frank Johnston, City of Jurupa Valley, Mayor

Committee Members Absent

1. First Vice-Chair Andrew Kotyuk, City of San Jacinto, Councilmember
2. Immediate Past Chair Marion Ashley, County of Riverside, District V, Supervisor

RTA Staff

1. Larry Rubio, Chief Executive Officer
2. Craig Fajnor, Chief Financial Officer
3. Laura Camacho, Director of Human Resources

3. PUBLIC COMMENTS - NON-AGENDA ITEMS

None.

4. APPROVAL OF MINUTES – MARCH 27, 2014 EXECUTIVE COMMITTEE MEETING

M/S/C (ZANOWIC/EDGERTON) approving the minutes of the March 27, 2014 Executive Committee meeting.

The motion carried unanimously.

5. TRANSPORTATION NOW QUARTERLY REPORT

Mr. RUBIO provided an update on the Transportation NOW Quarterly Report.

6. FY15 BUDGET ASSUMPTIONS

Mr. Fajnor provided an update on the FY15 Budget Assumptions.

7. SALARY AND COMPENSATION STUDY

Ms. Camacho provided an update on the salary and compensation study.

8. OTHER BUSINESS

None.

9. NEXT MEETING

Board Executive Committee Meeting
Thursday, May 22, 2014
1:00 P.M.
County Administrative Center
4080 Lemon Street, Fifth Floor
Board of Supervisors Conference Room C
Riverside, CA 92501

10. MEETING ADJOURNMENT

The meeting was adjourned at 1:53 p.m.

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

May 22, 2014

TO: BOARD EXECUTIVE COMMITTEE

THRU: Larry Rubio, Chief Executive Officer

FROM: Eric Ustation, Government Affairs Representative

SUBJECT: Authorization to Reorganize Transportation NOW and Revise the Bylaws of Transportation NOW of Western Riverside County

Summary: Since its inception in 1992, Transportation NOW of Western Riverside County (T-NOW) has been a passionate supporter of public transit. T-NOW is organized into six local chapters throughout the Riverside Transit Agency (RTA) service area who work toward achieving the five established principles of T-NOW:

1. Advocate for funding of public transit in western Riverside County.
2. Educate the public through existing public and private service organizations, the media, and employers on the environmental, safety and energy benefits of public transportation.
3. Promote and lobby for the enhancement and improvement of various forms of public transportation, and communicate the needs for more environmentally sound, safe and energy-efficient transportation alternatives.
4. Encourage citizens of western Riverside County to utilize public transportation as an alternative to the single-occupant automobile.
5. Provide meaningful input to the development of future plans for public transportation improvements.

In February 2014, RTA Chairman of the Board Jeff Comerchero convened a task force to discuss how to best position T-NOW chapters for the betterment of RTA and the communities the chapters serve. Serving on the task force along with Chairman Comerchero was First Vice-Chair Andrew Kotyuk and Board Alternate and T-NOW Executive Committee member Thomas

Ketcham. The task force met multiple times and agreed in principle on a reorganization of T-NOW that will provide chapters with a clear direction and the opportunity to make a greater impact on their communities.

The task force recommends that clear goals be established each year by the Executive Committee of the RTA Board of Directors and given to the chapters to accomplish throughout the year. These goals can be broad in nature and should allow sufficient flexibility for chapters to implement as best suited for their individual communities. The goals will allow each chapter to have a clear mission for the year.

The goals established by the Executive Committee of the RTA Board of Directors will be presented to the chapters at a General Assembly meeting in January. Breakout sessions will be held so each chapter clearly understands the goals and the rationale behind them. The meeting will also allow time for each chapter to report on their accomplishments in achieving the goals from the previous year. This meeting can include many of the elements enjoyed at the current T-NOW Annual Meeting such as the centerpiece contest. A contest for Chapter of the Year could also be awarded to foster competitive spirit amongst the chapters.

A second General Assembly meeting will be held in July to allow chapters to provide progress reports as they work toward achieving their annual goals. The July meeting will also be an opportunity to evaluate the annual goals and ensure they remain relevant to RTA and western Riverside County communities. Both General Assembly meetings will allow for the networking opportunities that many chapter members find beneficial. RTA would assume the expense for the General Assembly meetings or seek outside sponsorships.

Between General Assembly meetings, chapters are encouraged to meet as much or as little as necessary to accomplish the annual goals they have been charged with. These meetings would be more informal than the current monthly meeting structure and may resemble more of a subcommittee. In addition, chapters retain the ability to work on additional projects they determine to be relevant to their community, so long as the annual goals remain a priority.

RTA staff would remain committed to the success of the T-NOW chapters and be available for guidance and information.

Fiscal Impact:

In its FY14 budget, RTA approved \$3,400 for T-NOW-related expenses. Staff does not anticipate any additional expense to be accrued as a result of this proposal.

Recommendation:

Recommend this item to the full Board of Directors for their consideration as follows:

- Approve reorganization of Transportation NOW as proposed by the Transportation NOW task force.
- Approve the revisions to the Bylaws of Transportation NOW of Western Riverside County.