

RTA BOARD BUDGET AND FINANCE COMMITTEE
July 6, 2005

1. CALL TO ORDER:

Committee Chairman Comerchero called the meeting to order at 2:00 p.m., on July 6, 2005, in the RTA Conference Room with the following in attendance:

Board Committee Members:

Mayor Jeff Comerchero, Committee Chairman
Councilmember Jon Winningham, Board Member
Mayor Roger Meadows, Board Member
Councilmember Ameal Moore, Board Member
Supervisor Marion Ashley, Board Member
Councilmember Ron Roberts, Board Alternate
Rick Hoffman, Board Alternate

RTA Staff:

Larry Rubio, Chief Executive Officer
Chris Gallanes, Chief Financial Officer
Vince Rouzaud, Director of Purchasing and Materials Management
Scott Richardson, Director of Marketing
Augustus Ajawara, Director of Planning
Rick Kaczerowski, Director of Information Technologies
Brad Weaver, Communications' Specialist
Maricela Hernandez, Executive Assistant/Clerk of The Board

Other Attendees:

Phil Pitchford, Press-Enterprise

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – JUNE 1, 2005, COMMITTEE MEETING:

M/S/C (MEADOWS/HOFFMAN) approving the June 1, 2005, Committee meeting minutes. The motion carried unanimously.

5. CASH FLOW PROJECTIONS:

Mr. Chris Gallanes, Chief Financial Officer, presented the Cash Flow Projections' Report.

The Committee members unanimously approved and recommended this item to the full Board of Directors for their consideration as follows:

- Receive and file.

Director Moore arrived after discussion of item 5.

6. ROUTE 202 AND WI-FI/SATELLITE TV REPORT:

Director Ashley arrived during discussion of item 6.

Director Ashley left during discussion of item 6.

Mr. Scott Richardson presented an update on upgrades recently done on Route 202.

The Committee members unanimously approved and recommended this item to the full Board of Directors for their consideration as follows:

- Receive and file.

7. AUTHORIZATION TO OPERATE SERVICE FOR 2005 CORONA/NORCO HOLIDAY TROLLEY:

Director Winningham arrived during discussion of item 7.

M/S/C (ROBERTS/HOFFMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to operate service for the Corona/Norco Holiday Trolley on the weekends of December 10-11 and 17-18 and work in partnership with the Corona/Norco Transportation NOW Chapter to initiate community outreach, plan event kick-offs, and design the trolley route.

The motion carried unanimously.

8. AUTHORIZATION TO OFFER BUS SERVICE TO THE FESTIVAL OF LIGHTS' DOWNTOWN AGLOW IN DOWNTOWN RIVERSIDE:

M/S/C (WINNINGHAM/HOFFMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to work with the cities of Canyon Lake, Lake Elsinore, Moreno Valley, Murrieta, Norco, Perris, Sunnyslope/Glen Avon, and Sun City to develop a program with bus routes serving the Festival of Lights Downtown Aglow on the four Saturdays immediately following Thanksgiving. Authorize staff to develop routes, market the service, presell tickets, and operate service to and from the event.

The motion carried unanimously.

9. RESOLUTIONS: AUTHORIZING THE FILING OF FEDERAL TRANSIT ADMINISTRATION, AMERICAN PUBLIC TRANSPORTATION ASSOCIATION, SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT, CALIFORNIA DEPARTMENT OF TRANSPORTATION, DEPARTMENT OF ENERGY, DEPARTMENT OF JUSTICE, DEPARTMENT OF LABOR, STATE OF CALIFORNIA, AND THE DEPARTMENT OF SOCIAL SERVICES GRANT APPLICATIONS:

M/S/C (ROBERTS/HOFFMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to submit grant applications and Authorizing Resolutions as may be necessary during the course of FY 2005/06, subject to subsequent Board ratification.

The motion carried unanimously.

10. AUTHORIZATION TO TRANSFER ONE (1) SURPLUS SUPERBUS VEHICLE TO THE RIVERSIDE COUNTY COMMUNITY HEALTH AGENCY, DEPARTMENT OF ANIMAL SERVICES (COUNTY):

M/S/C (WINNINGHAM/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Contingent upon approval by the County Board of Supervisors, authorize staff to transfer one (1) surplus Superbus vehicle to the Riverside County Community Health Agency, Department of Animal Services.

The motion carried unanimously.

11. AUTHORIZATION TO AWARD A CONTRACT TO RACEWAY FORD FOR FIVE MAINTENANCE SERVICE TRUCK VEHICLES:

M/S/C (WINNINGHAM/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award a contract to Raceway Ford for a quantity of five (5) maintenance service truck vehicles in an amount that shall not exceed \$160,984.55.

The motion carried unanimously.

12. AUTHORIZATION FOR TWO ADDITIONAL STAFF MEMBERS TO ATTEND THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S (APTA) ANNUAL MEETING AND EXPO SCHEDULED FOR SEPTEMBER 26-28, 2005, IN DALLAS, TX:

M/S/C (WINNINGHAM/HOFFMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize two additional staff members to attend the APTA Annual Meeting and Expo to be held in Dallas, Texas on September 26-28, 2005, at a total cost not to exceed \$4,104.

The motion carried unanimously.

13. REQUEST FOR TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) PROGRAM OF PROJECTS (POP), BUDGET, AND SHORT RANGE TRANSIT PLAN (SRTP) AMENDMENTS FOR POTENTIAL REALLOCATION OF FEDERAL SECTION 5309 FUNDS FROM RIVERSIDE TRANSIT CENTER TO THE CORONA TRANSIT CENTER:

M/S/C (HOFFMAN/MEADOWS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve the reallocation of Federal Section 5309 earmarks of \$1,462,714 and related match funds from the Riverside Transit Center to the Corona Transit Center if the City of Riverside does not identify a site location for the Riverside Transit Center on or before September 1, 2005.

The motion carried unanimously.

14. REQUEST FOR MODIFICATION OF RESERVE POLICY:

M/S/C (HOFFMAN/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve revising the proposed policy to reflect year-end revenue shortfalls of this nature to be reimbursed with allocated unclaimed Agency reserves.

The motion carried unanimously.

15. REQUEST FOR FISCAL YEAR 2006 BUDGET AND SHORT RANGE TRANSIT PLAN (SRTP) AMENDMENT TO DRAWDOWN ALLOCATED UNCLAIMED LOCAL TRANSPORTATION FUND (LTF) RESERVES TO FUND DEBT SERVICE PAYMENT:

M/S/C (HOFFMAN/MEADOWS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve request to draw down \$590,000 of allocated unclaimed LTF reserves to fund an October 1, 2005, Debt Service payment, contingent upon approval by the RCTC Board of Commissioners.
- Approve fiscal year 2006 budget and SRTP amendments to reflect this action.
- Discontinue pursuing this action if the fiscal year 2005 Federal grant request is approved prior to the need to draw down the LTF reserves.

The motion carried unanimously.

16. BOARD MEMBER COMMENTS AND REMARKS:

None.

17. OTHER BUSINESS:

Mr. Rubio reported the following:

- The Agency met its Goal of "No Lost Workdays" for Fiscal Year 2005, and he invited the Committee members to attend the BBQ scheduled for Friday, July 8th to commemorate this event.
- As requested by Chairman Ayres, the Board members were polled as to their availability for the July 28th Board meeting. At this time 14 members have confirmed their attendance, hence, the Board meeting will be held as scheduled.
- The Board will be dark in August. The next meeting of the Board Budget and Finance Committee will be held on Wednesday, September 7th.

18. ADJOURNMENT:

The meeting was adjourned at 2:52 p.m.

Prepared by RTA staff on August 9, 2005.