

RTA BOARD ADMINISTRATIVE COMMITTEE MEETING
July 13, 2005

1. CALL TO ORDER:

Committee Chairman Hall called the meeting to order at 2:00 p.m. on July 13, 2005, in the RTA Conference room with the following in attendance:

Board Committee Members:

Councilmember Frank Hall, Committee Chairman
Mayor Pro Tem Jeff Fox, Board Member
Mayor Pro Tem Karen Spiegel, Board Member
Councilmember Ameal Moore, Board Member

RTA Staff:

Larry Rubio, Chief Executive Officer
Chris Gallanes, Chief Financial Officer
Vince Rouzaud, Director of Purchasing and Materials Management
Scott Richardson, Director of Marketing
Augustus Ajawara, Director of Planning
Laura Murillo, Director of Human Resources
Rick Kaczerowski, Director of Information Technologies
Jiles Smith, Risk Manager
Judylynn Gries, Administrative Services Manager
Maricela Hernandez, Executive Assistant/Clerk of the Board

Other Attendees:

None.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – JUNE 8, 2005, COMMITTEE MEETING:

M/S/C (SPIEGEL/MOORE) approving the minutes of the June 8, 2005, Committee meeting. The motion carried with three affirmative votes and one abstention (FOX.)

5. RESOLUTIONS: AUTHORIZING THE FILING OF FEDERAL TRANSIT ADMINISTRATION, AMERICAN PUBLIC TRANSPORTATION ASSOCIATION, SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT, CALIFORNIA DEPARTMENT OF TRANSPORTATION, DEPARTMENT OF ENERGY, DEPARTMENT OF JUSTICE, DEPARTMENT OF LABOR, STATE OF CALIFORNIA, AND THE DEPARTMENT OF SOCIAL SERVICES GRANT APPLICATIONS:

M/S/C (MOORE/FOX) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to submit grant applications and Authorizing Resolutions as may be necessary during the course of FY 2005/06, subject to subsequent Board ratification.

The motion carried unanimously.

6. REQUEST TO HOLD PUBLIC HEARING AND APPROVE CHANGE EXISTING DIAL-A-RIDE/ADA CANCELLATION AND NO-SHOW POLICY:

M/S/C (FOX/MOORE) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to hold a Public Hearing to receive additional public comment on the proposed change to the RTA ADA Paratransit Services Cancellation and No-Show Policy.

The motion carried unanimously.

7. AUTHORIZATION TO OPERATE SERVICE FOR 2005 CORONA/NORCO HOLIDAY TROLLEY:

M/S/C (SPIEGEL/MOORE) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to operate service for the Corona/Norco Holiday Trolley on the weekends of December 10-11 and 17-18 and work in partnership with the Corona/Norco Transportation NOW Chapter to initiate community outreach, plan event kick-offs, and design the trolley route at a cost not to exceed \$3,604.40 including route promotion.

The motion carried unanimously.

8. AUTHORIZATION TO OFFER BUS SERVICE TO THE FESTIVAL OF LIGHTS' DOWNTOWN AGLOW IN DOWNTOWN RIVERSIDE:

M/S/C (MOORE/FOX) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to work with the cities of Canyon Lake, Lake Elsinore, Moreno Valley, Murrieta, Norco, Perris, Sunnyslope/Glen Avon, and Sun City to develop a program with bus routes serving the Festival of Lights Downtown Aglow on the four Saturdays immediately following Thanksgiving. Authorize staff to develop routes, market the service, presell tickets, and operate service to and from the event.

The motion carried unanimously.

9. FISCAL YEAR 2005 WORKERS' COMPENSATION UPDATE:

Ms. Laura Murillo, Director of Human Resources introduced Mr. Jiles Smith, Risk Manager, to present an update on FY 2005 Workers' Compensation. Mr. Smith reported that the Agency met its Goal of "No Lost Workdays" for Fiscal Year 2005.

M/S/C (SPIEGEL/MOORE) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Receive and File.

The motion carried unanimously.

10. ROUTE 202 AND WI-FI/SATELLITE TV REPORT:

Mr. Scott Richardson presented an update on upgrades recently done on Route 202.

M/S/C (FOX/SPIEGEL) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Receive and File.

The motion carried unanimously.

11. BOARD MEMBER COMMENTS AND REMARKS:

Director Fox inquired about the measures taken by the Agency to expand security as a result of the national threat level for transit systems being raised to Orange due to the London bombings. Mr. Rubio replied that the Agency follows a set of precautionary measures dictated by the Department of Homeland Security. In addition, an FTA brochure listing precautionary measures was attached to all employees' paychecks, and an email was sent the morning of the incident to all employees with this information. Contact was also made with police departments to ensure that the transfer points were receiving special attention.

Mr. Rubio commented that on the afternoon of the terrorist attacks in London, while on a layover at the Moreno Valley Mall, a coach operator on a flag bus was approached by a person who asked bus numbers and routes for the other flag buses. The Moreno Valley Police Department was contacted. Also, the video of the incident was downloaded and delivered to the Police Department. All flag buses were placed out of circulation.

Discussion took place about other precautionary measures taken by the Agency to increase security.

12. OTHER BUSINESS:

Mr. Rubio announced that as requested by Chairman Ayres, the Board members were polled as to their availability for the July 28th Board meeting. At this time 13 members have confirmed their attendance, hence, the Board meeting will be held as scheduled.

13. ADJOURN:

The meeting was adjourned at 3:00 p.m.

Prepared by RTA personnel on August 10, 2005.