


RIVERSIDE TRANSIT AGENCY
1825 Third St.
Riverside, CA 92507

July 28, 2005

TO: BOARD OF DIRECTORS

THRU: Larry Rubio, Chief Executive Officer 

FROM: Vince Rouzaud, Director of Purchasing and Materials Management 

SUBJECT: Authorization to Award a Contract to Raceway Ford for Five (5) Maintenance Service Truck Vehicles

Summary: Staff is requesting authorization to award a contract to Raceway Ford for five (5) maintenance service truck vehicles. The Agency's maintenance department utilizes service trucks to provide service support when buses break down while in service.

The trucks are $\frac{3}{4}$ ton with a standard fleet-side long bed and are equipped with a 5.2 liter displacement engine and a 4-speed automatic transmission. The trucks comply with the South Coast Air Quality Management District's (AQMD) Rule 1191 governing light and medium-duty fleet vehicles. The vehicles operate on unleaded fuel and are rated Low-Emission Vehicles (LEV's.)

In addition to standard factory equipment, the service trucks are equipped with auxiliary equipment needed to perform mobile repairs. The auxiliary equipment includes a high volume air compressor, a lift gate, and a storage area to secure tools. A light bar that is mounted on top of the truck provides an added safety feature. Service trucks are an integral part of the success of RTA's daily operations and goals to keep Agency buses on the road and on time.

These vehicles are considered replacement vehicles for current RTA vehicles that have exceeded their useful life as defined by the Federal Transit Administration (FTA) and were included in the Agency's FY 2004 capital budget previously approved by the Board of Directors.

On April 25, 2005, Invitation for Bids (IFB) 5-002 was issued to twenty-three (23) prospective vendors. In addition, a public notice of the IFB was published in a local newspaper of general

circulation. The IFB requested prospective vendors provide fixed pricing to provide all five (5) vehicles.

Six responsive and responsible bids were received by the following firms:

- Fairview Ford \$188,384.71
- Villa Ford \$169,706.20
- Lake Chevrolet \$168,806.54
- Moss Bros. Ford \$168,058.95
- West Covina Ford \$162,368.48
- Raceway Ford \$160,984.55

Staff recommends awarding a contract to Raceway Ford, the lowest responsive and responsible bidder. Based on a per-truck price of \$32,196.91, the contract shall not exceed \$160,984.55. If approved by the Board, the new vehicles can be delivered within 120 days after receipt of purchase order.

Fiscal Impact:

Funding for this procurement in the amount of \$160,984.55 will be provided by FTA capital grant assistance (CA-90-Y272). This item was included in the Agency's FY 2004 capital budget previously approved by the Board.

Committee Recommendation:

This item was discussed at the Board Budget and Finance Committee meeting of July 6th. The Committee members unanimously approved recommending this item to the full Board of Directors for their consideration.

Recommendation:

Authorize staff to award a contract to Raceway Ford for a quantity of five (5) maintenance service truck vehicles in an amount that shall not exceed \$160,984.55.