

RTA BOARD BUDGET AND FINANCE COMMITTEE  
June 1, 2005

1. CALL TO ORDER:

Committee Chairman Comerchero called the meeting to order at 2:00 p.m., on June 1, 2005, in the RTA Conference Room with the following in attendance:

Board Committee Members:

Mayor Jeff Comerchero, Committee Chairman  
Councilmember Jon Winningham, Board Member  
Mayor Roger Meadows, Board Member  
Supervisor Marion Ashley, Board Member

RTA Staff:

Larry Rubio, Chief Executive Officer  
Grant Bradshaw, Chief Operating Officer  
Chris Gallanes, Chief Financial Officer  
Vince Rouzaud, Director of Purchasing and Materials Management  
Scott Richardson, Director of Marketing  
Laura Murillo, Director of Human Resources  
Natalie Zaragoza, Contracts' Administrator  
Brad Weaver, Communications' Specialist  
Maricela Hernandez, Executive Assistant/Clerk of The Board

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – MAY 12, 2005, COMMITTEE MEETING:

The Committee members unanimously approved the May 12, 2005, Committee meeting minutes.

5. CASH FLOW PROJECTIONS:

Director Ashley arrived at the meeting during discussion of item 5.

Mr. Chris Gallanes, Chief Financial Officer, presented the Cash Flow Projections Report.

The Committee members unanimously approved and recommended this item to the full Board of Directors for their consideration as follows:

- Receive and file.

6. AUTHORIZATION FOR TRAVEL TO ATTEND THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S (APTA) ANNUAL MEETING AND EXPO:

M/S/C (ASHLEY/MEADOWS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize Director Jon Winningham to attend the APTA Annual Meeting and EXPO to be held in Dallas, TX on September 25-28, 2005, at a total cost not to exceed \$2,052.

The motion carried with three affirmative votes and one abstention (WINNINGHAM.)

7. AUTHORIZATION FOR TRAVEL TO ATTEND THE ARM TECH CONFERENCE FOR RISK RETENTION POOLS IN TAMAYA, NEW MEXICO, JULY 31 – AUG 3, 2005:

M/S/C (ASHLEY/MEADOWS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize the Agency's risk manager, Jiles Smith, to attend the ARM Tech Conference for Risk Retention Pools in Tamaya, New Mexico for a total not to exceed amount of \$2,295.54, with the expectation that these funds will be reimbursed by CalTIP.

The motion carried unanimously.

8. ADOPT FY 2005/2006 DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL:

M/S/C WINNINGHAM/COMERCHERO) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve a 5 percent DBE participation goal for FY 2005/2006
- Direct staff to publicly advertise the goal, submit the participation goal to the FTA, with the understanding that public comments, if any, will be forwarded upon receipt.

The motion carried unanimously.

9. AUTHORIZATION TO AWARD A CONTRACT TO NATURAL GAS SYSTEMS INC. (NGS), FOR PREVENTATIVE MAINTENANCE AND REPAIR SERVICES FOR THE AGENCY'S CNG FUELING STATIONS IN RIVERSIDE AND HEMET:

M/S/C (ASHLEY/WINNINGHAM) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award a one-year contract with three one-year options to Natural Gas Systems Inc., for Preventative Maintenance and Repair Services for the Agency's CNG fueling stations in Riverside and Hemet at a cost not-to-exceed \$62,056.80 for the base period. The total not-to-exceed amount for the base period and three one-year options, if exercised, would not exceed \$287,991.60.

The motion carried unanimously.

10. AUTHORIZATION TO AWARD A CONTRACT TO HANDBILL PRINTERS FOR THE PRINTING OF THE AGENCY'S RIDE GUIDE AND BUS SYSTEM MAPS:

M/S/C (WINNINGHAM/ASHLEY) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award a one-year contract with two one-year options to Handbill Printers for the printing of RTA Ride Guides and Bus System Maps at a cost not-to-exceed \$100,981.68 annually. The total not-to-exceed amount for the base period and two one-year options would not exceed \$302,954.04.

The motion carried unanimously.

11. AUTHORIZATION TO AWARD MULTIPLE, ON-CALL SERVICE CONTRACTS FOR BUS MARKETING, COMMUNITY OUTREACH FOR BUS RAPID TRANSIT INFRASTRUCTURE IMPROVEMENT PROJECT (BRTIIP), WEB-SITE DESIGN AND PRINTING SERVICES:

M/S/C (ASHLEY/WINNINGHAM) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award multiple, on-call service contracts to the above-mentioned firms for a total not-to-exceed amount of \$373,000 for the initial contract period with two one-year option periods. Option year funding will be requested in future year budgets.

The motion carried unanimously.

12. BOARD MEMBER COMMENTS AND REMARKS:

None.

13. OTHER BUSINESS:

Mr. Rubio commented that the Reserve Policy will be presented next month to this Committee for consideration.

14. ADJOURNMENT:

The meeting was adjourned at 2:25 p.m.

Prepared by RTA staff on June 8, 2005.