

RIVERSIDE TRANSIT AGENCY
Minutes of Meeting No. 2005-6A
Regular Meeting
June 23, 2005

1. CALL TO ORDER

Chairman Ayres called the regular meeting of the Riverside Transit Agency Board of Directors to order at 2:00 p.m., on Thursday, June 23, 2005, in the RTA Conference Room, 1825 Third Street, Riverside, CA.

Present:

1. Brenda Salas, City of Banning
2. Jon Winningham, City of Calimesa
3. Frank Kessler, City of Canyon Lake
4. Karen Spiegel, City of Corona
5. Roger Meadows, City of Hemet
6. Daryl Hickman, City of Lake Elsinore
7. Bonnie Flickinger, City of Moreno Valley
8. Doug McAllister, City of Murrieta
9. Frank Hall, City of Norco
10. John Motte, City of Perris
11. Ameal Moore, City of Riverside
12. Jim Ayres, City of San Jacinto
13. Jeff Comerchero, City of Temecula
14. Bob Buster, County of Riverside, District I
15. ¹Martie Killough
16. ²Donna Johnston
17. ³Ron Roberts
18. ⁴Rick Hoffman

2. SELF-INTRODUCTIONS

Self-introductions of those in attendance took place.

Directors Moore and Buster arrived at the meeting during self-introductions.

3. FLAG SALUTE

Director Motte led the attendees in the flag salute.

4. PUBLIC COMMENTS - NON-AGENDA ITEMS

The clerk of the Board announced that there was a public comment pertaining to Item 10.

¹Alternate for Director Fox, City of Beaumont

² Alternate for Director Tavaglione, County of Riverside District II

³Alternate for Director Stone, County of Riverside District III

⁴Alternate for Director Ashley, County of Riverside District V

5. **PRESENTATION OF ANNIVERSARY AWARD TO PATTY GOODWIN IN RECOGNITION OF TEN YEARS OF SERVICE**

Ms. Patty Goodwin was not present for the presentation.

6. **TUMF ACTIVITIES' UPDATE**

Mr. Rick Bishop, Western Riverside County Council of Governments Executive Director, presented an update on TUMF activities.

Director Flickinger arrived at the meeting during discussion of Item 6.

7. **APPROVAL OF MINUTES – MAY 26, 2005, BOARD MEETING**

M/S/C (HALL/MEADOWS) approving the May 26, 2005, Board meeting minutes. The motion carried with 15 affirmative votes and three abstentions (SALAS/MCALLISTER/HOFFMAN.)

8. **CONSENT CALENDAR**

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item A – RTA Financial Profile – May 2005. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item B – Ridership Report – May 2005. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item C – Personnel Report – May 2005. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item D – Transportation Center Report – May 2005. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item E – On Time Performance Report – May 2005. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item F – Board Administrative Committee Meeting – 5/9/05 Minutes. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item G – Board Budget and Finance Committee Meeting – 5/12/05 Minutes. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item H – ADA Quarterly Meeting – 5/5/05 Minutes. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item I – Agency Credit Card Statement for May. The motion carried unanimously.

Jose Melendez, bus rider, made the following comments:

- Feels it is a good idea to first implement BRT as limited stop routes
- Suggested that a stop be placed at RTA headquarters.
- Suggested that Routes 204 and 208 be linked to connect to each other.
- Hopes that transit centers in Hemet, Temecula, and Corona spark interest for new riders.

Chairman Ayres announced the closing of the public hearing period and requested that RTA's FY06 Budget and SRTP be approved.

M/S/C (SPIEGEL/MOTTE) as to the following:

- Close public hearing and adopt the fiscal year 2006 operating budget, capital budget, and Short Range Transit Plan.

The motion carried unanimously.

11. BOARD MEMBER COMMENTS AND REMARKS

None.

12. ANNOUNCEMENTS

Mr. Rubio made the following announcements:

- Introduction of Augustus Ajawara and Beverly Smith, the Agency's new director of planning and controller, respectively.
- He will be on vacation June 27th through July 1st.
- Recognition of Jiles Smith, Risk Manager and Valerie Kelly, Operations Manager for their participation in coordinating Operation Boom, a County wide emergency preparedness drill.

13. NEXT MEETING

The next regular meeting of the RTA Board of Directors is scheduled for Thursday, July 28, 2005, at 2:00 p.m., in the RTA Conference Room, at 1825 Third Street, Riverside, CA.

Directors McAllister and Kessler commented that they will not be in attendance at the July 28th Board meeting due to a League of California Cities' meeting.

Chairman Ayres requested that the clerk of the board poll the board members to inquire as to their availability for the July 28th meeting.

M/S/C (HOFFMAN/FLICKINGER) approving the receipt and file of item J – Cash Flow Projections. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving item K – Authorization for Travel to Attend the American Public Transportation Association's (APTA) Annual Meeting and EXPO. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving item L – Authorization for Travel to Attend the ARM Tech Conference for Risk Retention Pools in Tamaya, New Mexico, July 31 – Aug 3, 2005. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving item M – Adopt FY 2005/2006 Disadvantaged Business Enterprise (DBE) Goal. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving item N – Authorization to Award a Contract to Natural Gas Systems Inc. (NGS), for Preventative Maintenance and Repair Services for the Agency's CNG Fueling Stations in Riverside and Hemet. The motion carried unanimously.

M/S/C (HOFFMAN/FLICKINGER) approving item O – Authorization to Award a Contract to Handbill Printers for the Printing of the Agency's Ride Guide and Bus System Maps. The motion carried unanimously.

9. **AUTHORIZATION TO AWARD MULTIPLE, ON-CALL SERVICE CONTRACTS FOR BUS MARKETING, COMMUNITY OUTREACH FOR BUS RAPID TRANSIT INFRASTRUCTURE IMPROVEMENT PROJECT (BRTIIP), WEB-SITE DESIGN AND PRINTING SERVICES**

M/S/C (FLICKINGER/HOFFMAN) as to the following:

- Authorize staff to award multiple, on-call service contracts to O'Reilly Public Relations, Wash Creative, Zhappo, and DocuMedia Group for a total not-to-exceed amount of \$373,000 for the initial contract period with two one-year option periods. Option year funding will be requested in future year budgets.

The motion carried with 17 affirmative votes and one abstention (BUSTER.)

10. **REQUEST TO CLOSE PUBLIC HEARING AND ADOPT THE FISCAL YEAR 2006 OPERATING BUDGET, CAPITAL BUDGET, AND SHORT RANGE TRANSIT PLAN (SRTP)**

Mr. Christopher Gallanes, Chief Financial Officer, announced that one comment was received regarding the budget which was supportive of the service strategy used for the Route 1 Limited, route alignment, as well as increased frequencies on four of the routes. The comment also requested to allocate larger buses on Routes 74 and 79 should the ridership build up to support it.

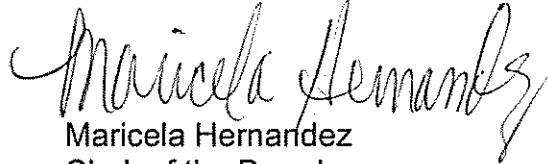
14. ADJOURNMENT

The meeting was adjourned at 2:29 p.m.

Respectfully submitted,



Larry Rubio
Chief Executive Officer



Maricela Hernandez
Clerk of the Board

ATTENDANCE SHEET

Page One
June 23, 2005

<u>NAME</u>	<u>ORGANIZATION</u>
1. LARRY RUBIO	CHIEF EXECUTIVE OFFICER
2. KEN SMART	AGENCY GENERAL COUNSEL
3. CHRIS GALLANES	CHIEF FINANCIAL OFFICER
4. VALERIE KELLY	INTERIM CHIEF OPERATING OFFICER
5. VINCE ROUZAUD	DIRECTOR OF PURCHASING AND MATERIALS MANAGEMENT
6. NICK BURRIE	DIRECTOR OF MAINTENANCE
7. LAURA MURILLO	DIRECTOR OF HUMAN RESOURCES
8. RICK KACZEROWSKI	DIRECTOR OF INFORMATION TECHNOLOGIES
9. SCOTT RICHARDSON	DIRECTOR OF MARKETING
10. AUGUSTUS AJAWARA	DIRECTOR OF PLANNING
11. MARICELA HERNANDEZ	EXECUTIVE ASSISTANT/CLERK OF THE BOARD
12. JUDYLYNN GRIES	ADMINISTRATIVE SERVICES MANAGER
13. JOE VANDERVORT	TRAINING MANAGER
14. NATALIE ZARAGOZA	CONTRACTS' ADMINISTRATOR
15. VIRGINIA WERLY	BUYER
16. LINDA KELLER	OPERATIONS SUPERVISOR
17. MARY ARDEN	ADMINISTRATIVE ASSISTANT/ DEPUTY CLERK OF BOARD
18. BRAD WEAVER	COMMUNICATIONS' SPECIALIST
19. CHERI HAGGERTY	COMMUNITY RELATIONS SPECIALIST
20. VIREN SHAH	CITY OF CORONA
21. RICK BISHOP	WESTERN RIVERSIDE COUNTY COUNCIL OF GOVERNMENTS
22. TANYA LOVE	RIVERSIDE COUNTY TRANSPORTATION COMMISSION
23. TED HARRIS	MV TRANSIT
24. JERRY TRIOLO	MCDONALD TRANSIT
25. PATRICK O'REILLY	O'REILLY PUBLIC RELATIONS
26. PHIL PITCHFORD	PRESS-ENTERPRISE

ATTENDANCE SHEET

Page Two
June 23, 2005

<u>NAME</u>	<u>ORGANIZATION</u>
27. AMY HICKMAN	LAKE ELSINORE RESIDENT
28. RACHEL SPIEGEL	CORONA RESIDENT
29. MR. AND MRS. CAMPBELL	BUS RIDERS
30. KEITH WHITE	BUS RIDER
31. JOSE MELENDEZ	BUS RIDER