

RIVERSIDE TRANSIT AGENCY
Board of Directors
Minutes of Meeting No. 2007-5A
Regular Meeting
May 24, 2007

1. CALL TO ORDER

Chairman Frank Hall called the regular meeting of the Riverside Transit Agency Board of Directors to order at 2:06 p.m., on Thursday, May 24, 2007, in the RTA Board Room, 1825 Third Street, Riverside, CA.

Present:

Absent:

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| <ol style="list-style-type: none">1. Deborah Franklin, City of Banning2. Ray Quinto, City of Calimesa3. Frank Kessler, City of Canyon Lake4. Karen Spiegel, City of Corona5. Eric McBride, City of Hemet6. Daryl Hickman, City of Lake Elsinore7. Bonnie Flickinger, City of Moreno Valley8. Frank Hall, City of Norco9. John Motte, City of Perris10. Dom Betro, City of Riverside11. Jim Ayres, City of San Jacinto12. Jeff Comerchero, City of Temecula13. Bob Buster, County of Riverside, Dist. I14. ¹Martie Killough, City of Beaumont15. ²Donna Johnston, County of Riverside, District II16. ³Ron Roberts, County of Riverside, District III17. ⁴Patty Goodwin, County of Riverside, District V | <p>Doug McAllister, City of Murrieta</p> |
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2. SELF-INTRODUCTIONS

Self-introductions of those in attendance took place.

3. FLAG SALUTE

Director Comerchero led the attendees in the flag salute.

Director McBride arrived at the meeting after the flag salute.

4. PUBLIC COMMENTS – NON-AGENDA ITEMS

The clerk of the Board announced that there were no public comments.

¹Alternate for Director Fox, City of Beaumont

²Alternate for Tavaglione, County of Riverside, District II

³Alternate for Director Stone, County of Riverside, District III

⁴Alternate for Director Marion Ashley, County of Riverside, District V

5. APPROVAL OF MINUTES – APRIL 26, 2007, BOARD MEETING

M/S/C (GOODWIN/AYRES) approving the April 26, 2007, Board meeting minutes. The motion carried with unanimously.

6. CONSENT CALENDAR

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item A – RTA Financial Profile – April 2007. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item B – Ridership Report – April 2007. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item C – Personnel Report – April 2007. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item D – Transportation Center Report – April 2007. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item E – On Time Performance Report – April 2007. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item F – Board Budget and Administration Committee Meeting – 5/2/07 Draft Minutes. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item G – Board Operations Committee Meeting – 5/207 Draft Minutes. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item H – Agency Credit Card Statement – April 2007. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item I – Cash Flow Projections. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item J – Productivity Improvement Program (PIP) Report. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item K – Fiscal Year 2007 Projected Farebox Recovery Ratio. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving the receipt and file of item L – Quarterly Capital Grants Status – Period Ending April 31, 2007. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving item M – Authorization to Operate a Six-Month Trial General Public Trolley Service Serving the ‘Arts Walk’ in Cooperation with the Riverside Downtown Partnership. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving item N – Authorization to Award Agreement No. 6-028 to Transit Marketing Group (Transmark) for the Upgrade of the Agency’s MobilView II Video

Surveillance System to a MobileView III Video Surveillance System on Ninety-four (94) North American Bus Industries (NABI) Buses . The motion carried unanimously.

M/S/C (KESSLER/GOODWIN approving item O – Authorization for Travel to Attend the American Public Transportation Association’s (APTA) Transit Board Members/CEOs Seminar & Board Support Employee Development Workshop. The motion carried unanimously.

M/S/C (KESSLER/GOODWIN) approving item P – Resolution Advocating Enhanced State of California Transit Funding. The motion carried unanimously.

7. AUTHORIZATION TO AWARD A SOLE SOURCE PURCHASE ORDER TO GFI GENFARE TO UPGRADE THE AGENCY’S FAREBOX DATA SYSTEM COMPUTERS

M/S/C (COMERCHERO/GOODWIN) as to the following:

- Authorize staff to execute a sole source purchase order in an amount that will not exceed \$46,000 to GFI Genfare for the purchase and configuration of three new farebox data system computers.

The motion carried unanimously.

8. PRE-FUNDING OF GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) 43 AND 45

M/S/C (FLICKINGER/GOODWIN) as to the following:

- Authorize staff to request an FY2007 Short Range Transit Plan (SRTP) amendment to fund approximately \$8,500,000 in order to initiate funding of the Agency OPEB for retiree medical benefits contingent upon the Agency achieving its mandated Farebox Recovery Ratio. Funding sources in order of priority will be 1) FET credit from the IRS; 2) the Agency’s Allocated Unclaimed Reserve - Operating - held at RCTC; and, 3) other Western County apportionment Transportation Development Act (TDA) funding in the form of Local Transportation Funds (LTF). The Agency’s 10 percent Rainy Day Reserve shall not be used for GASB 43/45 funding.
- Request RCTC to exclude the additional GASB 43/45 cost above the Annual Required Contribution (ARC) from PIP compliance during the 3-year window of the FET credit.
- Recommendation is contingent upon RCTC approval of this plan.

The motion carried unanimously.

Director Buster commended First Vice Chairman Kessler for identifying and bringing this opportunity to the attention of staff.

Mr. Rubio commended the Board for making this important decision, which will take care of a financial obligation the Agency will have for over the next two decades. This is a great legacy the Board is leaving behind.

9. REQUEST TO OPEN PUBLIC HEARING ON THE FISCAL YEAR 2008 OPERATING BUDGET, CAPITAL BUDGET, AND SHORT RANGE TRANSIT PLAN (SRTP)

Mr. Fajnor presented an overview of the proposed Operating and Capital Budget and SRTP for Fiscal Year 2008.

Mr. Stanley presented the service profile portion.

Director Spiegel arrived at the meeting during discussion of item 9.

Director Kessler left the meeting during discussion of item 9.

M/S/C (AYRES/GOODWIN) as to the following:

- Open public hearing on the fiscal year 2008 operating budget, capital improvement budget, and SRTP, and continue this item to the June 28, 2007 Board of Directors Meeting.

The motion carried unanimously.

Director Buster left the meeting after presentation of item 9.

10. BOARD MEMBER COMMENTS AND REMARKS

Alternate Goodwin commended Scott Richardson, Lorelle Moe, Rick Smith, and coach operator, Servando Arevalo for the assistance provided to members of the Moreno Valley/Perris Transportation NOW Chapter during a ridership study of Route 17.

Director Flickinger announced that the Veterans Memorial will be completed and dedicated on Flag Day, June 14th.

Alternate Killough commented that Director Fox was not able to attend the meeting due to Beaumont's State of the City Address. She also announced that a Memorial Day service will be held Monday, May 28th at Beaumont City Hall.

Chairman Hall reported that Director Kessler, Larry Rubio, Tom Franklin, Dohn Ryder, and he traveled to Nashville, TN on May 5th to attend the APTA Bus & Paratransit Conference/International Bus Roadeo. At the Bus Roadeo, Bus Operators and Mechanics from transit systems across North America participated in separate competitions to demonstrate their skills in safe driving and vehicle maintenance. We also attended various educational sessions applicable to transit. We learned that in Nashville they have a system called Transit on Demand where an area of the city is mapped out. Passengers are able to have the transit system pick them up and taken anywhere in that area within a 20-minute window. Coach operator Dohn Ryder, represented RTA at International Bus Roadeo and although he did not take first place, he placed 8th amongst California transit operators defeating Omnitrans, Sunline, and San Diego.

Mr. Rubio reported that GFI Genfare had a box on display that accepts ATM's, MasterCard, and Visa. With a software upgrade our fareboxes are capable of doing the same. Unfortunately right now, the cost per transaction is a little high. We think that with volume as large transit operators such as LAMTA and WAMADA weigh in on this, the cost will eventually go down. This would be a

great convenience for our passengers to no longer have to rely on change and just be able to swipe their ATM or credit card to pay their fare.

11. ANNOUNCEMENTS

Mr. Rubio made the following announcements:

- This Memorial Day, the Agency will join transit agencies across the nation to honor the servicemen and women who answered the call of duty and made the ultimate sacrifice for their country by issuing public service announcements, displaying special messages on our website and buses, and handing out Memorial Day stickers to passenger. A Memorial Day Lunch will be held tomorrow, May 25th from 10:30 am to 1:30 pm.
- Please join us for RTA's annual picnic which will be held at Knott's Berry Farm on Saturday, July 21st. If you would like to attend, please complete the form included with your handouts and return to Mari Hernandez by June 5th.
- The Administrative Offices will be closed on Monday, May 28th in observance of Memorial Day.

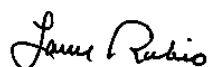
12. NEXT MEETING

The next regular meeting of the RTA Board of Directors is scheduled for Thursday, June 28, 2007, at 2:00 p.m., in the RTA Board Room, at 1825 Third Street, Riverside, CA.

13. ADJOURNMENT

The meeting was adjourned at 2:56 p.m.

Respectfully submitted,



Larry Rubio
Chief Executive Officer



Maricela Hernandez
Clerk of the Board

ATTENDANCE SHEET

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<u>NAME</u>	<u>ORGANIZATION</u>
1. LARRY RUBIO	CHIEF EXECUTIVE OFFICER
2. KENNARD R. SMART, JR.	AGENCY GENERAL COUNSEL
3. TOM FRANKLIN	CHIEF OPERATING OFFICER
4. CRAIG FAJNOR	CHIEF FINANCIAL OFFICER
5. VINCE ROUZAUD	CHIEF PROCUREMENT AND LOGISTICS OFFICER
6. LAURA MURILLO	DIRECTOR OF HUMAN RESOURCES
7. RICK KACZEROWSKI	DIRECTOR OF INFORMATION TECHNOLOGIES
8. NICK BURRIE	DIRECTOR OF MAINTENANCE
9. SCOTT RICHARDSON	DIRECTOR OF MARKETING
10. MARK STANLEY	DIRECTOR OF PLANNING
11. MARICELA HERNANDEZ	EXECUTIVE ASSISTANT/CLERK OF THE BOARD
12. VIRGINIA WERLY	CONTRACT OPERATIONS MANAGER
13. KELLY DROE	PERFORMANCE, ANALYSIS, & REPORTING MANAGER
14. MARY ARDEN	EXECUTIVE ASSISTANT/OPERATIONS/DEPUTY CLERK OF BOARD
15. MIKE MCCOY	PLANNING COMMUNICATIONS SPECIALIST
16. LINDA KELLER	CONTRACT OPERATIONS FIELD ADMINISTRATOR
17. JOAN HEPWORTH	HUMAN RESOURCES ASSISTANT
18. TANYA LOVE	RIVERSIDE COUNTY TRANSPORTATION COMMISSION
19. MARIA ARANGUIZ	CITY OF CORONA
20. MS. AMY HICKMAN	LAKE ELSINORE RESIDENT
21. MRS. WANDA CAMPBELL	RTA RIDER