

RIVERSIDE TRANSIT AGENCY  
1825 Third Street  
Riverside, CA 92507

May 24, 2007

TO: BOARD OF DIRECTORS  
THRU: <sup>J</sup> Larry Rubio, Chief Executive Officer  
FROM: <sup>R</sup> Vince Rouzaud, Chief Procurement and Logistics Officer  
SUBJECT: Authorization to Award a Sole Source Purchase Order to GFI Genfare to Upgrade the Agency's Farebox Data System Computers

Summary: The Agency needs to upgrade its computers that are used in the downloading of farebox data. The current computers were purchased and installed in August 2002 and have exceeded their useful life expectancy. These computers operate at the Agency's Riverside and Hemet facilities as well as the contractor operated Temecula location.

The cost for the purchase and configuration of three new data system computers and training on the new system will not exceed \$46,000. Because these computers are only configured and sold by the farebox manufacturer, this is a sole source procurement.

Fiscal Impact:

Funding for this procurement will be provided by FY 2006 FTA and LTF funds as detailed below.

<b>Funding</b>	
<b>FTA/LTF</b>	<b>\$ 46,000</b>
<b>TOTAL</b>	<b><u>\$ 46,000</u></b>
<b>Purchase Price (3 systems)</b>	<b>\$ 44,750</b>
<b>TOTAL</b>	<b><u>\$ 46,000</u></b>
<b>Residual funds</b>	<b>\$ 1,250</b>

Because this project is “sole source” and exceeds the \$25,000 approval limit of RTA’s chief executive officer, Board of Directors approval is required.

Committee Recommendation:

This item was discussed at the Board Budget and Administration Committee meeting of May 2, 2007. The Committee members unanimously approved and recommended this item to the full Board of Directors for their consideration.

Recommendation:

Authorize staff to execute a sole source purchase order in an amount that will not exceed \$46,000 to GFI Genfare for the purchase and configuration of three new farebox data system computers.