

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

May 24, 2007

TO: BOARD OF DIRECTORS

THRU: Larry Rubio, Chief Executive Officer

SUBJECT: Authorization for Travel to Attend the American Public Transportation Association's (APTA) Transit Board Members/CEOs Seminar & Board Support Employee Development Workshop

Summary: Pursuant to the Procedures of the Board of Directors, Section VIII Conference/Workshop Attendance, staff sent a letter to the Board of Directors requesting their interest in attending the American Public Transportation Association's (APTA) Transit Board Members/CEOs Seminar & Board Support Employee Development Workshop to be held in Norfolk, Virginia on July 15-18, 2007.

This conference will offer professional development sessions focused on achieving a new level of excellence in overseeing high-quality services and organizations in the board members' governance roles. Educational and exchange workshops and opportunities are offered for transit board members and board support staff.

Four Directors expressed interest in attending this conference. Staff is requesting authorization for Chairman Frank Hall, First Vice Chairman Frank Kessler, and Directors Debbie Franklin and Bonnie Flickinger to attend this conference. Following are the projected conference costs:

	Per Person Cost	Total
Conference Registration	\$ 645	\$2,580
Airfare	\$ 500	\$2,000
Lodging	\$ 733.85	\$2,935
Meals/Miscellaneous	\$ 300	\$1,200
Total not to Exceed Amount		\$8,715

Fiscal Impact:

The cost to attend this conference including registration, airfare, lodging, and meals will not exceed \$8,715. This amount is included in the fiscal year 2007/08 conferences and seminar budget being presented to you today.

Committee Recommendation:

This item was discussed at the Board Budget and Administration Committee meeting of May 2, 2007. The Committee members unanimously approved and recommended this item to the full Board of Directors for their consideration.

Recommendation:

Authorize Chairman Frank Hall, First Vice Chairman Frank Kessler, and Directors Debbie Franklin and Bonnie Flickinger to attend the APTA Transit Board Members/CEOs Seminar & Board Support Employee Development Workshop to be held in Norfolk, Virginia on July 15-18, 2007, at a total cost not to exceed \$8,715.