

RTA BOARD BUDGET AND ADMINISTRATION COMMITTEE
May 2, 2007

1. CALL TO ORDER:

Committee Chairman Comerchero called the meeting to order at 2:01 p.m., on May 2, 2007, in the RTA Board Room.

Committee Chairman Comerchero welcomed Directors Buster and McAllister to the meeting and said that there is a full agenda which needs to be concluded by 3 pm to allow the Operations Committee members to start their meeting on time.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

Director Buster left the meeting during self-introductions.

Board Committee Members:

1. Committee Chairman Jeff Comerchero, City of Temecula Councilmember
2. Chairman Frank Hall, City of Norco Mayor Pro Tem
3. First Vice Chairman Frank Kessler, City of Canyon Lake Councilmember
4. Director Debbie Franklin, City of Banning Mayor Pro Tem
5. Director Ray Quinto, City of Calimesa Councilmember
6. Director Eric McBride, City of Hemet Councilmember
7. Director Doug McAllister, City of Murrieta Mayor
8. Director Dom Betro, City of Riverside Councilmember
9. Director Bob Buster, County of Riverside, District I
10. Director Marion Ashley, County of Riverside, District V
11. Alternate Andrea Puga, County of Riverside, District II
12. Alternate Ron Roberts, County of Riverside, District III

RTA Staff:

1. Larry Rubio, Chief Executive Officer
2. Tom Franklin, Chief Operating Officer
3. Craig Fajnor, Chief Financial Officer
4. Vince Rouzaud, Chief Procurement and Logistics Officer
5. Mark Stanley, Director of Planning
6. Scott Richardson, Director of Marketing
7. Rick Kaczerowski, Director of Information Technologies
8. Laura Murillo, Director of Human Resources
9. Beverly Smith, Controller
10. Kelly Droe, Performance & Analysis Manager
11. Virginia Werly, Contract Operations Manager
12. Maricela Hernandez, Clerk of the Board

Other Attendees:

None.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – APRIL 4, 2007, MEETING:

M/S/C (PUGA/FRANKLIN) approving the April 4, 2007, Committee meeting minutes. The motion carried with unanimously.

5. CASH FLOW PROJECTIONS:

Mr. Fajnor presented the Cash Flow Projections report.

6. PRODUCTIVITY IMPROVEMENT PROGRAM (PIP) REPORT:

Mr. Fajnor presented the Productivity Improvement Program (PIP) report.

7. FISCAL YEAR 2007 PROJECTED FAREBOX RECOVERY RATIO:

Mr. Fajnor presented FY2007 projected farebox recovery ratio update.

8. QUARTERLY CAPITAL GRANTS' STATUS:

Mr. Fajnor presented quarterly capital grant status.

Director McBride arrived at the meeting during discussion of item 8.

9. AUTHORIZATION FOR TRAVEL TO ATTEND THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S (APTA) TRANSIT BOARD MEMBERS/CEOS SEMINAR & BOARD SUPPORT EMPLOYEE DEVELOPMENT WORKSHOP:

M/S/C (ASHLEY/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize Chairman Frank Hall, First Vice Chairman Frank Kessler, and Directors Debbie Franklin and Bonnie Flickinger to attend the APTA Transit Board Members/CEOs Seminar & Board Support Employee Development Workshop to be held in Norfolk, Virginia on July 15-18, 2007, at a total cost not to exceed \$8,715.

The motion carried with 9 affirmative votes and one abstention (FRANKLIN).

Director Betro arrived at the meeting after discussion of item 9.

10. AUTHORIZATION TO AWARD AGREEMENT NO. 6-028 TO TRANSIT MARKETING GROUP (TRANSMARK) FOR THE UPGRADE OF THE AGENCY'S MOBILVIEW II VIDEO SURVEILLANCE SYSTEM TO A MOBILEVIEW III VIDEO SURVEILLANCE SYSTEM ON NINETY-FOUR (94) NORTH AMERICAN BUS INDUSTRIES (NABI) BUSES:

M/S/C (FRANKLIN/MCBRIDE) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to execute an agreement with Transit Marketing Group in the amount of \$432,440.24 for the upgrade of the Agency's MobilView II Video Surveillance System to a

MobileView III Video Surveillance System on Ninety-four (94) North American Bus Industries (NABI) buses.

The motion carried unanimously.

11. AUTHORIZATION TO AWARD A SOLE SOURCE PURCHASE ORDER TO GFI GENFARE TO UPGRADE THE AGENCY'S FAREBOX DATA SYSTEM COMPUTERS:

M/S/C (ROBERTS/ASHLEY) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to execute a sole source purchase order in an amount that will not exceed \$46,000 to GFI Genfare for the purchase and configuration of three new farebox data system computers.

The motion carried unanimously.

12. AUTHORIZATION TO OPERATE A SIX MONTH TRIAL GENERAL PUBLIC TROLLEY SERVICE SERVING THE 'ARTS WALK' IN COOPERATION WITH THE RIVERSIDE DOWNTOWN PARTNERSHIP:

M/S/C (BETRO/PUGA) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to operate a six-month trial, general public, free fare, open door trolley service with 100 percent of the \$750 operational costs subsidized by the Riverside Downtown Partnership beginning June 7, 2007.

The motion carried unanimously.

13. PRE-FUNDING OF GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) 43 AND 45:

M/S/C (ASHLEY/QUINTO) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to request an FY2007 Short Range Transit Plan (SRTP) amendment to fund approximately \$8,500,000 in order to initiate pre-funding of the Agency OPEB for retiree medical benefits contingent upon the Agency achieving its mandated Farebox Recovery Ratio. Funding sources in order of priority will be 1) FET credit from the IRS; 2) the Agency's Allocated Unclaimed Reserve - Operating - held at RCTC; 3) other Western County apportionment Transportation Development Act (TDA) funding in the form of Local Transportation Funds (LTF), and 4) the Agency's 10 percent Rainy Day Reserve.
- Request RCTC to exclude FET Revenue and GASB cost from PIP compliance during the 3-year window of the FET credit.
- Contingent upon receiving the FET credit and funds being in the bank.

The motion carried unanimously.

14. REQUEST TO OPEN PUBLIC HEARING ON FISCAL YEAR 2008 OPERATING AND CAPITAL BUDGET AND SHORT RANGE TRANSIT PLAN:

Director Ashley left the meeting during discussion of item 14.

M/S/C (PUGA/MCBRIDE) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Open public hearing on the fiscal year 2008 operating budget, capital improvement budget, and SRTP, and continue this item to the June 28, 2007, Board of Directors Meeting.

The motion carried unanimously.

Director Betro left the meeting after discussion of item 14.

15. BOARD MEMBER COMMENTS AND REMARKS:

None.

16. OTHER BUSINESS:

Mr. Rubio reported on an article featured in the Press-Enterprise regarding RTA's Dial-A-Ride service, which was distributed to Committee members.

17. ADJOURN:

The meeting adjourned at 3:04 p.m.