

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

March 22, 2007

TO: BOARD OF DIRECTORS

THRU: Larry Rubio, Chief Executive Officer

SUBJECT: Authorization for Travel to Attend the American Public Transportation Association's (APTA) Bus and Paratransit Conference

Summary: Pursuant to the Procedures of the Board of Directors, Section VIII Conference/Workshop Attendance, staff sent a letter to the Board of Directors requesting their interest in attending the American Public Transportation Association's (APTA) Bus and Paratransit Conference, which will be held in conjunction with the International Bus Rodeo in Nashville, TN on May 4-9, 2007.

This conference will offer technical sessions with over forty seminars and general forums designed to answer requests from previous conference participants. The bus products and services showcase will highlight the latest products and services for the bus and paratransit industry. During the international bus rodeo, bus operators and mechanics from transit systems across North America participate in separate competitions which showcase their skills in safe driving and vehicle maintenance.

Two Directors expressed interest in attending this conference. Staff is requesting authorization for Chairman Frank Hall and First Vice Chairman Frank Kessler to attend this conference. Following are the projected conference costs:

Conference Registration (\$525 Per Person)	\$1,050
Airfare (\$350 Per Person)	\$ 700
Lodging (\$177.08 Per Night/5Nights)	\$1,771
Meals	<u>\$ 600</u>
Total (not to exceed) amount	\$4,121

Fiscal Impact:

The cost to attend this conference including registration, airfare, lodging, and meals will not exceed \$4,121. This amount is available in the fiscal year 2006/07 conferences and seminar budget.

Committee Recommendation:

This item was discussed at the Board Budget and Administration Committee meeting of March 14, 2007. The Committee members unanimously approved and recommended this item to the full Board of Directors for their consideration.

Recommendation:

Authorize Chairman Frank Hall and First Vice Chairman Frank Kessler to attend the APTA Bus and Paratransit Conference and International Bus Rodeo in Nashville, TN on May 4-9, 2007, at a total cost not to exceed \$4,121.