

RTA BOARD BUDGET AND ADMINISTRATION COMMITTEE February 7, 2007

1. CALL TO ORDER:

Committee Chairman Comerchero called the meeting to order at 2:00 p.m., on February 7, 2007, in the RTA Board Room.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

Board Committee Members:

1. Committee Chairman Jeff Comerchero, City of Temecula Councilmember
2. Chairman Frank Hall, City of Norco Mayor Pro Tem
3. First Vice Chairman Frank Kessler, City of Canyon Lake Councilmember
4. Director Debbie Franklin, City of Banning Mayor Pro Tem
5. Director Jeff Fox, City of Beaumont Mayor
6. Director Ray Quinto, City of Calimesa Councilmember
7. Director Eric McBride, City of Hemet Councilmember
8. Director Dom Betro, City of Riverside Councilmember
9. Alternate Ron Roberts, County of Riverside, District III

RTA Staff:

1. Larry Rubio, Chief Executive Officer
2. Tom Franklin, Chief Operating Officer
3. Craig Fajnor, Chief Financial Officer
4. Vince Rouzaud, Chief Procurement and Logistics Officer
5. Mark Stanley, Director of Planning
6. Scott Richardson, Director of Marketing
7. Brad Weaver, Communications Specialist
8. Virginia Werly, Contracts Operations Manager
9. Maricela Hernandez, Clerk of the Board

Other Attendees:

None.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – JANUARY 10, 2007, MEETING:

The January 10, 2007, Committee meeting minutes were approved unanimously.

5. CASH FLOW PROJECTIONS:

Mr. Fajnor presented the Cash Flow Projections report.

6. PRODUCTIVITY IMPROVEMENT PROGRAM (PIP) REPORT:

Mr. Fajnor presented the Productivity Improvement Program (PIP) report.

Director Betro arrived at the meeting during discussion of item 6.

7. FISCAL YEAR 2007 PROJECTED FAREBOX RECOVERY RATIO:

Mr. Fajnor presented an update on FY07 projected farebox recovery ratio.

8. QUARTERLY CAPITAL GRANTS' STATUS:

Mr. Fajnor presented an update on capital grants' status.

9. ADJUSTMENT OF LEGAL FEES:

M/S/C (ROBERTS/HALL) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to increase the Agency's contract with the law firm of Woodruff, Spradlin & Smart from \$200 to \$215 per-hour for legal services and \$100 to \$105 per-hour for paralegals, effective March 1, 2007.

The motion carried unanimously.

10. AUTHORIZATION TO SELL PRESS-ENTERPRISE NEWSPAPERS ONBOARD RTA BUSES:

M/S/C (BETRO/FRANKLIN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to enter into an agreement with the Press-Enterprise for a six-month pilot program where Press-Enterprise newspapers will be sold on CommuterLink, Crest Cruiser, and Jury Trolley vehicles. The Press-Enterprise will install and maintain all associated fixtures and deliver, place, and remove papers on vehicles and provide promotional materials and advertising. RTA will retain 50 percent of the revenue of all papers sold on RTA vehicles.

The motion carried unanimously.

11. AUTHORIZATION TO TRAVEL TO ATTEND THE NATIONAL TRANSIT INSTITUTE'S (NTI) WORKSHOP ON MANAGEMENT OF TRANSIT CONSTRUCTION PROJECTS:

M/S/C (FRANKLIN/MCBRIDE) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize the Agency's project manager to attend the National Transit Institute's workshop in Denver, CO, on April 23-April 25, 2007, at a cost not to exceed \$1,112.42.

The motion carried unanimously.

12. AUTHORIZATION TO TRAVEL TO ATTEND THE 2007 TRAPEZE USER CONFERENCE IN PHOENIX, ARIZONA:

Discussion took place regarding the current travel policy. It was requested that the travel policy be reviewed by one of the Board Committees.

M/S/C (BETRO/FRANKLIN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize the Agency's contract operations manager to attend the 2007 Trapeze Users Conference to be held in Phoenix, Arizona on April 29 -May 2 at a cost not to exceed \$1,335.

The motion carried unanimously.

13. AUTHORIZATION TO AMEND AGREEMENT 5-007 WITH NETWORK PARATRANSIT SYSTEMS FOR TAXI OVERFLOW SERVICES:

M/S/C (BETRO/FRANKLIN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to amend Agreement 5-007 with Network Paratransit Systems for taxi overflow services increasing the total-not-to-exceed amount from \$329,502 to \$535,440.

The motion carried unanimously.

14. BOARD MEMBER COMMENTS AND REMARKS:

None.

15. OTHER BUSINESS:

Committee Chairman Comerchero commented that the September Committee meeting will coincide with the League of California Cities Annual Conference. It was suggested that the meeting be rescheduled to September 12th.

16. ADJOURN:

The meeting adjourned at 2:45 p.m.