

RIVERSIDE TRANSIT AGENCY
Board of Directors
Minutes of Meeting No. 2007-1A
Regular Meeting
January 25, 2007

1. CALL TO ORDER

Chairman Hall called the regular meeting of the Riverside Transit Agency Board of Directors to order at 2:00 p.m., on Thursday, January 25, 2007, in the RTA Board Room, 1825 Third Street, Riverside, CA.

Chairman Hall welcomed Mayor Pro Tem Deborah Franklin, new representative from the City of Banning.

Present:

1. Deborah Franklin, City of Banning
2. Jeff Fox, City of Beaumont
3. Ray Quinto, City of Calimesa
4. Frank Kessler, City of Canyon Lake
5. Karen Spiegel, City of Corona
6. Eric McBride, City of Hemet
7. Daryl Hickman, City of Lake Elsinore
8. Bonnie Flickinger City of Moreno Valley
9. Doug McAllister, City of Murrieta
10. Frank Hall, City of Norco
11. John Motte, City of Perris
12. Dom Betro, City of Riverside
13. Jim Ayres, City of San Jacinto
14. Jeff Comerchero, City of Temecula
15. Bob Buster, County of Riverside, Dist. I
16. John Tavaglione, County of Riverside District II
17. ¹Ron Roberts, County of Riverside, District III
18. ²Patty Goodwin, County of Riverside, District V

2. SELF-INTRODUCTIONS

Self-introductions of those in attendance took place.

3. FLAG SALUTE

Director Fox led the attendees in the flag salute.

4. PUBLIC COMMENTS – NON-AGENDA ITEMS

The clerk of the Board announced that there were no public comments.

¹Alternate for Director Jeff Stone, County of Riverside, District III

²Alternate for Director Marion Ashley, County of Riverside, District V

5. PRESENTATIONS:

- **TO DIRECTOR JEFF FOX IN RECOGNITION OF HIS SERVICE AS CHAIRMAN OF THE BOARD:**

Chairman Hall presented Director Fox with a plaque in recognition of his service as Chairman of the Board.

Director Fox thanked the Board and staff for this recognition.

Directors Buster and Betro arrived at the meeting during item 5.

- **TO MR. ROGER MEADOWS IN RECOGNITION OF HIS YEARS OF SERVICE AS A BOARD MEMBER:**

Chairman Hall presented Mr. Meadows with a plaque in recognition of his service as a Board member.

Mr. Meadows thanked the Board and staff for this recognition and said it had been a pleasure to serve on this Board.

- **TO MAYOR BRENDA SALAS IN RECOGNITION OF HER YEARS OF SERVICE AS A BOARD MEMBER:**

Chairman Hall presented Mayor Salas with a plaque in recognition of her service as a Board member.

Mayor Salas thanked the Board and staff for this recognition.

6. APPROVAL OF MINUTES – DECEMBER 21, 2006, BOARD MEETING

M/S/C (GOODWIN/SPIEGEL) approving the December 21, 2006, Board meeting minutes. The motion carried unanimously.

7. CONSENT CALENDAR

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item A – RTA Financial Profile – December 2006. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item B – Ridership Report – December 2006. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item C – Personnel Report – December 2006. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item D – Transportation Center Report – December 2006. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item E – On Time Performance Report – December 2006. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item F – Board Budget and Administration Committee Meeting – 1/10/07 Draft Minutes. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item G – Board Operations Committee Meeting – 1/10/07 Draft Minutes. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item H – ADA Quarterly Meeting – 11/27/06 Minutes. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item I – Transportation NOW Meeting Attendees – October – December 2006. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item J – Cash Flow Projections. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item K – Productivity Improvement Program (PIP). The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item L – Quarterly Farebox Recovery Ratio Report – Period Ending December 31, 2006. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving the receipt and file of item M – Quarterly Investment Report – Period Ending December 31, 2006. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving item N – Authorization to Open Public Hearing for Route 50 Service Modifications. The motion carried unanimously.

M/S/C (GOODWIN/TAVAGLIONE) approving item O – Authorization to Enter Into a Cooperative Agreement with the City of Riverside for the Pass-Through of Federal Section 5309 Funds, Transportation Uniform Mitigation Fee (TUMF) Revenues and Transportation Development Act/Local Transportation Funds for the Development of the Riverside Transit Center; Authorization to Execute an Agreement with the Western Riverside Council of Governments (WRCOG) for the Reimbursement of Transportation Uniform Mitigation Fee (TUMF) Revenues for the Development of the Riverside Transit Center. The motion carried unanimously.

8. 10-DAY TRIPPER UPDATE PRESENTATION

Mr. Richardson presented an update on 10-day tripper.

9. COMPREHENSIVE OPERATIONAL ANALYSIS (COA) UPDATE PRESENTATION BY IBI GROUP

Mr. Stanley introduced Steve Wilks and Ed Dowling of IBI Group to present an update.

Mr. Wilks presented an update of the Comprehensive Operational Analysis (COA).

10. EXEMPTIONS TO THE FAREBOX RECOVERY REQUIREMENT, SECTION 99268.8

Mr. Stanley presented an overview of the Exemptions to the farebox recovery requirement, Section 99268.8.

11. FISCAL YEAR 2007 CAPITAL BUDGET UPDATE AND REQUEST FOR SHORT RANGE TRANSIT PLAN (SRTP) AND BUDGET AMENDMENT

M/S/C (KESSLER/AYRES) as to the following:

- Direct staff to prepare the necessary documentation for an SRTP amendment to reflect the additions of the 5310 and 5311(f) grants and local match funds for the purchase of seven Type II vehicles and two bus shelters
- Direct staff to work with RCTC to reprogram the remaining \$25,672 of STA BRT Study funding to offset Agency operating funds used to complete the CNG Fueling Station at the Riverside site.

The motion carried unanimously.

12. AUTHORIZATION TO AMEND MEMORANDUM OF UNDERSTANDING (MOU) WITH THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) TO REVISE THE ALLOCATION OF TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES FOR TRANSIT-RELATED CAPITAL PROJECTS FROM 3.8 PERCENT TO 2.6 PERCENT

M/S/C (AYRES/GOODWIN) as to the following:

- Authorize staff to amend the existing Memorandum of Understanding with the Western Riverside Council of Governments for receipt of Transportation Uniform Mitigation Fee revenues for transit related capital expenditures.
- Authorize staff to execute individual project reimbursement agreements upon project approval by the Agency's Board of Directors.

The motion carried unanimously.

13. BOARD MEMBER COMMENTS AND REMARKS

Director Ayres requested that this year's appropriations package be distributed to the Board. Mr. Rubio replied that the package will be distributed to the entire Board.

14. ANNOUNCEMENTS

Mr. Rubio made the following announcements:

- At the December meeting, Lennar Homes provided a letter asking for the opportunity to provide facilities on Clinton Keith Road Project in lieu of paying their transit portion of TUMF. Staff is awaiting written correspondence of their disposition from WRCOG. The Board will be updated as soon as this information is received.
- Transportation services RTA provided for President Ford's funeral went very well. The coach operators were all professionally dressed and took a lot of pride in their responsibilities. The buses looked immaculate. Numerous comments were received from the Secret Service saying that RTA stood above the other transit properties.
- I will be out of the office attending APTA's CEO's conference next Monday and Tuesday, in Tempe, AZ.
- Please save the date for the following events:
 - March 15th – We will host the Riverside Chamber of Commerce mixer to highlight the Agency's 30th anniversary. More details to follow.
 - March 18th – Bus Roadeo at our Hemet facility. Invitations letters were sent out last week.
 - March 22nd – 30th anniversary celebration. More details to follow.

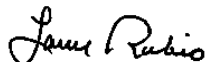
15. NEXT MEETING

The next regular meeting of the RTA Board of Directors is scheduled for Thursday, February 22, 2007, at 2:00 p.m., in the RTA Board Room, at 1825 Third Street, Riverside, CA.

16. ADJOURNMENT

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,



Larry Rubio
Chief Executive Officer



Maricela Hernandez
Clerk of the Board

ATTENDANCE SHEET

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<u>NAME</u>	<u>ORGANIZATION</u>
1. LARRY RUBIO	CHIEF EXECUTIVE OFFICER
2. KENNARD R. SMART, JR.	AGENCY GENERAL COUNSEL
3. TOM FRANKLIN	CHIEF OPERATING OFFICER
4. CRAIG FAJNOR	CHIEF FINANCIAL OFFICER
5. VINCE ROUZAUD	CHIEF PROCUREMENT AND LOGISTICS OFFICER
6. LAURA MURILLO	DIRECTOR OF HUMAN RESOURCES
7. RICK KACZEROWSKI	DIRECTOR OF INFORMATION TECHNOLOGIES
8. NICK BURRIE	DIRECTOR OF MAINTENANCE
9. SCOTT RICHARDSON	DIRECTOR OF MARKETING
10. MARK STANLEY	DIRECTOR OF PLANNING
11. MARICELA HERNANDEZ	EXECUTIVE ASSISTANT/CLERK OF THE BOARD
12. BEVERLY SMITH	CONTROLLER
13. NATALIE ZARAGOZA	CONTRACTS ADMINISTRATOR
14. VALERIE KELLY	OPERATIONS MANAGER
15. KELLY DROE	PERFORMANCE, ANALYSIS, & REPORTING MANAGER
16. FELICIA ALLEN	ACCOUNTING SUPERVISOR
17. MARY ARDEN	EXECUTIVE ASSISTANT/OPERATIONS/DEPUTY CLERK OF BOARD
18. BRAD WEAVER	COMMUNICATIONS SPECIALIST
19. LORELLE MOE	SENIOR PLANNER
20. MIKE MCCOY	PLANNING COMMUNICATIONS SPECIALIST
21. MILA NELSON	PLANNING ANALYST
22. LINDA KELLER	CONTRACT OPERATIONS FIELD ADMINISTRATOR
23. NATALIE GOMEZ	COMMUNITY RELATIONS SPECIALIST
24. JOAN HEPWORTH	SENIOR SECRETARY
25. RUTH ANNE TAYLOR-BERGER	WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
26. FINA CLEMENTE	RIVERSIDE COUNTY TRANSPORTATION COMMISSION
27. RICK HOFFMAN	GERMANIA CORPORATION
28. RICHARD GONZALEZ	CITY OF RIVERSIDE
29. STEVE WILKS	IBI GROUP
30. ED DOWLING	IBI GROUP
31. MRS. AMY HICKMAN	LAKE ELSINORE RESIDENT
32. MRS. CAMPBELL	RTA RIDER
33. SUZANNE PUFFER	COMMUNITY ACCESS CENTER
34. WAYNE AIKEN	COMMUNITY ACCESS CENTER
35. IAN HARTZBER	COMMUNITY ACCESS CENTER

ATTENDANCE SHEET

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NAME

ORGANIZATION

- | | |
|---------------------|-------------------------|
| 36. JOHN TAGGART | RTA RIDER |
| 37. MARY JO KITTECK | COMMUNITY ACCESS CENTER |
| 38. DONNA HECHT | RTA RIDER |