

RTA BOARD BUDGET AND ADMINISTRATION COMMITTEE
January 10, 2007

1. CALL TO ORDER:

Committee Chairman Comerchero called the meeting to order at 2:00 p.m., on January 10, 2007, in the RTA Board Room.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

Board Committee Members:

1. Committee Chairman Jeff Comerchero, City of Temecula Councilmember
2. Chairman Frank Hall, City of Norco Mayor Pro Tem
3. First Vice Chairman Frank Kessler, City of Canyon Lake Councilmember
4. Director Jeff Fox, City of Beaumont Mayor
5. Alternate Jaime Hurtado, County of Riverside, District V
6. Alternate Ron Roberts, County of Riverside, District III

RTA Staff:

1. Larry Rubio, Chief Executive Officer
2. Tom Franklin, Chief Operating Officer
3. Craig Fajnor, Chief Financial Officer
4. Vince Rouzaud, Chief Procurement and Logistics Officer
5. Mark Stanley, Director of Planning
6. Scott Richardson, Director of Marketing
7. Brad Weaver, Communications Specialist
8. Maricela Hernandez, Executive Assistant/Clerk of the Board

Other Attendees:

Casey, City of Calimesa staff member

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

Committee Chairman Comerchero commented that there are a couple of conflicts with dates for Committee meetings. The March meeting conflicts with the lobbying trip to Washington, DC, so that meeting will be rescheduled to March 14th. The clerk of the board will poll the members to ensure there is a quorum and Chairman Hall will run the meeting. In July, the meeting falls on the 4th, so it will be rescheduled to July 11th. The clerk of the Board will send confirmation of these meetings.

4. APPROVAL OF MINUTES – NOVEMBER 1, 2006, AND DECEMBER 6, 2006, MEETINGS:
M/S/C (ROBERTS/HURTADO) approving the November 1, 2006, and December 6, 2006, Committee meetings' minutes.

5. CASH FLOW PROJECTIONS:

Mr. Fajnor presented the Cash Flow Projections report.

6. PRODUCTIVITY IMPROVEMENT PROGRAM (PIP) REPORT:

Mr. Fajnor presented the Productivity Improvement Program (PIP) report.

7. FISCAL YEAR 2007 CAPITAL BUDGET UPDATE AND REQUEST FOR SHORT RANGE TRANSIT PLAN (SRTP) AND BUDGET AMENDMENT:

M/S/C (ROBERTS/HURTADO) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Direct staff to prepare the necessary documentation for an SRTP amendment to reflect the additions of the 5310 and 5311(f) grants and local match funds for the purchase of seven Type II vehicles and two bus shelters
- Direct staff to work with RCTC to reprogram the remaining \$25,672 of STA BRT Study funding to offset Agency operating funds used to complete the CNG Fueling Station at the Riverside site

The motion carried unanimously.

8. EXEMPTIONS TO THE FAREBOX RECOVERY REQUIREMENT, SECTION 99268.8:

Mr. Stanley presented clarification on the exemption of new service from meeting farebox requirements under Transportation Development Act (TDA).

Mr. Rubio thanked Mr. Stanley for having obtained clarification from Caltrans.

Committee Chairman Comerchero inquired if this information was going to be shared with other transit properties in the State. Mr. Rubio replied that the information would be provided to the California Transit Association to be distributed to all other properties.

9. RESOLUTION AUTHORIZING THE TRANSFER OF OWNERSHIP AND FEDERAL TRANSIT ADMINISTRATION (FTA) INTEREST IN THREE (3), MODEL YEAR 2003 SPECIALITY VEHICLE TROLLEY COACHES FROM OMNITRANS TO THE RIVERSIDE TRANSIT AGENCY:

Committee Chairman Comerchero reported that this item was being pulled from the Agenda at the request of staff.

10. AUTHORIZATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE CITY OF RIVERSIDE FOR THE PASS-THROUGH OF FEDERAL SECTION 5309 FUNDS, TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES AND TRANSPORTATION DEVELOPMENT ACT/LOCAL TRANSPORTATION FUNDS FOR THE DEVELOPMENT OF THE RIVERSIDE TRANSIT CENTER; AUTHORIZATION TO EXECUTE AN AGREEMENT WITH THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) FOR THE REIMBURSEMENT OF TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES FOR THE DEVELOPMENT OF THE RIVERSIDE TRANSIT CENTER:

M/S/C (ROBERTS/FOX) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to enter into a Cooperative Agreement with the City of Riverside for the pass-through of Federal Section 5309 funds, TUMF revenues and, Transportation Development Act/Local Transportation Fund monies in an amount not-to-exceed \$7,000,000 for the development of the new Riverside Transit Center.
- Authorize staff to execute an Agreement with the Western Riverside Council of Governments for the reimbursement of Transportation Uniform Mitigation Fee (TUMF) revenues for the new Riverside Transit Center.
- Authorize staff to work with the Federal Transit Administration to transfer the remaining book value associated with the existing downtown transit center to the new facility.

The motion carried unanimously.

11. AUTHORIZATION TO AMEND MEMORANDUM OF UNDERSTANDING (MOU) WITH THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) TO REVISE THE ALLOCATION OF TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES FOR TRANSIT-RELATED CAPITAL PROJECTS FROM 3.8 PERCENT TO 2.6 PERCENT:

M/S/C (FOX/HALL) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to amend the existing Memorandum of Understanding with the Western Riverside Council of Governments for receipt of Transportation Uniform Mitigation Fee revenues for transit related capital expenditures.
- Authorize staff to execute individual project reimbursement agreements upon project approval by the Agency's Board of Directors.

The motion carried unanimously.

12. BOARD MEMBER COMMENTS AND REMARKS:

None.

13. OTHER BUSINESS:

Mr. Rubio announced that the transportation services RTA provided for President Ford's funeral went very well. The coach operators were all professionally dressed and took a lot of pride in their responsibilities. The buses looked immaculate. Numerous comments were received from the Secret Service saying that RTA stood above the other transit properties. Special packages will be prepared for the operators with memorabilia from the event. Between 3:00 and 7:00 am approximately 650 passengers were transported.

Committee Chairman Comerchero requested that staff relay the Board's appreciation to the coach operators who handled this memorable event.

14. ADJOURN:

The meeting adjourned at 2:36 p.m.