

RIVERSIDE TRANSIT AGENCY  
Board of Directors  
Minutes of Meeting No. 2006-11A  
Regular Meeting  
December 21, 2006

**1. CALL TO ORDER**

Chairman Fox called the regular meeting of the Riverside Transit Agency Board of Directors to order at 2:03 p.m., on Thursday, December 21, 2006, in the RTA Board Room, 1825 Third Street, Riverside, CA.

Present:

1. Brenda Salas, City of Banning
2. Jeff Fox, City of Beaumont
3. John Chlebnik, City of Calimesa
4. Frank Kessler, City of Canyon Lake
5. Eric McBride, City of Hemet
6. Daryl Hickman, City of Lake Elsinore
7. Bonnie Flickinger City of Moreno Valley
8. Doug McAllister, City of Murrieta
9. Frank Hall, City of Norco
10. John Motte, City of Perris
11. Dom Betro, City of Riverside
12. Jim Ayres, City of San Jacinto
13. Bob Buster, County of Riverside, Dist. I
14. <sup>1</sup>Andrea Puga, County of Riverside District II
15. <sup>2</sup>Patty Goodwin, County of Riverside, District V

Absent:

- Karen Spiegel, City of Corona  
Jeff Comerchero, City of Temecula  
Jeff Stone, County of Riverside, District III

**2. SELF-INTRODUCTIONS**

Self-introductions of those in attendance took place.

Chairman Fox welcomed Director Mc Bride from the City of Hemet and Councilmember Ray Quinto who will replace Director John Chlebnik from the City of Calimesa.

**3. FLAG SALUTE**

Director Ayres led the attendees in the flag salute.

**4. PUBLIC COMMENTS – NON-AGENDA ITEMS**

The clerk of the Board announced that there were no public comments.

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<sup>1</sup>Alternate for Director John Tavaglione, County of Riverside, District II

<sup>2</sup>Alternate for Director Marion Ashley, County of Riverside, District V

## **5. PRESENTATIONS TO EMPLOYEES OF THE YEAR**

Director Betro arrived during presentation of Item 5.

Chairman Fox and Mr. Rubio presented the Administrative Employee of the Year Award to Natalie Gomez.

Ms. Gomez thanked the Board for this recognition and said this accomplishment was possible with the assistance of RTA staff.

Mr. Franklin presented Godwin Onyegbulem with the Coach Operator of the Year Award.

Mr. Onyegbulem thanked the Board for this recognition and said he was grateful to be employed at RTA.

Mr. Rubio said that both Maintenance Employees of the Year, Joe Guerra and Jack Henry are on vacation. These two individuals have gone numerous years without missing a day.

## **6. APPROVAL OF MINUTES – NOVEMBER 16, 2006, BOARD MEETING**

M/S/C (PUGA/GOODWIN) approving the November 16, 2006, Board meeting minutes. The motion carried with 11 affirmative votes and four abstentions (AYRES/HICKMAN/HALL/MICBRIDE).

## **7. CONSENT CALENDAR**

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item A – RTA Financial Profile – November 2006. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item B – Ridership Report – November 2006. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item C – Personnel Report – November 2006. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item D – Transportation Center Report – November 2006. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item E – On Time Performance Report – November 2006. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item F – Board Budget and Administration Committee Meeting – 12/6/06 Draft Minutes. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item G – Board Operations Committee Meeting – 12/6/06 Draft Minutes. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item H – Cash Flow Projections. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item – I Agency Credit Card Statement for November. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file of item J – Productivity Improvement Program (PIP). The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving item K – Free Bus Rides on New Year’s Eve. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving the receipt and file item L – Fiscal Year 2007 Projected Farebox Recovery Ratio. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving item M – Authorization to Travel to Cedar Rapids, IA to Participate in Factory Acceptance Testing in Support of the Intelligent Transportation Systems (ITS) Project. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving item N – RTA Board Meetings’ Calendar for 2007. The motion carried unanimously.

M/S/C (FLICKINGER/GOODWIN) approving item O – Route 16 Box Springs Road Bridge Service. The motion carried unanimously.

**8. OPERATING COST AND RIDERSHIP ANALYSIS**

Mr. Fajnor introduced Dr. John Husing.

Dr. Husing presented Operating Cost and Ridership Analysis.

**9. FEDERAL APPROPRIATIONS REQUESTS**

Director Buster left during discussion of Item 9.

M/S/C (AYRES/GOODWIN) authorizing staff to pursue \$14,696,718 in requested federal appropriations for the Riverside Transit Center, the Temecula Transit Center, the Corona Transit Center, and Bus Stop Upgrades, and to program up to \$7,793,670 in TUMF and LTF funds for the local match as required according to the appropriations received. The motion carried unanimously.

**10. AUTHORIZATION TO UPDATE THE HUMAN RESOURCE POLICIES & PROCEDURES COMPENSATION AND SALARY ADMINISTRATION POLICY**

M/S/C (KESSLER/GOODWIN) authorizing to update the Human Resource Policies & Procedures Compensation and Salary Administration Policy. The motion carried unanimously.

**11. ELECTION OF BOARD OFFICERS**

Mr. Smart explained that the Board previously decided to select a Nominating Committee to make recommendations to the Board for the positions of Board Officers for the upcoming year. Mr. Smart read the voting procedures guidelines and reported that the Nominating Committee selected at random were, Directors Marion Ashley, Bob Buster, and Jeff Comerchero. The guidelines also provide that the current Chairman of the Board is a member of this Committee.

Chairman Fox reported that the Nominating Committee met and the following Directors were nominated:

- Director Frank Hall for the position of Chairman
- Director Frank Kessler for the position of First Vice Chair
- Director Karen Spiegel for the position of Second Vice Chairman

Mr. Smart opened nominations for the office of Chairman.

Director Ayres nominated Director Hall for the office of Chairman.

Chairman Fox closed nominations for the office of Chairman.

Director Hall was unanimously voted as Chairman of the Board.

Mr. Smart opened nominations for the office of First Vice Chairman.

Director Ayres nominated Director Kessler for the office of First Vice Chairman.

Chairman Fox closed nominations for the office of First Vice Chairman.

Director Kessler was unanimously voted as First Vice Chairman of the Board.

Mr. Smart opened nominations for the office of Second Vice Chairman.

Alternate Puga nominated Director Spiegel for the office of Second Vice Chairman.

Chairman Fox closed nominations for the office of Second Vice Chairman.

Director Spiegel was unanimously voted as Second Vice Chairman of the Board.

Director Fox passed the gavel to Chairman Hall and thanked the Board for giving him the opportunity to serve as Chairman. Director Fox said that 2006 was a challenging year and he looks forward to continue serving as a member of this Board.

Director Ayres requested that the Board give a round of applause to Director Fox for his outstanding job and leadership during his tenure as Chairman.

Chairman Hall continued with the meeting and thanked the Board members for electing him as the Chairman of the Board. Chairman Hall also thanked outgoing Chairman Fox for his service during the past year.

**12. AUTHORIZATION FOR THE OUTGOING CHAIRMAN OF THE BOARD TO ATTEND THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION LEGISLATIVE CONFERENCE IN WASHINGTON, D.C. IN MARCH 2007**

Mr. Rubio thanked Director Fox for his leadership during his term as Chairman.

M/S/C (MCALLISTER/GOODWIN) approving the outgoing Chairman of the Board to attend the American Public Transportation Association Legislative Conference in Washington, D.C. in March 2007 at a cost not to exceed \$2,208. The motion carried unanimously.

**13. BOARD MEMBER COMMENTS AND REMARKS**

Alternate Puga thanked the Board for having approved the Corona/Norco/District II Holiday Trolley and commented that the events were very successful as there was an increase in ridership from previous years.

Director Betro left during discussion of Item 13.

Director Kessler wished everyone Happy Holidays.

**14. ANNOUNCEMENTS**

Mr. Rubio made the following announcements:

- The Board Committee meetings scheduled for January 3<sup>rd</sup> will be postponed to January 10<sup>th</sup> to give everyone a chance to recover from the holidays.
- A request from Lennar Homes for TUMF funds for the Clinton Keith Road Transportation Corridor has been included with your handouts. The Board Executive Committee discussed this letter and more information will be presented to the Board in the near future.
- Item 7N in your Board packet is the Board meeting calendar for 2007.

Chairman Hall reminded the Board members to sign up for Committees for the upcoming year.

**15. NEXT MEETING**

The next regular meeting of the RTA Board of Directors is scheduled for Thursday, January 25, 2007, at 2:00 p.m., in the RTA Board Room, at 1825 Third Street, Riverside, CA.

Director McBride and Alternates Puga and Goodwin left the meeting after Item 15.

**16. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 TO REVIEW THE PERFORMANCE OF THE CHIEF EXECUTIVE OFFICER**

The Board of Directors went into Closed Session at 3:19 p.m.  
The Board of Directors returned to Open Session at 3:42 p.m.

M/S/C (AYRES/MCALLISTER) approving the following amendments to the Contract of Employment of Chief Executive Officer, Larry Rubio effective November 15, 2006:

1. A salary increase of 4.5 percent per year.
2. A one-time performance payment of 5.5 percent of his salary.

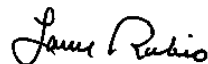
The motion carried unanimously.

General Counsel Smart commented that the Board of Directors concluded that Mr. Rubio's performance has been outstanding.

**17. ADJOURNMENT**

The meeting was adjourned at 3:43 p.m.

Respectfully submitted,



Larry Rubio  
Chief Executive Officer



Maricela Hernandez  
Clerk of the Board

ATTENDANCE SHEET

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<u>NAME</u>	<u>ORGANIZATION</u>
1. LARRY RUBIO	CHIEF EXECUTIVE OFFICER
2. KENNARD R. SMART, JR.	AGENCY GENERAL COUNSEL
3. TOM FRANKLIN	CHIEF OPERATING OFFICER
4. CRAIG FAJNOR	CHIEF FINANCIAL OFFICER
5. VINCE ROUZAUD	CHIEF PROCUREMENT AND LOGISTICS OFFICER
6. MARK STANLEY	DIRECTOR OF PLANNING
7. LAURA MURILLO	DIRECTOR OF HUMAN RESOURCES
8. SCOTT RICHARDSON	DIRECTOR OF MARKETING
9. NICK BURRIE	DIRECTOR OF MAINTENANCE
10. RICK KACZEROWSKI	DIRECTOR OF INFORMATION TECHNOLOGIES
11. MARICELA HERNANDEZ	EXECUTIVE ASSISTANT/CLERK OF THE BOARD
12. VALERIE KELLY	OPERATIONS MANAGER
13. VIRGINIA WERLY	CONTRACT OPERATIONS MANAGER
14. MARY ARDEN	ADMINISTRATIVE ASSISTANT/DEPUTY CLERK OF BOARD
15. BRAD WEAVER	COMMUNICATIONS SPECIALIST
16. LORELLE MOE	SENIOR PLANNER
17. RICK SMITH	SCHEDULING ANALYST
18. MIKE MCCOY	PLANNING COMMUNICATIONS SPECIALIST
19. MILA NELSON	PLANNING ANALYST
20. BRET TEEBKEN	CUSTOMER INFORMATION SUPERVISOR
21. NATALIE GOMEZ	COMMUNITY RELATIONS SPECIALIST
22. JOAN HEPWORTH	SENIOR SECRETARY
23. JESSICA BECERRA	ADMINISTRATIVE INTERN
24. GODWIN ONYEBULEM	COACH OPERATOR
25. DR. JOHN HUSING	ECONOMIST
26. FINA CLEMENTE	RCTC
27. PHIL PITCHFORD	PRESS-ENTERPRISE
28. LOREN FOX	CITY OF BEAUMONT RESIDENT
29. RAY QUINTO	CITY OF CALIMESA COUNCILMEMBER
30. MRS. CAMPBELL	RTA RIDER