

RTA BOARD BUDGET AND FINANCE COMMITTEE  
May 12, 2005

1. CALL TO ORDER:

Committee Chairman Comerchero called the meeting to order at 1:00 p.m., on May 12, 2005, in the RTA Conference Room with the following in attendance:

Board Committee Members:

Mayor Jeff Comerchero, Committee Chairman  
Councilmember Jon Winningham, Board Member  
Mayor Roger Meadows, Board Member  
Ron Roberts, Board Alternate  
Rick Hoffman, Board Alternate

Other Board Members:

Councilmember Brenda Salas, Board Member

RTA Staff:

Larry Rubio, Chief Executive Officer  
Grant Bradshaw, Chief Operating Officer  
Chris Gallanes, Chief Financial Officer  
Vince Rouzaud, Director of Purchasing and Materials Management  
Scott Richardson, Director of Marketing  
Rick Kaczerowski, Director of Information Technologies  
Laura Murillo, Director of Human Resources  
Natalie Zaragoza, Contracts' Administrator  
Brad Weaver, Communications' Specialist  
Maricela Hernandez, Executive Assistant/Clerk of The Board

Other Attendees:

Tanya Love, Riverside County Transportation Commission  
Theresa Trevino, Riverside County Transportation Commission

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – APRIL 6, 2005, COMMITTEE MEETING:

M/S/C (WINNINGHAM/MEADOWS) approving the April 6, 2005, Committee meeting minutes. The motion carried with three affirmative votes and one abstentions (HOFFMAN.)

5. CASH FLOW PROJECTIONS:

Mr. Chris Gallanes, Chief Financial Officer, presented the Cash Flow Projections Report.

The Committee members unanimously approved and recommended this item to the full Board of Directors for their consideration as follows:

- Receive and file.

6. REVISE LOCAL TRANSPORTATION FUND (LTF) CLAIM FORM FOR FISCAL YEAR 2003-2004:

Alternate Roberts arrived at the meeting during discussion of item 6.

M/S/C (HOFFMAN/WINNINGHAM) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to prepare the necessary documentation to recover an LTF deficit of \$1,683,828.

The motion carried unanimously.

7. AUTHORIZATION FOR TRAVEL TO ATTEND THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S (APTA) TRANSIT BOARD MEMBERS' SEMINAR AND BOARD SUPPORT WORKSHOP:

Director Salas arrived at the meeting during discussion of item 7.

M/S/C (COMERCHERO/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize Director Jon Winningham to attend the APTA Board Members' Seminar and Board Support Workshop to be held in Memphis, Tennessee on July 31 through August 3, 2005, at a total cost not to exceed \$2,482, with the lodging costs not to exceed the conference rate or the amount of \$1,257 whichever is less.

The motion carried with four affirmative votes and one abstention (WINNINGHAM.)

8. AUTHORIZATION TO AWARD A CONTRACT TO CREATIVE BUS SALES, INC., FOR FIVE (5) CALTRANS TYPE (IV), AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANT, ACCESSIBLE MINIVANS:

M/S/C (HOFFMAN/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award a contract to Creative Bus Sales, Inc., for a quantity of five (5), Accessible Minivans in an amount that shall not exceed \$210,261.85.

The motion carried unanimously.

9. AUTHORIZATION TO AWARD A CONTRACT TO PROFESSIONAL SERVICE INDUSTRIES INC., FOR THE REMOVAL OF FIVE (5) DIESEL UNDERGROUND STORAGE TANKS (UST'S) IN RIVERSIDE AND HEMET:  
M/S/C (HOFFMAN/COMERCHERO) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award a contract to Professional Services Industries Inc., in the amount of \$123,450 plus a contingency of \$14,500 for a total not-to-exceed amount of \$137,950 for the removal of five underground fuel storage tanks at the RTA Riverside and Hemet facilities.

The motion carried unanimously.

10. AUTHORIZATION TO AWARD A CONTRACT TO NETWORK PARATRANSIT SYSTEM, INC., FOR DEMAND RESPONSE SERVICES (TAXI OVERFLOW SERVICES):  
M/S/C (WINNINGHAM/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Contingent upon RCTC's approval of the Taxi Coordination/ Transition Plan, authorize staff to award a contract to Network Paratransit Systems, Inc. for the RTA's sedan delivery service requirements in an amount not to exceed \$511,298 for the first year period with staff coming back to the Board with requests for subsequent Option Year 1 and Option Year 2 contract amounts.

The motion carried unanimously.

11. AUTHORIZATION TO AWARD AGREEMENT TO SIEMENS VDO FOR INTELLIGENT TRANSPORTATION SYSTEMS FOR TRANSIT APPLICATIONS:  
M/S/C (MEADOWS/HOFFMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Contingent upon notification from SCAG of resolution of the SunLine issue noted above, authorize staff to negotiate and award a contract to Siemens VDO for RTA's ITS technology requirements in an amount not to exceed \$3,463,832.

The motion carried unanimously.

12. AUTHORIZATION TO TRANSFER ONE (1) SURPLUS SUPERBUS TO THE CITY OF RIVERSIDE FIRE DEPARTMENT:  
M/S/C (HOFFMAN/MEADOWS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to transfer one (1) Surplus Superbus vehicle to the City of Riverside Fire Department.

The motion carried unanimously.

13. REQUEST TO OPEN PUBLIC HEARING ON THE FISCAL YEAR 2006 OPERATING AND CAPITAL BUDGET AND SHORT RANGE TRANSIT PLAN; FY 2006 STAFFING NEEDS:

M/S/C (ROBERTS/MEADOWS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Implement Route 1 Limited contingent upon TEA-21 reauthorization
- Open public hearing on the fiscal year 2006 operating budget, capital budget, and SRTP
- Continue this item until June 23, 2005
- Authorize staffing needs as proposed for FY 2005-2006

The motion carried unanimously.

14. BOARD MEMBER COMMENTS AND REMARKS:

None.

15. OTHER BUSINESS:

Mr. Rubio reminded the Committee members about the CommuterLink Route 202, Wi-Fi and Satellite TV kickoff and ribbon cutting ceremony, which will be held on Friday, May 13<sup>th</sup>, at 10:00 a.m., at the Promenade in Temecula. A presentation will be made by Committee Chairman Comerchero as well as RTA's Chairman of the Board. Local and national media coverage is expected.

Mr. Scott Richardson, Director of Marketing, introduced Brad Weaver, the Agency's new communications' specialist. Mr. Weaver was previously employed by the Press-Enterprise as a reporter.

16. ADJOURNMENT:

The meeting was adjourned at 2:00 p.m.

Prepared by RTA staff on May 19, 2005.