

RTA BOARD ADMINISTRATIVE COMMITTEE MEETING
May 9, 2005

1. CALL TO ORDER:

Committee Chairman Hall called the meeting to order at 2:04 p.m. on May 9, 2005, in the RTA Conference room with the following in attendance:

Board Committee Members:

Councilmember Frank Hall, Committee Chairman
Mayor Pro Tem Jeff Fox, Board Member
Mayor Pro Tem Karen Spiegel, Board Member
Councilmember Brenda Salas, Board Member
Supervisor Bob Buster, Board Member

RTA Staff:

Larry Rubio, Chief Executive Officer
Chris Gallanes, Chief Financial Officer
Grant Bradshaw, Chief Operating Officer
Vince Rouzaud, Director of Purchasing and Materials Management
Scott Richardson, Director of Marketing
Rick Kaczerowski, Director of Information Technologies
Laura Murillo, Director of Human Resources
Natalie Zaragoza, Contracts' Administrator
Judylynn Gries, Administrative Services Manager
Brad Weaver, Communications' Specialists
Maricela Hernandez, Executive Assistant/Clerk of the Board

Other Attendees:

None.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

Mr. Scott Richardson, Director of Marketing, introduced Brad Weaver, the Agency's new communications' specialist. Mr. Weaver was previously employed by the Press-Enterprise as a reporter.

Director Salas arrived at the meeting during self-introductions.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – APRIL 13, 2005, COMMITTEE MEETING:

M/S/C (SPIEGEL/BUSTER) approving the minutes of the April 13, 2005, Committee meeting. The motion carried with four affirmative votes and one abstention (FOX.)

5. FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5311(F) PUBLIC HEARING:

M/S/C (FOX/SPIEGEL) approving and recommending this item to the full Board of

Directors for their consideration as follows:

- Authorize the holding of a public hearing at the Board of Directors meeting on May 26, 2005, for the purpose of receiving comments on the Agency's FY 2005-2006 Section 5311(f) grant application.

The motion carried unanimously.

6. REQUEST FOR APPROVAL TO CHANGE EXISTING DIAL-A-RIDE/ADA NO-SHOW AND CANCELLATION POLICY:

M/S/C (BUSTER/SPIEGEL) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to revise the existing Dial-A-Ride/RTA ADA Paratransit Services No-Show and Cancellation Policy and to publish the changed policy in the ADA Paratransit Services Rider's Guide with an effective date of June 1, 2005.
- Appeals received by the Agency, will be presented to the Board Administrative Committee for review.

The motion carried unanimously.

7. AUTHORIZATION TO AWARD AGREEMENT TO SIEMENS VDO FOR INTELLIGENT TRANSPORTATION SYSTEMS FOR TRANSIT APPLICATIONS:

M/S/C (BUSTER/FOX) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Contingent upon notification from SCAG of resolution of the SunLine issue noted above, authorize staff to negotiate and award a contract to Siemens VDO for RTA's ITS technology requirements in an amount not to exceed \$3,463,832.

The motion carried unanimously.

8. STAFFING NEEDS FOR FY 2005-2006:

M/S/C (FOX/SALAS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staffing needs as proposed for FY 2005-2006.

The motion carried unanimously.

9. BOARD MEMBER COMMENTS AND REMARKS:

Director Fox commented that the Pass Area recently held the American Cancer Society Relay for Life fundraising, and they were very successful in surpassing last year's amount. Director Fox thanked Mr. Rubio for participating in this event.

10. OTHER BUSINESS:

Mr. Rubio reminded the Committee members about the CommuterLink Route 202, Wi-Fi and Satellite TV kickoff and ribbon cutting ceremony, which will be held on Friday, May 13th, at 10:00 a.m., at the Promenade in Temecula.

Mr. Richardson commented that local and national media coverage is expected as we are the second in the nation to offer free WiFi and satellite TV on board the bus.

11. ADJOURN:

The meeting was adjourned at 3:01 p.m.

Prepared by RTA personnel on May 24, 2005.