

RTA BOARD BUDGET AND ADMINISTRATION COMMITTEE
December 6, 2006

1. CALL TO ORDER:

Chairman Fox called the meeting to order at 2:10 p.m., on December 6, 2006, in the RTA Board Room.

Chairman Fox welcomed Alternate Bill Davis from the City of Calimesa.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

Board Committee Members:

1. Chairman Jeff Fox, City of Beaumont Mayor
2. Director Bob Buster, County of Riverside, District I
3. Director Marion Ashley, County of Riverside, District V
4. Alternate Bill Davis, City of Calimesa Councilmember

RTA Staff:

Larry Rubio, Chief Executive Officer
Tom Franklin, Chief Operating Officer
Craig Fajnor, Chief Financial Officer
Vince Rouzaud, Director of Purchasing and Materials Management
Mark Stanley, Director of Planning
Scott Richardson, Director of Marketing
Rick Kaczerowski, Director of Information Technologies
Laura Murillo, Director of Human Resources
Brad Weaver, Communications Specialist
Maricela Hernandez, Executive Assistant/Clerk of the Board

Other Attendees:

None.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – NOVEMBER 1, 2006, MEETING:

Chairman Fox announced that the approval of the minutes would be carried over to next month.

5. CASH FLOW PROJECTIONS:

Mr. Fajnor presented the Cash Flow Projections report.

6. PRODUCTIVITY IMPROVEMENT PROGRAM (PIP) REPORT:

Mr. Fajnor presented the Productivity Improvement Program (PIP) report.

7. FISCAL YEAR 2007 PROJECTED FARE BOX RECOVERY:

Mr. Fajnor presented the FY2007 Projected Farebox Recovery Ratio.

8. FEDERAL APPROPRIATIONS REQUESTS:

M/S/C (BUSTER/ASHLEY) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to pursue \$14,696,718 in requested federal appropriations for the Riverside Transit Center, the Temecula Transit Center, the Corona Transit Center, and Bus Stop Upgrades, and to program up to \$7,793,670 in TUMF and LTF funds for the local match as required according to the appropriations received.

The motion carried unanimously.

9. AUTHORIZATION TO UPDATE THE HUMAN RESOURCE POLICIES & PROCEDURES COMPENSATION AND SALARY ADMINISTRATION POLICY:

M/S/C (BUSTER/ASHLEY) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorization to Update the Human Resource Policies & Procedures Compensation and Salary Administration Policy.

The motion carried unanimously.

10. AUTHORIZATION TO TRAVEL TO CEDAR RAPIDS, IA TO PARTICIPATE IN FACTORY ACCEPTANCE TESTING IN SUPPORT OF THE INTELLIGENT TRANSPORTATION SYSTEMS (ITS) PROJECT:

M/S/C (ASHLEY/DAVIS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize the Agency's director of information technologies and scheduling analyst to attend the Factory Acceptance Testing for the ITS project in Cedar Rapids, IA on February 12-16.

The motion carried unanimously.

11. FREE RIDES ON NEW YEAR'S EVE:

M/S/C (ASHLEY/BUSTER) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize the Agency to offer free rides on all fixed routes buses from 6:00 p.m. to the end of business on Sunday, December 31, 2006.

The motion carried unanimously.

12. ROUTE 16 BOX SPRINGS SHUTTLE SERVICE:

M/S/C (ASHLEY/DAVIS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to enter into an agreement with McDonald Transit to provide shuttle service for the duration of the Box Springs/ Fair Isle bridge closure in an amount not to exceed \$60,000.
- Authorize staff to submit a request to the Riverside County Transportation Commission (RCTC) for amendment to the Short Range Transit Plan (SRTP) reflecting the request for additional funds to offset the cost of Route 16 shuttle service for the duration of the Box Springs bridge detour.

The motion carried unanimously.

13. BOARD MEMBER COMMENTS AND REMARKS:

None.

14. OTHER BUSINESS:

Mr. Rubio made the following announcements:

- Due to the holidays, staff is recommending that the Committee meetings scheduled for January 3rd be postponed to January 10th.
- Please join us for a holiday lunch on Tuesday, December 19th from 11 am to 3 pm.
- As we do every year, we are again collecting toys for needy children as part of Toys for Tots.

15. ADJOURN:

The meeting adjourned at 2:42 p.m.