

RTA BOARD OPERATIONS COMMITTEE MEETING  
November 1, 2006

**DRAFT**

1. CALL TO ORDER:

Committee Chairperson Spiegel called the meeting to order at 3:01 p.m., on November 1, 2006, in the RTA Board Room:

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

Board Committee Members:

1. Committee Chairperson Karen Spiegel, City of Corona Mayor
2. Director Frank Kessler, City of Canyon Lake Councilmember
3. Director Daryl Hickman, City of Lake Elsinore Councilmember
4. Director Doug McAllister, City of Murrieta Mayor Pro Tem
5. Director Bonnie Flickinger, City of Moreno Valley Mayor
6. Director John Motte, City of Perris Councilmember

RTA Staff:

Larry Rubio, Chief Executive Officer  
Tom Franklin, Chief Operating Officer  
Craig Fajnor, Chief Financial Officer  
Vince Rouzaud, Director of Purchasing and Materials Management  
Mark Stanley, Director of Planning  
Scott Richardson, Director of Marketing  
Rick Kaczerowski, Director of Information Technologies  
Maricela Hernandez, Executive Assistant/Clerk of the Board

Other Attendees:

None.

3. PUBLIC COMMENTS – NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – OCTOBER 4, 2006, COMMITTEE MEETING:

M/S/C (MCALLISTER/KESSLER) approving the minutes of the October 4, 2006, Committee meeting. The motion carried unanimously.

5. PRODUCTIVITY IMPROVEMENT PROGRAM (PIP) REPORT:

Mr. Fajnor presented the Productivity Improvement Program (PIP) report.

Mr. Rubio reported that although the Agency is achieving its overall system-wide performance, there are some routes that are not. A recommendation for modification and/or deletion of these routes will be brought to the Board in conjunction with the Comprehensive Operational Analysis (COA) to be presented in December or January.

6. AUTHORIZATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE CITY OF RIVERSIDE FOR THE PASS-THROUGH OF FEDERAL SECTION 5309 FUNDS AND TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES FOR THE DEVELOPMENT OF THE RIVERSIDE TRANSIT CENTER; AUTHORIZATION TO EXECUTE AN AGREEMENT WITH THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) FOR THE REIMBURSEMENT OF TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES FOR THE DEVELOPMENT OF THE RIVERSIDE TRANSIT CENTER:

Committee Chairperson Spiegel announced that at the request of staff Item 6 is being pulled from the agenda.

7. TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) PROGRAM OF PROJECTS (POP) FISCAL YEAR 2007 THROUGH 2011 UPDATE AND SHORT RANGE TRANSIT PLAN (SRTP) AMENDMENT:

Director Flickinger arrived at the meeting during discussion of Item 7.

M/S/C (MCALLISTER/MOTTE) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Adopt the updated fiscal year 2007 through 2011 TUMF Program of Projects for expenditure up to \$6,361,729 in fiscal year 2007 and authorize transmittal to WRCOG and RCTC for inclusion in the transit facilities portion of the TUMF POP document.
- Approve an SRTP amendment to reflect this action.
- Authorize staff to execute WRCOG's Reimbursement Agreement for the Riverside Transit Center.

The motion carried unanimously.

8. AUTHORIZATION TO ISSUE A SOLE SOURCE PURCHASE ORDER TO HANSEN INFORMATION TECHNOLOGIES, INC. FOR THE PURCHASE AND IMPLEMENTATION OF HANSEN/SPEAR MOBILE WORKFORCE:

M/S/C (KESSLER/MCALLISTER) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to issue a sole source purchase order to Hansen Information Technologies, Inc. for the purchase and implementation of a mobile workforce inventory add-on module to the Agency's existing inventory control system at a cost that shall not to exceed \$65,363.28.

The motion carried unanimously.

9. BOARD MEMBER COMMENTS AND REMARKS:

Director Motte thanked RTA for the flowers sent due to the passing of his mom.

10. OTHER BUSINESS:

Mr. Rubio commented that after last week's fires RTA had its fleet on standby for evacuation purposes. Fortunately, the buses were not needed. Tonight, however, at the request of Riverside County Emergency Services, RTA will be transporting displaced residents to a meeting from Banning to Poppet Flats.

Director McAllister said he was not able to attend Employee Appreciation Day on October 26<sup>th</sup> because he attended the funeral of the son for City of Temecula, city manager, Shawn Nelson.

Director Hickman announced that Unity in the Community parade is scheduled in Lake Elsinore on November 18<sup>th</sup>.

11. ADJOURNMENT:

The meeting was adjourned at 3:23 p.m.