

1. CALL TO ORDER:

Committee Chairman Comerchero called the meeting to order at 2:00 p.m., on November 1, 2006, in the RTA Board Room.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

Board Committee Members:

1. Committee Chairman Jeff Comerchero, City of Temecula Councilmember
2. Director Bob Buster, County of Riverside, District I
3. Director John Chlebnik, City of Calimesa Mayor Pro Tem
4. Director Roger Meadows, City of Hemet Councilmember
5. Andrea Puga, Alternate, County of Riverside, District II
6. Ron Roberts, Alternate, County of Riverside, District III

RTA Staff:

Larry Rubio, Chief Executive Officer
Tom Franklin, Chief Operating Officer
Craig Fajnor, Chief Financial Officer
Vince Rouzaud, Director of Purchasing and Materials Management
Mark Stanley, Director of Planning
Scott Richardson, Director of Marketing
Rick Kaczerowski, Director of Information Technologies
Beverly Smith Controller
Brad Weaver, Communications Specialist
Maricela Hernandez, Executive Assistant/Clerk of the Board

Other Attendees:

Steve Starbuck, Brown Armstrong.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

Committee Chairman Comerchero announced that because no quorum was present, Items 5, 6, 7, and 8 would be heard first.

5. CASH FLOW PROJECTIONS:

Mr. Fajnor presented the Cash Flow Projections report.

6. PRODUCTIVITY IMPROVEMENT PROGRAM (PIP) REPORT:

Mr. Fajnor presented the Productivity Improvement Program (PIP) report.

7. QUARTERLY CAPITAL GRANTS' STATUS:

Mr. Fajnor presented Quarterly Capital Grants' Status.

Alternate Puga and Director Chlebnik arrived at the meeting during discussion of Item 7.

8. FISCAL YEAR 2005-2006 AUDIT RESULTS:

Mr. Fajnor introduced Steve Starbuck from Brown Armstrong to present Fiscal Year 2005-2006 audit results. Mr. Starbuck presented the results of the audit and thanked staff for their assistance during the process.

Director Buster arrived at the meeting during discussion of Item 8.

9. AUTHORIZATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE CITY OF RIVERSIDE FOR THE PASS-THROUGH OF FEDERAL SECTION 5309 FUNDS AND TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES FOR THE DEVELOPMENT OF THE RIVERSIDE TRANSIT CENTER; AUTHORIZATION TO EXECUTE AN AGREEMENT WITH THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) FOR THE REIMBURSEMENT OF TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES FOR THE DEVELOPMENT OF THE RIVERSIDE TRANSIT CENTER:

Committee Chairman Comerchero announced that at the request of staff Item 9 was being pulled from the agenda.

4. APPROVAL OF MINUTES – OCTOBER 4, 2006, MEETING:

M/S/C (ROBERTS/PUGA) approving the October 4, 2006, Committee meeting minutes. The motion carried unanimously.

10. TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) PROGRAM OF PROJECTS (POP) FISCAL YEAR 2007 THROUGH 2011 UPDATE AND SHORT RANGE TRANSIT PLAN (SRTP) AMENDMENT:

M/S/C (BUSTER/MEADOWS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Adopt the updated fiscal year 2007 through 2011 TUMF Program of Projects for expenditure up to \$6,361,729 in fiscal year 2007 and authorize transmittal to WRCOG and RCTC for inclusion in the transit facilities portion of the TUMF POP document.
- Approve an SRTP amendment to reflect this action.
- Authorize staff to execute WRCOG's Reimbursement Agreement for the Riverside Transit Center.

The motion carried unanimously.

11. AUTHORIZATION TO ISSUE A SOLE SOURCE PURCHASE ORDER TO HANSEN INFORMATION TECHNOLOGIES, INC. FOR THE PURCHASE AND IMPLEMENTATION OF HANSEN/SPEAR MOBILE WORKFORCE:

M/S/C (BUSTER/CHLEBNIK) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to issue a sole source purchase order to Hansen Information Technologies, Inc. for the purchase and implementation of a mobile workforce inventory add-on module to the Agency's existing inventory control system at a cost that shall not to exceed \$65,363.28.

The motion carried unanimously.

12. RIVERSIDE PUBLIC LIBRARY BUS PASS PROMOTION DISCOUNT:

M/S/C (BUSTER/PUGA) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize the sale of up to 300 one-ride passes to the Riverside Public Library at a price of 60 cents each to be distributed at no cost to library patrons during the closure of the Arlington Branch Library. Any unissued passes can be returned by the library to RTA for a refund at the purchase price at the conclusion of the program.

The motion carried unanimously.

13. BOARD MEMBER COMMENTS AND REMARKS:

None.

14. OTHER BUSINESS:

Mr. Rubio commented that after last week's fires RTA had its fleet on standby for evacuation purposes. Fortunately, the buses were not needed. Tonight, however, at the request of Riverside County Emergency Services, RTA will be transporting displaced residents to a meeting from Banning to Poppet Flats.

15. ADJOURN:

The meeting adjourned at 2:32 p.m.