

RIVERSIDE TRANSIT AGENCY  
Board of Directors  
Minutes of Meeting No. 2006-9A  
Regular Meeting  
October 26, 2006

**1. CALL TO ORDER**

Chairman Fox called the regular meeting of the Riverside Transit Agency Board of Directors to order at 2:05 p.m., on Thursday, October 26, 2006, in the RTA Board Room, 1825 Third Street, Riverside, CA.

Present:

1. Brenda Salas, City of Banning
2. Jeff Fox, City of Beaumont
3. John Chlebnik, City of Calimesa
4. Frank Kessler, City of Canyon Lake
5. Karen Spiegel, City of Corona
6. Roger Meadows, City of Hemet
7. Daryl Hickman, City of Lake Elsinore
8. Bonnie Flickinger City of Moreno Valley
9. Frank Hall, City of Norco
10. Dom Betro, City of Riverside
11. <sup>1</sup>Donna Johnston, County of Riverside District II
12. <sup>2</sup>Patty Goodwin, County of Riverside, District V

Absent:

- Doug McAllister, City of Murrieta  
John Motte, City of Perris  
Dale Stubblefield, City of San Jacinto  
Jeff Comerchero, City of Temecula  
Bob Buster, County of Riverside, Dist. I  
Jeff Stone, County of Riverside, Dist III

**2. SELF-INTRODUCTIONS**

Self-introductions of those in attendance took place.

**3. FLAG SALUTE**

General Counsel Smart led the attendees in the flag salute.

**4. PUBLIC COMMENTS – NON-AGENDA ITEMS**

The clerk of the Board announced that there were no public comments.

Chairman Fox announced that four firefighters have been killed in the Esperanza fire. Also, this past week, Director Motte lost his mother, alternate Roberts lost his brother, and City of Temecula, city manager, Shawn Nelson lost his son in an auto accident.

**5. APPROVAL OF MINUTES – SEPTEMBER 28, 2006, BOARD MEETING**

M/S/C (KESSLER/MEADOWS) approving the September 28, 2006, Board meeting minutes. The motion carried unanimously.

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<sup>1</sup>Alternate for Director John Tavaglione, County of Riverside, District II

<sup>2</sup>Alternate for Director Marion Ashley, County of Riverside, District V

## **6. CONSENT CALENDAR**

M/S/C (HALL/GOODWIN) approving the receipt and file of item A – RTA Financial Profile – September 2006. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item B – Ridership Report – September 2006. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item C – Personnel Report – September 2006. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item D – Transportation Center Report – September 2006. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item E – On Time Performance Report – September 2006. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item F – Board Budget and Administration Committee Meeting – 10/4/06 Draft Minutes. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item G – Board Operations Committee Meeting – 10/4/06 Draft Minutes. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item H – Transportation NOW Meetings' attendees July – September 2006. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item I – Cash Flow Projections. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item – J Agency Credit Card Statement for September. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item K – Investment Report for Period Ending 9/30/06. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item L – Farebox Recovery Ratio Report – Period Ending 9/30/06. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item M – Fiscal Year 2007 Projected Farebox Recovery Ratio. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item N – Marketing Budget and Ridership Report. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item O – Fiscal Year 2006 Workers' Compensation Update. The motion carried unanimously.

M/S/C (HALL/GOODWIN) approving the receipt and file of item P – Annual Report for Public Agencies Self-Insured for Workers' Compensation Benefits. The motion carried unanimously.

**7. UPDATE FROM LEGISLATIVE LOBBYIST, DAVID TURCH**

Mr. Turch presented a legislative update.

Director Chlebnik arrived at the meeting during discussion of item 7.

**8. PRODUCTIVITY IMPROVEMENT PROGRAM (PIP) REPORT**

Mr. Fajnor presented Productivity Improvement Program Report.

**9. AUTHORIZATION TO AWARD A CONTRACT TO BUSWEST FOR TWENTY-THREE (23) REPLACEMENT, AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANT, PARATRANSIT VEHICLES**

M/S/C (KESSLER/GOODWIN) as to the following:

- Authorize staff to award a contract to Buswest for a quantity of twenty-three (23), 12-passenger, ADA compliant paratransit vehicles in an amount that shall not exceed \$1,237,504.
- Authorize staff to issue a purchase order to the State of California in the amount of \$10,340 to cover the State's 2.21 percent administrative fee.

The motion carried unanimously.

**10. AUTHORIZATION TO AMEND UPASS/CREST CRUISER AGREEMENT WITH UNIVERSITY OF CALIFORNIA, RIVERSIDE (UCR)**

M/S/C (KESSLER/GOODWIN) as to the following:

- Authorize staff to amend the UPass/Crest Cruiser Memorandum of Understanding with the University of California, Riverside (UCR) to raise the minimum required reimbursement by \$20,000 to cover additional student ridership anticipated with the extension of service to Spruce Street on Route 51 - Crest Cruiser.
- Authorize staff to amend agreement # C-3-019 with McDonald Transit in the not-to-exceed amount of \$20,000 for temporary extension of service to Spruce Street on Route 51 - Crest Cruiser.
- Authorize staff to negotiate the additional minimum required reimbursement with the University of California, Riverside (UCR) for the continuation of service to Spruce Street on Route 51 - Crest Cruiser should the service prove successful.

The motion carried unanimously.

**11. 7-DAY PASS UPDATE**

Mr. Richardson presented an update of the 7-day pass.

## **12. SELECTION OF BOARD OFFICERS' NOMINATING COMMITTEE**

Chairman Fox commented that it was the consensus of this Board to set up guidelines to select a Nominating Committee. The Committee will be composed of four members plus the Chairman. Chairman Fox reminded the Board members that if their name was selected, an alternate cannot be assigned to participate on their behalf. Chairman Fox pulled the names of the following directors as members of the Board Ad-Hoc Nominating Committee:

- Director Marion Ashley
- Director Roger Meadows
- Director Jeff Comerchero
- Director Bob Buster

General Counsel Smart said that because this is an Ad-Hoc Committee, they can meet at their leisure.

## **13. BOARD MEMBER COMMENTS AND REMARKS**

Director Kessler thanked staff for organizing a successful Employee Appreciation Day.

Director Salas asked that the meeting be adjourned in memory of the four firefighters who lost their lives in the Esperanza fire and the military officers from Hemet who recently lost their lives.

## **14. ANNOUNCEMENTS**

Mr. Rubio made the following announcements:

- The Transportation NOW Annual Luncheon will be held on Tuesday, November 14<sup>th</sup>, at 11:30 am, at Mexicali Bar & Grill.
- At the next Board of Directors meeting scheduled for November 16<sup>th</sup>, staff will be presenting for your consideration a change in the allocation of Transportation Uniform Mitigation Fee (TUMF) funds for several capital projects and the transit centers in Riverside, Corona, and Temecula.

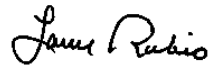
## **15. NEXT MEETING**

The next regular meeting of the RTA Board of Directors is scheduled for Thursday, November 16, 2006, at 2:00 p.m., in the RTA Board Room, at 1825 Third Street, Riverside, CA.

16. **ADJOURNMENT**

The meeting was adjourned at 2:38 p.m. in memory of the four firefighters who lost their lives in the Esperanza fire and the military officers from Hemet who recently lost their lives.

Respectfully submitted,



Larry Rubio  
Chief Executive Officer



Maricela Hernandez  
Clerk of the Board

ATTENDANCE SHEET

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<u>NAME</u>	<u>ORGANIZATION</u>
1. LARRY RUBIO	CHIEF EXECUTIVE OFFICER
2. KENNARD R. SMART, JR.	AGENCY GENERAL COUNSEL
3. TOM FRANKLIN	CHIEF OPERATING OFFICER
4. CRAIG FAJNOR	CHIEF FINANCIAL OFFICER
5. MARK STANLEY	DIRECTOR OF PLANNING
6. LAURA MURILLO	DIRECTOR OF HUMAN RESOURCES
7. SCOTT RICHARDSON	DIRECTOR OF MARKETING
8. NICK BURRIE	DIRECTOR OF MAINTENANCE
9. RICK KACZEROWSKI	DIRECTOR OF INFORMATION TECHNOLOGIES
10. VINCE ROUZAUD	DIRECTOR OF PURCHASING AND MATERIALS MGMT.
11. MARICELA HERNANDEZ	EXECUTIVE ASSISTANT/CLERK OF THE BOARD
12. BEVERLY SMITH	CONTROLLER
13. JILES SMITH	RISK MANAGER
14. NATALIE ZARAGOZA	CONTRACTS ADMINISTRATOR
15. RICK SMITH	OPERATIONS SUPERVISOR
16. MARY ARDEN	ADMINISTRATIVE ASSISTANT/DEPUTY CLERK OF BOARD
17. BRAD WEAVER	COMMUNICATIONS SPECIALIST
18. LINDA KELLER	CONTRACT OPERATIONS FIELD ADMINISTRATOR
19. MILA NELSON	PLANNING ANALYST
20. LORELLE MOE	PLANNING ANALYST
21. JOAN HEPWORTH	SENIOR SECRETARY
22. DEBORAH ROSE	SUPERVISOR MARION ASHLEY'S OFFICE
23. DAVID TURCH	TURCH AND ASSOCIATES
24. MIKE DELO	UNIVERSITY OF CALIFORNIA, RIVERSIDE
25. LANCE DANKS	UNIVERSITY OF CALIFORNIA, RIVERSIDE
26. BRENT PHILLIPS	BUSWEST
27. JERRY TRIOLO	MCDONALD TRANSIT
28. PAT FOSTER	MCDONALD TRANSIT
29. MRS. AMY HICKMAN	LAKE ELSINORE RESIDENT
30. MR. AND MRS. CAMPBELL	RTA RIDERS
31. LAURA BRUNNER	RTA RIDER