

RIVERSIDE TRANSIT AGENCY  
Board of Directors  
Minutes of Meeting No. 2006-8A  
Regular Meeting  
September 28, 2006

**1. CALL TO ORDER**

Chairman Fox called the regular meeting of the Riverside Transit Agency Board of Directors to order at 2:00 p.m., on Thursday, September 28, 2006, in the RTA Board Room, 1825 Third Street, Riverside, CA.

Present:

1. Brenda Salas, City of Banning
2. Jeff Fox, City of Beaumont
3. John Chlebnik, City of Calimesa
4. Frank Kessler, City of Canyon Lake
5. Karen Spiegel, City of Corona
6. Roger Meadows, City of Hemet
7. Bonnie Flickinger City of Moreno Valley
8. Doug McAllister, City of Murrieta
9. Frank Hall, City of Norco
10. John Motte, City of Perris
11. Dom Betro, City of Riverside
12. Dale Stubblefield, City of San Jacinto
13. Jeff Comerchero, City of Temecula
14. Bob Buster, County of Riverside, District I
15. <sup>1</sup>Donna Johnston, County of Riverside District II
16. <sup>2</sup>Ron Roberts, County of Riverside, District III
17. <sup>3</sup>Patty Goodwin, County of Riverside, District V

Absent:

Daryl Hickman, City of Lake Elsinore

**2. SELF-INTRODUCTIONS**

Self-introductions of those in attendance took place.

**3. FLAG SALUTE**

Director Salas led the attendees in the flag salute.

**4. PUBLIC COMMENTS – NON-AGENDA ITEMS**

The clerk of the Board announced that there were no public comments.

---

<sup>1</sup>Alternate for Director John Tavaglione, County of Riverside, District II

<sup>2</sup>Alternate for Director Jeff Stone, County of Riverside, District III

<sup>3</sup>Alternate for Director Marion Ashley, County of Riverside, District V

**5. PRESENTATION TO OPERATIONS SUPERVISOR GARY GAITHER UPON HIS RETIREMENT**

Mr. Gaither was not present at the presentation.

**6. APPROVAL OF MINUTES – JULY 27, 2006, BOARD MEETING**

M/S/C (GOODWIN/MOTTE) approving the July 27, 2006, Board meeting minutes. The motion carried unanimously.

**7. CONSENT CALENDAR**

Chairman Fox announced that there was a correction made to Item K – Productivity Improvement Program Report. A pink copy with the correction was distributed to the Board.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item A – RTA Financial Profile – July and August 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item B – Ridership Report – July and August 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item C – Personnel Report – July and August 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item D – Transportation Center Report – July and August 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item E – On Time Performance Report – July and August 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item F – Board Budget and Administration Committee Meeting – 9/13/06 Draft Minutes. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item G – Board Operations Committee Meeting – 9/13/06 Draft Minutes. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item H – ADA Committee Meeting – 8/3/06 Minutes. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item – I Agency Credit Card Statement for July and August. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item J – Cash Flow Projections. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item K – Productivity Improvement Program (PIP) Report. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item L – Authorization to Award a Contract To Creative Bus Sales, Inc., for Four (4) Americans with Disabilities Act (ADA) Compliant, Cal Trans Type (VII), 26-Passenger Vehicles; and, Authorization to work with the Federal Transit Administration (FTA) and the Riverside County Transportation Commission (RCTC) to Obtain Authorization to Reprogram Residual Capital Grant Funds. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item M – Authorization to Award a Contract to Villa Ford for Three (3), Heavy Duty, Model Year 2007, Stake-bed Service Support Vehicles. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item N – Authorization to Amend Agreement No. 4-022 with Siemens VDO to Change from Hard Wired to Solar Powered Automated Traveler Information Systems Signs (ATIS) with Dual Cellular Controllers and add a Covert Alarm Interface to the Destination Sign and Digital Video Recorder (DVR); and, Delete Seventeen (17) Flixible Buses from the ITS Project. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item O – Authorization to Enter into Agreement with Cities of Moreno Valley and San Jacinto for Bus Shelter Advertising Program. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item P – Update on the Status of Relocating the Downtown Riverside Transit Center to Market Place on Vine Street. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item Q – Authorization to Join California State Association of Counties Excess Insurance Authority (CSAC-EIA), Joint Powers Authority Excess Workers' Compensation Program. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item R – Authorization to Update the Employee Training & Tuition Reimbursement Policy. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item S – Transportation Uniform Mitigation Fee (TUMF) Program of Projects (POP) Fiscal Year 2007 Through 2011 Update and Short Range Transit Plan (SRTP) Amendment. The motion carried unanimously.

## **8. QUARTERLY CAPITAL GRANTS' STATUS**

Mr. Fajnor presented a status of capital grants.

Director Betro arrived at the meeting after item 8.

**9. 7-DAY PASS UPDATE**

Mr. Richardson presented an update of the 7-day pass.

**10. STATUS OF RTA SERVICE TO SCHOOLS**

Mr. Stanley presented a status of RTA's service to schools.

**11. AUTHORIZATION TO AWARD A CONTRACT TO PSOMAS FOR ARCHITECTURAL, ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE DEVELOPMENT OF THE CORONA TRANSIT TERMINAL**

M/S/C (KESSLER/ROBERTS) authorizing staff to award a contract to Psomas for architectural, engineering and construction management services for the development of the Corona Transit Terminal at a cost that shall not exceed \$1,072,659. The motion carried unanimously.

**12. BOARD MEMBER COMMENTS AND REMARKS**

Chairman Fox made the following comments:

- Riverside Recovery Resource Center sent the Board a thank you card created by the children at this center in appreciation of a vehicle donation.
- Thank you to all of those involved in arranging a successful picnic. Thank you to all the Board members who attended.
- Please be reminded that on October 26<sup>th</sup> prior to the Board meeting, Employee Appreciation Day and No Lost Work Days Raffle will be held. The theme for this event will be a Luau. I encourage everyone to wear Hawaiian attire. The event begins at 11:00 a.m.

**13. ANNOUNCEMENTS**

Mr. Rubio made the following announcements:

- This past Monday, September 25<sup>th</sup> marked the 31<sup>st</sup> anniversary of the first meeting of the Board of Directors. A coffee mug has been placed at your seats to commemorate the anniversary in appreciation of your great policy guidance during the past 31 years. Next year will mark the 30<sup>th</sup> anniversary of RTA's service date. Preparations are in process for this celebration as well as to honor those employees who have been at RTA since its inception.
- In an effort to continue to improve our customer service skills and operations effectiveness, the Agency's executive staff will be attending an all day Disney Keys to Excellence Seminar tomorrow, where we hope learn about Disney's successes.
- Please join us at the kick-off of the Crest Cruiser – U-Pass scheduled for October 3<sup>rd</sup>, at 10, at UCR.

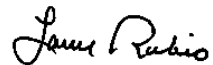
**14. NEXT MEETING**

The next regular meeting of the RTA Board of Directors is scheduled for Thursday, October 26, 2006, at 2:00 p.m., in the RTA Board Room, at 1825 Third Street, Riverside, CA.

**15. ADJOURNMENT**

Meeting adjourned at 2:23 p.m.

Respectfully submitted,



Larry Rubio  
Chief Executive Officer



Maricela Hernandez  
Clerk of the Board

ATTENDANCE SHEET

Page One  
September 28, 2006

<u>NAME</u>	<u>ORGANIZATION</u>
1. LARRY RUBIO	CHIEF EXECUTIVE OFFICER
2. KENNARD R. SMART, JR.	AGENCY GENERAL COUNSEL
3. TOM FRANKLIN	CHIEF OPERATING OFFICER
4. CRAIG FAJNOR	CHIEF FINANCIAL OFFICER
5. MARK STANLEY	DIRECTOR OF PLANNING
6. LAURA MURILLO	DIRECTOR OF HUMAN RESOURCES
7. SCOTT RICHARDSON	DIRECTOR OF MARKETING
8. NICK BURRIE	DIRECTOR OF MAINTENANCE
9. RICK KACZEROWSKI	DIRECTOR OF INFORMATION TECHNOLOGIES
10. VINCE ROUZAUD	DIRECTOR OF PURCHASING AND MATERIALS MGMT.
11. MARICELA HERNANDEZ	EXECUTIVE ASSISTANT/CLERK OF THE BOARD
12. BEVERLY SMITH	CONTROLLER
13. VALERIE KELLY	OPERATIONS MANAGER
14. VIRGINIA WERLY	CONTRACT OPERATIONS MANAGER
15. ANTHONY MARTINEZ	PROJECT MANAGER
16. NATALIE ZARAGOZA	CONTRACTS ADMINISTRATOR
17. RICK SMITH	OPERATIONS SUPERVISOR
18. MARY ARDEN	ADMINISTRATIVE ASSISTANT/DEPUTY CLERK OF BOARD
19. BRAD WEAVER	COMMUNICATIONS SPECIALIST
20. NATALIE GOMEZ	COMMUNITY RELATIONS SPECIALIST
21. MIKE MCCOY	SENIOR PLANNER
22. MILA NELSON	PLANNING ANALYST
23. LORELLE MOE	PLANNING ANALYST
24. JOAN HEPWORTH	SENIOR SECRETARY
25. MARIA ARANGUIZ	CITY OF CORONA
26. RUTH ANNE TAYLOR-BERGER	WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
27. PETER J. POUTNEY	PSOMAS
28. KEITH WHITE	RTA RIDER
29. MRS. CAMPBELL	RTA RIDER