



RIVERSIDE TRANSIT AGENCY
1825 Third St.
Riverside, CA 92507

September 28, 2006

TO: BOARD OF DIRECTORS
THRU:  Larry Rubio, Chief Executive Officer
FROM:  Vince Rouzaud, Director of Purchasing and Materials Management
SUBJECT: Authorization to Award a Contract to Villa Ford for Three (3), Heavy Duty, Model Year 2007, Stake-bed Service Support Vehicles

Summary: Staff is requesting authorization to award a contract to Villa Ford for the purchase of three (3) service support vehicles. The vehicles are Ford, F-450 heavy duty chassis stake-bed trucks and come equipped with the necessary equipment to allow Stops and Zones staff to perform their duties. Each truck includes a post puller, a lift gate, a stake-bed body that includes multiple storage areas for securement of tools and supplies. Extended exterior mirrors provide an added safety feature. The vehicles are utilized by the Agency's Stops and Zones department to support and maintain the Agency's bus stops.

These vehicles comply with the South Coast Air Quality Management District's (SCAQMD) Rule 1196 governing heavy duty public fleet vehicles. The vehicles operate on unleaded fuel and are certified by the California Air Resources Board (CARB) as meeting all applicable California emission regulations.

On June 23, 2006, staff issued Invitation for Bids (IFB) 6-014 to twenty-three (23) prospective vendors. The procurement was publicly advertised in a newspaper of general circulation and a notice was posted on the Agency's website along with a copy of the IFB document.

The Agency received two responsive and responsible bids from the following vendors:

- Lake Chevrolet \$141,768.18
- Villa Ford \$138,895.05

Staff recommends awarding a contract to Villa Ford, the lowest responsive and responsible bidder. Based on a per-truck price of \$46,298.35, the contract shall not exceed \$138,895.05. This award is consistent with the Agency's technical specifications and general terms and conditions. If approved by the Board, the new vehicles will be delivered within 320 days after receipt of purchase order.

Fiscal Impact:

Funding for this procurement will be provided by FY 2006 STA capital grant and Local Transportation Fund (LTF) monies. This item was included in the Agency's FY 2006 capital budget previously approved by the Board.

Committee Recommendation:

This item was discussed at the Board Budget and Administration Committee meeting of September 13, 2006. The Committee members unanimously approved recommending this item to the full Board of Directors for their consideration.

Recommendation:

Authorize staff to award a contract to Villa Ford for the purchase of three (3) service support vehicles in an amount that shall not exceed \$138,895.05.