

RIVERSIDE TRANSIT AGENCY
Board of Directors
Minutes of Meeting No. 2006-7A
Regular Meeting
July 27, 2006

1. CALL TO ORDER

Chairman Fox called the regular meeting of the Riverside Transit Agency Board of Directors to order at 2:01 p.m., on Thursday, July 27, 2006, in the RTA Board Room, 1825 Third Street, Riverside, CA.

Chairman Fox welcomed Director Dale Stubblefield and alternate Martie Killough to the meeting.

Present:

1. Brenda Salas, City of Banning
2. Jeff Fox, City of Beaumont
3. John Chlebnik, City of Calimesa
4. Frank Kessler, City of Canyon Lake
5. Karen Spiegel, City of Corona
6. Roger Meadows, City of Hemet
7. Daryl Hickman, City of Lake Elsinore
8. Bonnie Flickinger City of Moreno Valley
9. Doug McAllister, City of Murrieta
10. John Motte, City of Perris
11. Dom Betro, City of Riverside
12. Dale Stubblefield, City of San Jacinto
13. Jeff Comerchero, City of Temecula
14. Bob Buster, County of Riverside, District I
15. ¹Donna Johnston, County of Riverside District II
16. ²Ron Roberts, County of Riverside, District III
17. ³Patty Goodwin, County of Riverside, District V

Absent:

Frank Hall, City of Norco

2. SELF-INTRODUCTIONS

Self-introductions of those in attendance took place.

3. FLAG SALUTE

Director McAllister led the attendees in the flag salute.

4. PUBLIC COMMENTS – NON-AGENDA ITEMS

The clerk of the Board announced that there were no public comments.

¹Alternate for Director John Tavaglione, County of Riverside, District II

²Alternate for Director Jeff Stone, County of Riverside, District III

³Alternate for Director Marion Ashley, County of Riverside, District V

5. PRESENTATIONS TO COACH OPERATORS, DONALD JUNIEL, MAGGIE ROBINSON, AND ED YOUREE UPON THEIR RETIREMENT

Mr. Juniel was not present at the meeting.

Chairman Fox presented Ed Youree with a recognition plaque upon his retirement as a coach operator.

Director Buster arrived at the meeting during presentations.

Mr. Youree thanked the Board for this recognition.

Chairman Fox presented Maggie Robinson with a recognition plaque upon her retirement as a coach operator.

Ms. Robinson thanked the Board for this recognition.

6. APPROVAL OF MINUTES – JUNE 22, 2006, BOARD MEETING

M/S/C (GOODWIN/SPIEGEL) approving the June 22, 2006, Board meeting minutes. The motion carried unanimously.

7. CONSENT CALENDAR

Chairman Fox announced that there was a correction made to Item L – Investment Report and a pink copy was distributed to the Board.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item A – RTA Financial Profile – June 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item B – Ridership Report – June 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item C – Personnel Report – June 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item D – Transportation Center Report – June 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item E – On Time Performance Report – June 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item F – Board Budget and Administration Committee Meeting – 7/12/06 Draft Minutes. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item G – Board Operations Committee Meeting – 7/12/06 Draft Minutes. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item – H Transportation NOW Meetings' Attendees – April – June 2006. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item – I Agency Credit Card Statement for June. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item J – Cash Flow Projections. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item K – Productivity Improvement Program (PIP) Report. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item L – Investment Report – Period Ending 6/30/06. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving the receipt and file of item M – Farebox Recovery Ratio Report – Period Ending 6/30/06. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN)) approving item N – Resolution Fixing the Employers Contribution Under the Public Employees' Medical and Hospital Care Act for Hourly and Administration Employees. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item O – Resolutions Authorizing Filing of Federal Transit Administration, American Public Transportation Association, South Coast Air Quality Management District, California Department of Transportation, Department of Energy, Department of Justice, Department of Labor, State of California, and the Department of Social Services Grant Applications. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item P – Riverside Transit Agency (RTA) Conflict of Interest Code. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item Q – Records' Retention and Destruction Policy. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item R – Authorization to Operate Service for 2006 Corona/Norco/District 2 Holiday Trolley. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item S – Authorization to Offer Bus Service to the Festival of Lights Downtown Aglow in downtown Riverside. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item T – Authorization to Institute Routing Changes on Route 17. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item U – Authorization to enter into a Memorandum of Understanding with the City of Hemet for the Pass-Through of Federal Section 5309 Funds and Transportation Uniform Mitigation Fee (TUMF) Revenues for the Development of the Hemet Transit Center; Authorization to Execute an Agreement with the Western Riverside Council of Governments (WRCOG) for the Reimbursement of Transportation Uniform Mitigation Fee (TUMF) Revenues for the Development of the Hemet

Transit Center. The motion carried unanimously.

M/S/C (MCALLISTER/GOODWIN) approving item V – Authorization to Set Public Hearings for Possible Service Modifications. The motion carried unanimously.

8. IMPLEMENTATION OF 10-TRIP PASS FARE MEDIA

M/S/C (BETRO/SPIEGEL) as to the following:

- Authorize staff to implement a 10-trip pass valid for all fare categories at a price of \$11 with an implementation date of December 1, 2006, and full marketing campaign to begin on January 1, 2007.
- Staff will report back to the Board monthly on the 10-trip pass and its effect on ridership and revenue.

The motion carried unanimously.

9. AUTHORIZATION TO IMPLEMENT U-PASS (UNIVERSITY PASS) FARE AGREEMENT WITH THE UNIVERSITY OF CALIFORNIA, RIVERSIDE, IMPLEMENT NEW CREST CRUISER TRANSIT SERVICE AND AMEND SHORT RANGE TRANSIT PLAN TO INCORPORATE THESE CHANGES

Mr. Rubio introduced Mike Delo and Lance Danks from UCR and thanked them for assisting RTA with the implementation of this service.

M/S/C (CHLEBNIK/KESSLER) as to the following:

- Authorize staff to enter into a Memorandum Of Understanding with the University of California, Riverside to establish a University Pass fare reimbursement agreement with the University of California, Riverside for a per trip reimbursement of 60 cents, limited to \$32 per month with a contractual maximum value of \$250,000 per year.
- Authorize staff to establish with the University of California, Riverside for the September 25, 2006 implementation of the new “Crest Cruiser” bus service.
- Authorize staff to amend agreement # C-3-019 with McDonald Transit in the not-to-exceed amount of \$120,000 to provide the “Crest Cruiser” bus service.
- Authorize staff to enter into a lease agreement with University California, Riverside for two Cable Car Classics Trolleys, model year’s 2001 and 2003 for use on the Crest Cruiser bus route at a cost of \$1 per bus annually. This lease agreement is subject to approval by RTA legal counsel.
- Authorize an amendment to the FY 2007 Budget and Short Range Transit Plan to include these changes and submit the request to the Riverside County Transportation Commission for consideration.

The motion carried unanimously.

10. AUTHORIZATION TO ENTER INTO MEMORANDUM OF UNDERSTANDING (MOU) WITH ORANGE COUNTY TRANSPORTATION AUTHORITY FOR THE OPERATION OF ROUTE 794 AND AMEND THE FY 2007 BUDGET AND SHORT RANGE TRANSIT PLAN (SRTP) TO INCORPORATE THESE CHANGES

M/S/C (BUSTER/GOODWIN) as to the following:

- Authorize staff to enter into a Memorandum of Understanding with Orange County Transportation Authority for the operation of Route 794 and fund up to \$120,000 toward its operation from an equal share of Local Transportation Funds and Measure A revenues.
- Authorize an amendment to the FY 2007 Budget and Short Range Transit Plan to include these changes and submit the request to the Riverside County Transportation Commission for consideration.

The motion carried unanimously.

11. AUTHORIZATION TO DISCONTINUE CONTRACTING WITH CALIFORNIA PUBLIC EMPLOYEE RETIREMENT SYSTEM (CALPERS) FOR EMPLOYEE AND RETIREE MEDICAL BENEFITS, AUTHORIZATION TO CONTRACT WITH KAISER PERMANENTE HEALTH MAINTENANCE ORGANIZATION (HMO), BLUE CROSS HEALTH MAINTENANCE ORGANIZATION (HMO) AND BLUE CROSS PREFERRED PROVIDER ORGANIZATION (PPO) DIRECTLY FOR EMPLOYEE AND RETIREE MEDICAL BENEFITS AND AUTHORIZE THE ADDITION OF ONE HUMAN RESOURCES STAFF MEMBER TO ASSIST WITH ADMINISTRATION OF HEALTH BENEFITS

Ms. Laura Murillo, Director of Human Resources, presented information regarding proposed changes to health insurance provider.

Mr. Rubio announced that a letter received from retired employee, Judylynn Gries, regarding health benefits was distributed to the Board. Discussion took place relating to the information contained in Ms. Gries' correspondence.

M/S/C (MCALLISTERS/KESSLER) as to the following:

- Authorize the Agency to discontinue contracting with California Public Employee Retirement System (CalPERS) for employee and retiree medical benefits.
- Adopt and authorize the Chairman of the Board of Directors to approve the attached Resolution No. 2006-10 Resolution Electing to Cease to be Subject to the Public Employees' Medical and Hospital Care Act, with an effective date of January 1, 2007.
- Authorize the Agency to contract with Kaiser Permanente HMO and Blue Cross HMO/PPO directly for employee and retiree medical benefits.
- Authorize the addition of one Human Resources staff member to assist with administration of health benefits at a cost not to exceed \$55,441.

The motion carried unanimously.

12. BOARD MEMBER COMMENTS AND REMARKS

Director Hickman thanked staff members Tom Franklin, Mary Arden, and Sam Wattanachinda for assisting with the installation of bus stop shelters in several locations in Lake Elsinore.

Alternate Roberts thanked staff for going above and beyond in assisting with the installation of bus stops in the City of Murrieta at the request of an elderly constituent. Mr. Roberts said that he was also impressed by staff's quick reaction to add an additional bus to Route 206.

Director McAllister echoed Mr. Roberts's comments and said that City of Murrieta management staff is very satisfied with the expedient manner in which RTA staff handles and resolves issues that are brought to their attention.

Chairman Fox reported on the recent American Public Transportation Association (APTA), Transit Board Members Seminar and Board Support Workshop, which was held in Montreal, Canada and was attended by First Vice Chairman Hall, Second Vice Chairman Kessler, the clerk of the Board, and he. Chairman Fox commented that RTA is way ahead of other transit properties in the way we do business. Director Kessler said that he brought a lot of informational material for staff to review.

13. ANNOUNCEMENTS

Mr. Rubio made the following announcements:

- Please hold the date for UCR's Crest Cruiser and U-pass kick-off to be held on October 3rd, at 10 a.m., at UCR.
- At last month's Board meeting, Chairman Fox announced that the Agency picnic would be held on October 14th. Please note that the date has been changed to September 23rd.
- No Committee/Board meetings will be held next month. All three TNOW chapters will still meet as scheduled.

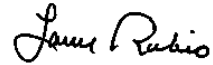
14. NEXT MEETING

The next regular meeting of the RTA Board of Directors is scheduled for Thursday, September 28, 2006, at 2:00 p.m., in the RTA Board Room, at 1825 Third Street, Riverside, CA.

15. **ADJOURNMENT**

Meeting adjourned at 2:55 p.m.

Respectfully submitted,



Larry Rubio
Chief Executive Officer



Maricela Hernandez
Clerk of the Board

ATTENDANCE SHEET

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July 27, 2006

| <u>NAME</u> | <u>ORGANIZATION</u> |
|--------------------------|--|
| 1. LARRY RUBIO | CHIEF EXECUTIVE OFFICER |
| 2. KENNARD R. SMART, JR. | AGENCY GENERAL COUNSEL |
| 3. TOM FRANKLIN | CHIEF OPERATING OFFICER |
| 4. CRAIG FAJNOR | CHIEF FINANCIAL OFFICER |
| 5. MARK STANLEY | DIRECTOR OF PLANNING |
| 6. LAURA MURILLO | DIRECTOR OF HUMAN RESOURCES |
| 7. SCOTT RICHARDSON | DIRECTOR OF MARKETING |
| 8. NICK BURRIE | DIRECTOR OF MAINTENANCE |
| 9. RICK KACZEROWSKI | DIRECTOR OF INFORMATION TECHNOLOGIES |
| 10. VINCE ROUZAUD | DIRECTOR OF PURCHASING AND MATERIALS MGMT. |
| 11. MARICELA HERNANDEZ | EXECUTIVE ASSISTANT/CLERK OF THE BOARD |
| 12. CHRISTOPHER GALLANES | PERFORMANCE ANALYSIS AND REPORTING MANAGER |
| 13. BEVERLY SMITH | CONTROLLER |
| 14. VALERIE KELLY | OPERATIONS MANAGER |
| 15. VIRGINIA WERLY | CONTRACT OPERATIONS MANAGER |
| 16. REGGIE FAULKNER | TRAINING MANAGER |
| 17. NATALIE ZARAGOZA | CONTRACTS ADMINISTRATOR |
| 18. MARY ARDEN | ADMINISTRATIVE ASSISTANT/DEPUTY CLERK OF BOARD |
| 19. BRAD WEAVER | COMMUNICATIONS SPECIALIST |
| 20. NATALIE GOMEZ | COMMUNITY RELATIONS SPECIALIST |
| 21. LINDA KELLER | CONTRACT OPERATIONS FIELD ADMINISTRATOR |
| 22. MIKE MCCOY | SENIOR PLANNER |
| 23. MILA NELSON | PLANNING ANALYST |
| 24. LORELLE MOE | PLANNING ANALYST |
| 25. JOAN HEPWORTH | SENIOR SECRETARY |
| 26. JESSICA BECERRA | ADMINISTRATIVE INTERN |
| 27. LYNN ROBERTSON | TRANSIT CLERK |
| 28. TANYA LOVE | RIVERSIDE COUNTY TRANSPORTATION COMMISSION |
| 29. MARIA ARANGUIZ | CITY OF CORONA |
| 30. BOB MORIN | CITY OF CORONA |
| 31. MIKE DELO | UCR |
| 32. LANCE DANKS | UCR |
| 33. STEPHANIE OSTROWSKI | MERCER H&B |
| 34. ANDY GRIFFIN | MERCER H&B |
| 35. ED YOUREE | RETIREE |
| 36. MAGGIE ROBINSON | RETIREE |

ATTENDANCE SHEET

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| <u>NAME</u> | <u>ORGANIZATION</u> |
|-----------------------|---------------------|
| 37. BEVERLY FORD | GUEST |
| 38. CAMILA FORD | GUEST |
| 39. CHRISTINA R. FORD | GUEST |
| 40. MARY B. WIGGINTON | GUEST |
| 41. CLEMMIE WIGGINTON | GUEST |
| 42. RITA PEARSON | GUEST |