

1. CALL TO ORDER:

Committee Chairman Comerchero called the meeting to order at 2:00 p.m., on July 12, 2006, in the RTA Conference Room.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

Board Committee Members:

Committee Chairman Jeff Comerchero, City of Temecula Councilmember  
Director John Chlebnik, City of Calimesa Mayor Pro Tem  
Andrea Puga, Alternate, County of Riverside, District II  
Ron Roberts, Alternate, County of Riverside, District III  
Jaime Hurtado, Alternate, County of Riverside, District V

RTA Staff:

Larry Rubio, Chief Executive Officer  
Tom Franklin, Chief Operating Officer  
Craig Fajnor, Chief Financial Officer  
Vince Rouzaud, Director of Purchasing and Materials Management  
Laura Murillo, Director of Human Resources  
Mark Stanley, Director of Planning  
Scott Richardson, Director of Marketing  
Rick Kaczerowski, Director of Information Technologies  
Brad Weaver, Communications Specialist  
Maricela Hernandez, Executive Assistant/Clerk of the Board

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

Because of no quorum present, Committee Chairman Comerchero announced that items 5 and 6 will be discussed first.

5. CASH FLOW PROJECTIONS:

Mr. Fajnor presented the Cash Flow Projections Report.

Alternate Roberts arrived at the meeting after discussion of item 5.

6. PRODUCTIVITY IMPROVEMENT PROGRAM (PIP) REPORT:

Mr. Fajnor presented the Productivity Improvement Program (PIP) report.

Committee Chairman Comerchero announced that because there was still no quorum present, items 17 and 18 will be discussed next.

17. BOARD MEMBER COMMENTS AND REMARKS:

Committee Chairman Comerchero announced that the Agency placed third at the City of Temecula's 4<sup>th</sup> of July Parade.

18. OTHER BUSINESS:

Mr. Rubio announced that the picnic date has been changed to September 23<sup>rd</sup>.

Committee Chairman Comerchero requested Mr. Rubio to review the items on the agenda and inform the Committee members which are time-sensitive. Mr. Rubio replied that items 10, 11, 12, 13, 14 are time-sensitive. Committee Chairman Comerchero announced that these items will be heard and discussed and sent to the full Board without a recommendation.

10. RESOLUTION FIXING THE EMPLOYERS CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT FOR HOURLY AND ADMINISTRATION EMPLOYEES:

Alternate Hurtado arrived at the meeting during discussion of item 10, constituting a quorum.

M/S/C (CHLEBNIK/PUGA) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Adopt and authorize the Chairman of the Board of Directors to approve the attached Resolution No. 06-09 Fixing the Employers Contribution Under the Public Employees' Medical and Hospital Care Act.

The motion carried unanimously.

4. APPROVAL OF MINUTES – JUNE 7, 2006, COMMITTEE MEETING:

M/S/C (ROBERTS/PUGA) approving the June 7, 2006, Committee meeting minutes. The motion carried unanimously.

7. RESOLUTIONS AUTHORIZING FILING OF FEDERAL TRANSIT ADMINISTRATION, AMERICAN PUBLIC TRANSPORTATION ASSOCIATION, SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT, CALIFORNIA DEPARTMENT OF TRANSPORTATION, DEPARTMENT OF ENERGY, DEPARTMENT OF JUSTICE, DEPARTMENT OF LABOR, STATE OF CALIFORNIA, AND THE DEPARTMENT OF SOCIAL SERVICES:

Director Chlebnik commented that "Grant Applications" need to be added to the end of the title for this item. Mr. Rubio said that the item will be corrected before it is sent to the full Board.

M/S/C (CHLEBNIK/PUGA) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to submit grant applications and Authorizing Resolutions as may be necessary during the course of FY 2006/07, subject to subsequent Board ratification.

The motion carried unanimously.

8. RIVERSIDE TRANSIT AGENCY (RTA) CONFLICT OF INTEREST CODE:

M/S/C (ROBERTS/PUGA) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve the RTA Conflict of Interest Code and direct staff to forward it to the Riverside County Board of Supervisors for approval.

The motion carried unanimously.

9. RECORDS' RETENTION AND DESTRUCTION POLICY UPDATE:

M/S/C (PUGA/HURTADO) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve the revised Records' Retention and Destruction Policy as presented with an effective date of July 27, 2006.

The motion carried unanimously.

11. AUTHORIZATION TO OFFER BUS SERVICE TO THE FESTIVAL OF LIGHTS DOWNTOWN AGLOW IN DOWNTOWN RIVERSIDE:

M/S/C (CHLEBNIK/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to work with Calimesa, Hemet/San Jacinto, Temecula, Beaumont, Banning, Mead Valley, Corona, and Country Village to develop a program with bus routes serving the Festival of Lights Downtown Aglow on the four Saturdays immediately following Thanksgiving.
- Authorize staff to develop routes, market the service, presell tickets, and operate service to and from the event.

The motion carried unanimously.

12. AUTHORIZATION TO OPERATE SERVICE FOR 2006 CORONA/NORCO/DISTRICT 2 HOLIDAY TROLLEY:

M/S/C (PUGA/CHLEBNIK) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to operate service for the Corona/Norco Holiday Trolley on the weekends of December 9-10 and 16-17 and work in partnership with the Corona/Norco/District 2 Transportation NOW Chapter to initiate community outreach, plan event kick-offs, and operate the trolley route at a cost not to exceed \$3,170 including promotion.

The motion carried unanimously.

13. IMPLEMENT UNIVERSITY OF CALIFORNIA, RIVERSIDE UNIVERSITY STUDENT PASS AND TRANSIT SERVICE AND MODIFY SHORT RANGE TRANSIT PLAN (SRTP):

M/S/C (HURTADO/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to enter into a Memorandum Of Understanding with the University of California, Riverside to establish a University Pass fare reimbursement agreement with the University of California, Riverside, for a per trip reimbursement of 60 cents, limited to \$32 per month with a contractual maximum value of \$250,000 per year.
- Authorize staff to establish with the University of California, Riverside for the September 25, 2006 implementation of the new "Crest Cruiser" bus service.
- Authorize staff to amend agreement # C-3-019 with McDonald Transit in the not-to-exceed amount of \$120,000 to provide the "Crest Cruiser" bus service.
- Authorize staff to enter into a lease agreement with University California, Riverside for two Cable Car Classics Trolleys, model year's 2001 and 2003 for use on the Crest Cruiser bus route at a cost of \$1 per bus annually. This lease agreement is subject to approval by RTA legal counsel.
- Authorize an amendment to the Short Range Transit Plan to include these changes and submit the request to the Riverside County Transportation Commission for consideration.

The motion carried unanimously.

14. AUTHORIZATION TO IMPLEMENT ROUTING CHANGES ON ROUTE 17 AND MODIFY SHORT RANGE TRANSIT PLAN (SRTP):  
M/S/C (ROBERTS/PUGA) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize rerouting and marketing of Route 17 that would include elimination of the western portion of the route west of the Moreno Valley Mall and extension of service on the eastern portion of the route to serve the Super WalMart effective August 16, 2006.
- Report back to the Board quarterly on route performance.

The motion carried unanimously.

15. AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF HEMET FOR THE PASS-THROUGH OF FEDERAL SECTION 5309 FUNDS AND TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES FOR THE DEVELOPMENT OF THE HEMET TRANSIT CENTER; AUTHORIZATION TO EXECUTE AN AGREEMENT WITH THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) FOR THE REIMBURSEMENT OF TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUES FOR THE DEVELOPMENT OF THE HEMET TRANSIT CENTER:  
M/S/C (ROBERTS/CHLEBNIK) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to enter into an MOU with the City of Hemet for the pass-through of Section 5309 funds in the amount of \$643,035 and TUMF revenues in the amount of \$781,560 for the development of a regional park-and-ride/transit center in the City of Hemet.
- Authorize staff to execute an Agreement with the Western Riverside Council of Governments for the reimbursement of Transportation Uniform Mitigation Fee (TUMF) revenues for the Hemet Transit Center.

The motion carried unanimously.

16. IMPLEMENTATION OF 10-TRIP PASS FARE MEDIA:  
M/S/C (PUGA/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to implement a 10-trip pass valid for all fare categories at a price of \$11.00 with an implementation date of January 1, 2007.
- Staff will report back to the Board monthly on the 10-trip pass and its effect on ridership and revenue.

The motion carried unanimously.

19. ADJOURNMENT:  
The meeting was adjourned at 2:56 p.m.