

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

May 25, 2006

TO: BOARD OF DIRECTORS

FROM: Larry Rubio, ^{jr} Chief Executive Officer

SUBJECT: Authorization for Travel to Attend the American Public Transportation Association's (APTA) Transit Board Members Seminar and Board Support Workshop

Summary: Pursuant to the Procedures of the Board of Directors, Section VIII Conference/Workshop Attendance, staff sent a letter to the Board of Directors requesting their interest in attending the American Public Transportation Association's (APTA) Transit Board Members Seminar and Board Support Workshop, which will be held in Montreal, Quebec, Canada on July 21-25, 2006.

This seminar offers professional development sessions focused on achieving a new level of excellence in overseeing high-quality services and organizations in the board members' governance roles. Educational and exchange workshops and opportunities are offered for transit board members and board support staff.

The Board Budget and Administration Committee has recommended that Chairman Jeff Fox, First Vice Chairman Frank Hall, and Second Vice Chairman Frank Kessler attend this conference. Following are the projected conference costs:

Conference Registration	\$1,785
Airfare	\$1,800
Lodging	\$3,014
Meals	<u>\$ 900</u>
Total (not to exceed) amount	\$7,499

Fiscal Impact:

The cost to attend this conference including registration, airfare, lodging, and meals will not exceed \$7,499. This amount will be included in fiscal year 2006/07 budget.

Committee Recommendation:

This item was discussed at the Board Budget and Administration Committee meeting of April 5, 2006. The Committee members unanimously approved and recommended to the full Board of Directors that Chairman Jeff Fox, First Vice Chairman Frank Hall, and Second Vice Chairman Frank Kessler attend this conference.

Recommendation:

Authorize Chairman Jeff Fox, First Vice Chairman Frank Hall, and Second Vice Chairman Frank Kessler to attend the APTA Transit Board Members Seminar and Board Support Workshop to be held in Montreal, Quebec, Canada on July 21-25, 2006, at a total cost not to exceed \$7,499.