

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

February 23, 2006

TO: BOARD OF DIRECTORS

THRU:  Larry Rubio, Chief Executive Officer

FROM:  Vince Rouzaud, Director of Purchasing and Materials Management

SUBJECT: Authorization to Enter into a Memorandum of Understanding (MOU) with the City of Calexico for the Pass-Through of Section 5309 Bus Allocation Funds for the Acquisition of one (1) 40-foot, CNG Transit Bus

Summary: The City of Calexico applied for and was successful in securing Section 5309 Bus Allocation Funds for the acquisition of one (1), 40-foot CNG transit bus. Since the City of Calexico cannot receive Federal Transit Administration (FTA) funds directly from the FTA, the FTA and the City of Calexico have asked the Riverside Transit Agency (RTA) to complete the grant application process on their behalf. The FTA encourages cooperation among agencies that are involved in providing public transit.

RTA and the City of Calexico are required to execute an MOU that defines roles and responsibilities between the parties, authorizes expenditures, and, reflects procedures for the obligation and pass-through of federal funds. RTA's sole responsibility will be to reimburse the City of Calexico with the applicable federal funds in accordance with the MOU.

If approved by the Board, the City of Calexico will act as lead agency and will be responsible for the administration of the procurement process. The City of Calexico will also be required to provide the necessary local match and ensure that FTA requirements governing "Asset Control" are maintained.

Fiscal Impact:

Funding in the amount of \$291,262 is available in Section 5309 Bus Allocation funds earmarked by FTA for the City of Calexico. The local agency match will be provided by the City of Calexico. Staff anticipates expending a minimal amount of staff-time providing oversight responsibilities.

Committee Recommendation:

This item was discussed at the Board Budget and Administration Committee meeting of February 1, 2006. The Committee members unanimously approved recommending this item to the full Board of Directors for their consideration.

Recommendation:

Authorize staff to enter into an MOU with the City of Calexico for the pass-through of Section 5309 funds in the amount of \$291,262 for the acquisition of one (1) 40-foot, CNG transit bus.