

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

February 23, 2006

TO: BOARD OF DIRECTORS
THRU: Larry Rubio, Chief Executive Officer
FROM: Vince Rouzaud, Director of Purchasing and Materials Management

SUBJECT: Authorization to Travel to Attend the National Transit Institute's (NTI) Workshop on Managing the Cost of Americans with Disabilities Act (ADA) Paratransit Services

Summary: The National Transit Institute (NTI) is conducting a two-day workshop on March 14-15, 2006, in Austin, TX, for transit professionals responsible for managing ADA paratransit services. Staff is requesting that the contract operations manager attend this workshop.

The two-day workshop will bring together participants from a variety of transit systems to compare experiences with managing paratransit costs. The workshop will make extensive use of information developed in projects conducted with support of the Transit Cooperative Research Program (TCRP).

Fiscal Impact:

The workshop expenses are listed below:

Workshop Registration	\$0
Airfare	\$355
Lodging	\$297
Meals	<u>\$150</u>
Total (not to exceed amount)	\$802

The cost to attend this workshop will not exceed \$802. There are sufficient funds in the travel budget to cover this expense.

Committee Recommendation:

This item was discussed at the Board Budget and Administration Committee meeting of February 1, 2006. The Committee members approved recommending this item to the full Board of Directors for their consideration.

Recommendation:

Authorize the Agency's contract operations manager to attend the National Transit Institute's workshop on Managing the Cost of ADA Paratransit Services to be held in Austin, Texas, on March 14-15 at a cost not to exceed \$802.