

RTA BOARD OPERATIONS COMMITTEE MEETING
February 1, 2006

1. CALL TO ORDER:

Committee Chairman Spiegel called the meeting to order at 3:43 p.m., on February 1, 2006, in the RTA Board Room with the following in attendance:

Board Committee Members:

Committee Chairperson Karen Spiegel, City of Corona Mayor
Director Frank Kessler, City of Canyon Lake Councilmember
Director Daryl Hickman, City of Lake Elsinore Councilmember
Director Doug McAllister, City of Murrieta Councilmember
Director John Motte, City of Perris Mayor Pro Tem
Director Bonnie Flickinger, City of Moreno Valley Mayor

RTA Staff:

Larry Rubio, Chief Executive Officer
Tom Franklin, Chief Operating Officer
Craig Fajnor, Chief Financial Officer
Vince Rouzaud, Director of Purchasing and Materials Management
Scott Richardson, Director of Marketing
Laura Murillo, Director of Human Resources
Rick Kaczerowski, Director of Information Technologies
Virginia Werly, Contract Operations Services Manager
Natalie Zaragoza, Contracts Administrator
Brad Weaver, Communications Specialist
Maricela Hernandez, Executive Assistant/Clerk of the Board

Other Attendees:

Cyndy Polland, Booz Allen Hamilton
Phil Pitchford, the Press-Enterprise

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

3. PUBLIC COMMENTS – NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – NOVEMBER 9, 2005, COMMITTEE MEETING:

M/S/C (KESSLER/MOTTE) approving the minutes of the November 9, 2005, Committee meeting. The motion carried with four affirmative votes and one abstention (SPIEGEL.)

5. BOOZ ALLEN HAMILTON FARE ANALYSIS:

Director McAllister arrived at the meeting during discussion of item 5.

Mr. Rubio stated that staff will present at the February 23rd Board meeting, possible implementation of a 7 day pass on a promotional basis.

6. POLICY FOR COMPENSATION AND EXPENSE REIMBURSEMENT FOR BOARD MEMBERS; ETHICS TRAINING OF BOARD MEMBERS AND DESIGNATED EMPLOYEES:
M/S/C (KESSLER/MCALLISTER) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve revised Human Resource Policies and Procedures, Section 6.3, Travel and Expense Policy.

The motion carried unanimously.

7. AUTHORIZATION TO AWARD AGREEMENT NO. 5-013 TO IBI GROUP FOR A COMPREHENSIVE OPERATIONAL ANALYSIS (COA) OF THE AGENCY'S TRANSIT OPERATIONS:

M/S/C (HICKMAN/MOTTE) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to enter into an agreement with the IBI Group to conduct a Comprehensive Operational Analysis at a cost not-to-exceed \$299,971.

The motion carried unanimously.

8. DISCUSS IMPLEMENTING A POLICY REQUIRING THE USE OF CHILD PASSENGER RESTRAINTS ON AGENCY DIAL-A-RIDE VEHICLES:

M/S/C (FLICKINGER/HICKMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Implementation of a policy requiring the use of child safety restraints, as required by the Department of Motor Vehicles on all paratransit vehicles with an implementation date of May 1, 2006, following a marketing campaign to allow enough time to advise clients of this new requirement.
- Staff to purchase child safety restraint systems and have them on hand and available upon request. As part of the process when a trip is scheduled, riders would be asked if a child restraint is needed so the equipment can be included in the van.

The motion carried unanimously.

9. BOARD MEMBER COMMENTS AND REMARKS:

Director Flickinger announced that the new Social Security Administration building has opened in Moreno Valley. She commented that this office is served by only one route. Route 17, which stops on the opposite side of the street.

10. OTHER BUSINESS:

None.

11. ADJOURNMENT:

The meeting was adjourned at 4:36 p.m.

Prepared by RTA staff on February 14, 2006.