

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

December 15, 2005

TO: BOARD OF DIRECTORS
THRU: Larry Rubio, Chief Executive Officer *Larry*
FROM: Maricela Hernandez, Clerk of the Board *Maricela*
SUBJECT: Election of Board Officers

Summary: Section III.A. of the Procedures of the Board of Directors provides as follows:

“At the regular meeting in December of each year, the Board shall elect a Chairman, a Vice-Chairman, and a Second Vice-Chairman to be effective upon election, and who shall serve at the pleasure of the Board and until successors take office.”

The officer positions of the Board with the incumbent in each position are as follows:

Jim Ayres	Chairman
Jeff Fox	First Vice Chairperson
Frank Hall	Second Vice Chairperson

Attached are the Board approved voting procedures.

Recommendation:

Hold election.

Voting Procedure if Two or More Nominees for a Board Office

1. Nominations for Board Officers will be made from the floor by any Board member/alternate without the need for a second. Each Board office will be considered separately (Chairman, First Vice Chairman, and Second Vice Chairman.)
2. An Alternate Director is not eligible to be a Board Officer.
3. The names of each nominee will be printed on an easel that will be positioned in plain sight of the Board members.
4. The Chairman of the Board will direct Board members/alternates to cast their votes. The method for voting will be to print one candidate's name (from those listed on the easel) onto a provided ballot. The voting Board member/alternate will also print his/her own name on the ballot and sign the ballot.
5. The ballots will be collected by the clerk of the board.
6. The clerk of the board will tally the votes, then announce the number of votes for each candidate and who voted for that candidate.
7. If any candidate receives 10 or more votes he/she will be declared the winner by the Chairman of the Board.
8. If no candidate receives at least 10 votes, there will immediately be a runoff election between the two candidates receiving the most votes. The process for the runoff election will follow steps 4-7 above.
9. The maximum number of runoff votes at a Board meeting should be two.
10. In the event no candidate receives at least ten (10) votes after two runoff elections, then the vote for the office should be continued to the next meeting of the Board. All remaining elections for Board Officers, if any, shall also be continued to the next meeting of the Board.
11. At the next meeting of the Board, the election(s) for the remaining Officer(s), including the office that was the subject of the runoff election, will follow this voting procedure, commencing with Step 1.