

RTA BOARD ADMINISTRATIVE COMMITTEE MEETING
February 9, 2005

1. CALL TO ORDER:

Committee Chairman Hall called the meeting to order at 1:30 p.m. on February 9, 2005, in the RTA Conference room with the following in attendance:

Board Committee Members:

Councilmember Frank Hall, Committee Chairman
Mayor Pro Tem Karen Spiegel, Board Member
Mayor Pro Tem Jeff Fox, Board Member
Supervisor Bob Buster, Board Member

RTA Staff:

Larry Rubio, Chief Executive Officer
Chris Gallanes, Chief Financial Officer
Grant Bradshaw, Chief Operating Officer
Vince Rouzaud, Director of Purchasing and Materials Management
Scott Richardson, Director of Marketing
Laura Murillo, Director of Human Resources
Judylynn Gries, Administrative Services Manager
Maricela Hernandez, Executive Assistant/Clerk of the Board

Other Attendees:

None.

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – JANUARY 12, 2005, COMMITTEE MEETING:

M/S/C (SPIEGEL/BUSTER) approving the minutes of the January 12, 2005, Committee meeting. The motion carried with three affirmative votes and one abstention (FOX.)

5. TAXI DEMONSTRATION PROGRAM UPDATE:

Ms. Judylynn Gries, Administrative Services Manager, presented an update on the Taxi Demonstration Program.

The Committee members unanimously approved and recommended this item to the full Board of Directors for their consideration as follows:

- Receive and file.

6. FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 APPLICATION FOR FEDERAL ASSISTANCE AND RESOLUTION DESIGNATING GRANT AUTHORITY:
M/S/C (FOX/SPIEGEL) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to submit a grant application and authorizing resolution for federal assistance under the FY 2005-2006 FTA Section 5310 capital grant program.

The motion carried unanimously.

7. POSITION AND SALARY UPGRADES:
M/S/C (BUSTER/FOX) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve position and salary upgrades, new positions, and funding of previously approved positions.

The motion carried unanimously.

8. AUTHORIZATION TO INSTALL SATELLITE TELEVISION AND WIRELESS FIDELITY (WiFi) INTERNET SERVICE IN THREE (3) MID-SIZE THOMAS BUSES AS A PILOT PROGRAM FOR COMMUTER ROUTE 202:
M/S/C (BUSTER/SPIEGEL) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to execute a contract with Complete Coach Works for the installation of satellite television on three Thomas, mid-size buses in an amount that shall not exceed \$41,700.
- Authorize staff to execute a contract with MSA Systems, Inc. for the installation of a wireless fidelity WiFi connection on three Thomas, mid-size buses in an amount that shall not exceed \$5,281.95

The motion carried unanimously.

9. BOARD MEMBER COMMENTS AND REMARKS:
Director Buster inquired as to the reason why letters of support for the Appropriations Package were being requested from each individual Board member rather than just including a letter signed by the Chairman. Mr. Rubio replied that a letter signed by the Chairman is included in the package, but staff has noticed that individual letters are more effective. Director Buster asked if a letter of support was requested from the Riverside County Transportation Commission (RCTC.) Mr. Rubio replied that RCTC had also provided a letter.

10. OTHER BUSINESS:

None.

11. ADJOURN:

The meeting was adjourned at 1:57 p.m.

Prepared by RTA personnel on March 8, 2005.