

RTA BOARD BUDGET AND FINANCE COMMITTEE
February 2, 2005

1. CALL TO ORDER:

Committee Chairman Comerchero called the meeting to order at 2:00 p.m., on February 2, 2005, in the RTA Conference Room with the following in attendance:

Board Committee Members:

Mayor Jeff Comerchero, Committee Chairman
Councilmember Jon Winningham, Board Member
Councilmember Brenda Salas, Board Member
Mayor Roger Meadows, Board Member
Supervisor Marion Ashley, Board Member
Ron Roberts, Board Alternate

RTA Staff:

Larry Rubio, Chief Executive Officer
Grant Bradshaw, Chief Operating Officer
Chris Gallanes, Chief Financial Officer
Vince Rouzaud, Director of Purchasing and Materials Management
Scott Richardson, Director of Marketing
Rick Kaczerowski, Director of Information Technologies
Laura Murillo, Director of Human Resources
Judylynn Gries, Administrative Services Manager
Maricela Hernandez, Executive Assistant/Clerk of The Board

Other Attendees:

Tanya Love, Riverside County Transportation Commission

2. SELF-INTRODUCTIONS:

Self-introductions of those in attendance took place.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – JANUARY 5, 2005, AND JANUARY 24, 2005, COMMITTEE MEETINGS:

M/S/C (MEADOWS/SALAS) approving the January 5, 2005, Committee meeting minutes. The motion carried unanimously.

M/S/C (MEADOWS/SALAS) approving the January 24, 2005, Committee meeting minutes with two affirmative votes and three abstentions (COMERCHERO, ROBERTS, and ASHLEY.)

Director Winningham arrived at the meeting after approval of the minutes.

5. CASH FLOW PROJECTIONS:

Mr. Chris Gallanes, Chief Financial Officer, presented the Cash Flow Projections Report.

6. TAXI DEMONSTRATION PROGRAM UPDATE:

Ms. Judylynn Gries, Administrative Services Manager, presented an update on the Taxi Demonstration Program.

M/S/C (ASHLEY/SALAS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Receive and file.

The motion carried unanimously.

7. POSITION AND SALARY UPGRADES:

M/S/C (ASHLEY/ROBERTS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Approve position and salary upgrades, new positions, and funding of previously approved positions.

The motion carried unanimously.

8. AUTHORIZATION FOR TRAVEL OF AN ADDITIONAL BOARD MEMBER TO ATTEND THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S (APTA) LEGISLATIVE CONFERENCE:

M/S/C (ROBERTS/MEADOWS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize payment of four days lodging for Second Vice Chairman of the Board, Frank Hall to attend the 2005 American Public Transportation Association's Legislative Conference to be held in Washington, DC on March 3-9, 2005, at a cost of up to \$1,941.94.
- Search for other hotels in the DC area to try to reduce lodging costs.

The motion carried unanimously.

9. AUTHORIZATION TO INSTALL SATELLITE TELEVISION AND WIRELESS FIDELITY (WiFi) INTERNET SERVICE IN THREE (3) MID-SIZE THOMAS BUSES AS A PILOT PROGRAM FOR COMMUTER ROUTE 202:

M/S/C (ASHLEY/SALAS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to execute a contract with Complete Coach Works for the installation of satellite television on three Thomas, mid-size buses in an amount that shall not exceed \$41,700.
- Authorize staff to execute a contract with MSA Systems, Inc. for the installation of a wireless fidelity WiFi connection on three Thomas, mid-size buses in an amount that shall not exceed \$5,281.95

The motion carried unanimously.

Committee Chairman Comerchero announced that one item has come to the

attention of Agency staff within the last 72 hours (since the agenda for this meeting was posted.) For this item to be considered, action will be required by the Board Committee members.

M/S/C (MEADOWS/ASHLEY) to consider two items of urgency that arose within the last 72 hours not listed on the agenda for this meeting. The motion carried unanimously authorizing the addition to the agenda of item 9A, Federal Transit Administration (FTA) Section 5310 Application for Federal Assistance and Resolution Designating Grant Authority.

9A. FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 APPLICATION FOR FEDERAL ASSISTANCE AND RESOLUTION DESIGNATING GRANT AUTHORITY:

M/S/C (WINNINGHAM/MEADOWS) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to submit a grant application and authorizing resolution for federal assistance under the FY 2005-2006 FTA Section 5310 capital grant program.

The motion carried unanimously.

10. BOARD MEMBER COMMENTS AND REMARKS:
None.

11. OTHER BUSINESS:
None.

12. ADJOURNMENT:
The meeting was adjourned at 2:39 p.m.

Prepared by RTA staff on March 7, 2005.