

RIVERSIDE TRANSIT AGENCY
1825 Third Street
Riverside, CA 92507

February 24, 2005

TO: BOARD OF DIRECTORS

THRU: Larry Rubio, Chief Executive Officer

SUBJECT: Authorization for Travel of an Additional Board Member to Attend the American Public Transportation Association's (APTA) Legislative Conference

Summary: In June 2004, the Board of Directors approved the Fiscal Year 2004/05 Budget. Included within the budget, is a matrix for conferences and seminars. A designated number of attendees (Board and staff) for the various conferences are listed in the matrix.

The number of attendees for the APTA Legislative Conference was approved for two (2) Board members and two (2) staff members. Based on FY 2006 budget, transportation appropriations processes, pending legislative issues, and other critical matters, staff is requesting authorization for Second Vice Chairman of the Board, Frank Hall to attend this conference. Director Hall will travel to Washington, DC to represent the Agency as well as the Riverside County Transportation Commission (RCTC). Hence, the portion of Director Hall's expenses that would be covered by the Agency is as follows:

- Three Days of Lodging \$649.23

Fiscal Impact:

This amount is available in the fiscal year 2004/05 conferences and seminar budget.

Committee Recommendation:

This item was discussed at the Board Budget and Finance Committee meeting of February 2, 2005. The Committee members unanimously approved recommending this item to the full Board of Directors for their consideration.

Recommendation:

Authorize payment of three days lodging for Second Vice Chairman of the Board, Frank Hall to attend the 2005 American Public Transportation Association's Legislative Conference to be held in Washington, DC on March 3-9, 2005, at a total cost not to exceed \$649.23.