

RIVERSIDE TRANSIT AGENCY  
1825 Third Street  
Riverside, CA 92507

January 27, 2005

TO: BOARD OF DIRECTORS  
THRU: Larry Rubio, Chief Executive Officer  
FROM: Vince Rouzaud, Director of Purchasing and Materials Management  
SUBJECT: Authorization to Award a Contract To Creative Bus Sales, Inc., for Eight (8) Replacement Paratransit Vehicles

Summary: Staff is requesting authorization to award a contract to Creative Bus Sales, Inc., for eight (8), ADA compliant, 12-passenger paratransit vehicles. Paratransit vehicles are utilized by the Agency's contractor to provide transportation services for our senior and disabled patrons.

These vehicles are considered replacement vehicles for vehicles that have exceeded their useful life as defined by the Federal Transit Administration (FTA) and were included in the Agency's Short Range Transit Plan (SRTP) and FY 2004 capital budget previously approved by the Board of Directors. This procurement was delayed until the Agency's FY 2004 federal grant appropriations were approved. FTA approval was received on November 24, 2004.

Staff recommends awarding a contract off of the State of California's contract to Creative Bus Sales, Inc., of Chino, CA. The State's contract covers requirements for the State of California as well as other participating agencies. Because of the estimated volume, the State is able to obtain more competitive pricing than agencies could obtain on an individual procurement basis. Based on the per-bus price of \$51,120.77, the contract amount shall not exceed \$408,966.16. This amount includes the 2.12 percent administrative fee charged by the State.

In accordance with the State's contract, the vehicles are considered Caltrans Type II vehicles and operate on unleaded fuel. The Type II vehicle seats 12-passengers plus two wheelchair positions and is the standard vehicle in the Agency's paratransit fleet.

The State's contract contains the appropriate Federal Transit Administration (FTA) required contract terms and conditions that allows for other agencies like the RTA to piggyback. This contract award is

consistent with the Agency's technical specifications and general terms and conditions.

If approved by the Board, the new buses can be delivered by April 2005.

Fiscal Impact:

Funding for this procurement will be provided by FTA capital grant assistance (CA-90-Y272). This item was included in the FY 2004 capital budget previously approved by the Board.

Recommendation:

This item was discussed at the Board Budget and Finance Committee meeting of January 5, 2005. The Committee members unanimously approved recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to award a contract to Creative Bus Sales, Inc., for a quantity of eight (8), 12-passenger, ADA compliant, paratransit vehicles in an amount that shall not exceed \$408,966.16.