

RTA BOARD BUDGET AND FINANCE COMMITTEE
December 1, 2004

1. CALL TO ORDER:

Chairman Winningham called the meeting to order at 1:59 p.m., on Wednesday, December 1, 2004, in the RTA Conference Room with the following in attendance:

Board Committee Members:

Councilmember Jon Winningham, Chairman of the Board
Councilmember Lyle Alberg, Board Member
Mayor Pro Tem Brenda Salas, Board Member
Rick Hoffman, Board Alternate

RTA Staff:

Larry Rubio, Chief Executive Officer
Grant Bradshaw, Chief Operating Officer
Chris Gallanes, Chief Financial Officer
Vince Rouzaud, Director of Purchasing and Materials Management
Laura Murillo, Director of Human Resources
Jiles Smith, Risk Manager
Natalie Zaragoza, Contracts' Administrator
Dave Carson, Systems Analyst
Maricela Hernandez, Executive Assistant/Clerk of The Board

2. SELF-INTRODUCTIONS:

None.

3. PUBLIC COMMENTS - NON-AGENDA ITEMS:

None.

4. APPROVAL OF MINUTES – NOVEMBER 3, 2004, COMMITTEE MEETING:

M/S/C (ALBERG/SALAS) approving the minutes of the November 3, 2004, Committee meeting. The motion carried unanimously.

5. CASH FLOW PROJECTIONS:

Mr. Gallanes, Chief Financial Officer, presented the Cash Flow Projections Report.

M/S/C (ALBERG/HOFFMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Receive and File

The motion carried unanimously.

6. REGIONAL WORKERS' COMPENSATION STATISTICAL PROFILE:

Mr. Gallanes introduced Mr. Jiles Smith, the Agency's risk manager to present this item.

M/S/C (HOFFMAN/ALBERG) approving and recommending this item to the full

Board of Directors for their consideration as follows:

- Receive and File

The motion carried unanimously.

7. AUTHORIZATION TO AWARD A CONTRACT TO HAZELRIGG RISK MANAGEMENT SERVICES FOR THIRD PARTY ADMINISTRATION OF THE AGENCY'S WORKERS' COMPENSATION LIABILITY AND MEDICAL BILL REVIEW:

M/S/C (HOFFMAN/ALBERG) approving and recommending this item to the full Board of Directors for their consideration as follows:

- Authorize staff to execute an agreement with Hazelrigg Risk Management Services for workers' compensation claims administration and medical bill review services for an initial two-year base period in the not-to-exceed amount of \$125,760. The agreement includes three, one-year option periods, which if exercised, will increase the total not-to-exceed amount of the contract for the 5-year period to \$326,080.

The motion carried unanimously.

8. TAXI DEMONSTRATION PROGRAM FUNDING UPDATE:

M/S/C (ALBERG/HOFFMAN) approving and recommending this item to the full Board of Directors for their consideration as follows:

1. Exclude the forecast of additional farebox revenues.
2. Include a 10 percent contingency in the funding request.
3. Request \$317,227 of additional Measure "A" funding to offset a projected year end Taxi Demonstration Program deficit and request the Agency Board of Directors to extend the Taxi Demonstration Program through June 30, 2005, subject to approval by the RCTC Board of Commissioners.

The motion carried unanimously.

9. BOARD MEMBER COMMENTS AND REMARKS:

None.

10. OTHER BUSINESS:

Mr. Vince Rouzaud, Director of Purchasing and Materials Management, reported that after a lengthy process, the Request for Proposals (RFP) for the Intelligent Transportation Systems (ITS) is being mailed today.

11. ADJOURNMENT:

The meeting was adjourned at 3:01 p.m.

Prepared by RTA staff on December 14, 2004.