

RIVERSIDE TRANSIT AGENCY
Minutes of Meeting No. 2004-11A
Regular Meeting
December 16, 2004

1. CALL TO ORDER

Chairman Winningham called the regular meeting of the Riverside Transit Agency Board of Directors to order at 2:00 p.m., on Thursday, December 16, 2004, in the RTA Conference Room, 1825 Third Street, Riverside, CA.

Present:

1. Brenda Salas, City of Banning
2. Jeff Fox, City of Beaumont
3. Jon Winningham, City of Calimesa
4. Frank Kessler, City of Canyon Lake
5. Karen Spiegel, City of Corona
6. Roger Meadows, City of Hemet
7. Daryl Hickman, City of Lake Elsinore
8. Bonnie Flickinger, City of Moreno Valley
9. Frank Hall, City of Norco
10. John Motte, City of Perris
11. Ameal Moore, City of Riverside
12. Jim Ayres, City of San Jacinto
13. Jeff Comerchero, City of Temecula
14. Bob Buster, County of Riverside, District I
15. Jim Venable, County of Riverside, District III
16. ¹Andrea Puga
17. ²Patty Goodwin

Absent:

1. Warnie Enochs, City of Murrieta

2. SELF-INTRODUCTIONS

Self-introductions of those in attendance took place.

3. FLAG SALUTE

Alternate Goodwin led the attendees in the flag salute.

4. PUBLIC COMMENTS - NON-AGENDA ITEMS

Mr. Rick Bishop, Executive Director, Western Riverside Council of Governments (WRCOG), gave an update on the Transportation Uniform Mitigation Fee (TUMF) Program.

¹Alternate for Director Tavaglione, County of Riverside District II

²Alternate for Director Ashley, County of Riverside District V

Directors Spiegel, Hickman, and Buster arrived at the meeting during presentation of item 4.

Agency General Counsel Smart announced that comments regarding the proposed fare increase would be taken at the time item 10 is presented.

5. EMPLOYEES' OF THE YEAR PRESENTATION

Mr. Rubio and Chairman Winningham made the following presentations:

- Lynn Robertson, Coin Counter – Administrative Employee of Year.
- Joe Guerra, Body Mechanic – Co-Maintenance Employee of the Year.
- Jack Henry, Body Mechanic – Co-Maintenance Employee of the Year.
- Chuck Monroe, Coach Operator – Coach Operator of the Year.

6. PRESENTATION OF AWARD TO FIRST VICE CHAIRMAN OF THE BOARD JIM AYRES IN RECOGNITION OF FIVE YEARS OF SERVICE AND PRESENTATION OF PLAQUE TO DIRECTOR JIM VENABLE IN RECOGNITION OF HIS SERVICE AS A BOARD MEMBER

Chairman Winningham presented First Vice Chairman of the Board Ayres with a gift in recognition of five years of service as a Board member.

Director Ayres thanked the Board of Directors for this gift and commented that he considers the RTA as the best assignment he has had since becoming councilmember for the City of San Jacinto.

Chairman Winningham presented Director Venable with a commemorative clock in recognition of his years of service as a Board member.

Director Venable thanked the Board of Directors for this recognition and commented that the RTA staff are the best employees any county could ask for. With Mr. Rubio's leadership this Agency has become one of the best in California.

Chairman Winningham presented Mr. Rubio with a Proclamation from the Board of Directors for his excellent work as the Agency's Chief Executive Officer.

Mr. Rubio thanked the Board of Directors for this recognition.

7. APPROVAL OF MINUTES – NOVEMBER 18, 2004, BOARD MEETING

M/S/C (FOX/PUGA) approving the November 18, 2004, Board meeting minutes. The motion carried unanimously.

8. CONSENT CALENDAR

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item A – RTA Financial Profile – November 2004. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item B – Ridership Report – November 2004. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item C – Personnel Report – November 2004. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item D – Transportation Center Report – November 2004. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item E – On Time Performance Report – November 2004. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item F – Board Administrative Committee Meeting – 11/10/04 Minutes. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item G – Board BRT Ad-Hoc Committee Meeting – 6/4/03, 7/2/03, 12/3/03, and 12/18/03 Minutes. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item H – Board Budget and Finance Committee Meeting – 11/3/04 Minutes. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item I – Transportation NOW Meeting Attendees – November. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item J – Agency Credit Card Statement for December 2004. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item K – Cash Flow Projections. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item L – Update on Physician's Verification of Disability for ADA Certification. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving item M – Authorization to Award a Contract to Hazelrigg Risk Management Services for Third Party Administration of the Agency's Workers' Compensation Liability and Medical Bill Review. The motion carried unanimously.

M/S/C (MOTTE/SPIEGEL) approving the receipt and file of item N – Regional Workers' Compensation Statistical Profile. The motion carried unanimously.

Director Moore requested that item 11, Election of Board Officers be considered following the Consent Calendar.

M/S/C (PUGA/FOX) to move item 11, Election of Board Officers after the Consent Calendar. The motion carried unanimously.

11. ELECTIONS OF BOARD OFFICERS

Mr. Smart gave a brief summary of the voting procedures.

Director Flickinger inquired as to the discussion held at the December 2003 Board meeting regarding the natural succession of Board Officers. Mr. Smart replied that no procedures had been established as it relates to the succession of Board Officers.

Mr. Smart opened nominations for the office of Chairperson.

Director Moore nominated Director Ayres.

Alternate Goodwin nominated Chairman Winningham.

Mr. Smart closed nominations for the office Chairperson.

The Clerk of the Board announced the name of the voting director and his/her nominee.

Twelve votes were received in favor of Director Ayres. Mr. Smart declared Director Ayres as Chairperson for 2005.

Chairman Ayres continued with the election, and he opened nominations for the office of First Vice Chairperson.

Chairman Ayres nominated Director Fox.

Chairman Ayres closed nominations for the office of First Vice Chairperson.

Director Fox' nomination for First Vice Chairperson was unanimous. Chairman Ayres declared Director Fox as First Vice Chairperson for 2005.

Chairman Ayres opened nominations for the office of Second Vice Chairperson.

Director Fox nominated Director Hall.

Director Flickinger nominated Director Salas.

Chairman Ayres closed nominations for the office of Second Vice Chairperson.

The Clerk of the Board announced the name of the voting director and his/her nominee.

Twelve votes were received in favor of Director Hall. Mr. Smart declared Director Hall as Second Vice Chairperson for 2005.

Director Moore left the meeting after item 11.

Chairman Ayres continued with the meeting and thanked the Board members for electing him as the 2005 Chairman of the Board. Chairman Ayres also thanked outgoing Chairman Winningham for his leadership during the past year.

9. TAXI DEMONSTRATION PROGRAM COST STATUS AND RECOMMENDATION OF FUNDING ALTERNATIVES

Mr. Chris Gallanes, Chief Financial Officer, presented alternatives for the continuation of the Taxi Demonstration Program.

Arlene Sigel, RTA rider, commented that she hopes the taxi service continues and she suggested that taxicabs be equipped with wheelchair racks.

M/S/C (PUGA/COMERCHERO) as to the following:

- Request \$317,227 of additional Measure "A" funding to offset a projected year end Taxi Demonstration Program deficit and request the Agency Board of Directors to extend the Taxi Demonstration Program through June 30, 2005, subject to approval by the RCTC Board of Commissioners.
- Staff will present the Taxi Demonstration Program in the next fiscal year budget process.

The motion carried unanimously.

10. CLOSE PUBLIC HEARINGS AND ADOPT PROPOSED FARE STRUCTURE MODIFICATION

Mr. Rubio informed the Board members that a revised pink version of item 10 was left at their places.

Mr. Gallanes gave a presentation on the proposed fare structure.

Sylvia Lopez, President, California Council for the Blind, commented that she was speaking on behalf of the Council's members. She commented that the blind community uses Dial-A-Ride on a daily basis to get to their doctor's appointments and social activities in order to live a productive life. Ms. Lopez commented that increasing the fare to \$2.50 would be a hardship for the blind community because they depend on a limited income from social security.

Glenda Hunting Castle commented that she connects with RTA from San Bernardino, which would make it very difficult for her to pay the fare increase. Ms. Hunting Castle suggested that an audible announcement system be installed on the Dial-A-Ride buses.

Stephanie Lucas commented that she lives in San Jacinto, and that they were not notified about the public hearings. Ms. Lucas said that she would not be able to afford to ride the bus if the fare was increased to \$2.50. Ms. Lucas said she would be able to afford a fare of \$2. Ms. Lucas suggested that the fares be equitably increased.

Arlene Sigel commented she rides the bus everyday and would not be able to afford to ride if the fares increase.

Chairman Ayres announced that today marks the conclusion of the public hearings for the proposed fare adjustments.

M/S/C (HICKMAN/FLICKINGER) as to the following:

- To close the public hearings on the proposed fare increases.
- To continue this item to the January 27, 2005, Board meeting at which time a staff analysis will be presented reflecting the proposed cost on the Day Pass of \$3.50, the Senior/Disabled Day Pass of \$2, and the Senior/Disabled Dial-A-Ride service of \$1.25.
- That the proposed fare increase be placed on the Agenda for the January 27th Board meeting right after the Consent Calendar.

The motion carried unanimously.

12. RTA BOARD MEETINGS' CALENDAR FOR 2005

M/S/C (KESSLER/GOODWIN) adopting the Board meeting calendar for 2005 as detailed in Attachment A.

The motion carried unanimously.

13. BOARD MEMBER COMMENTS AND REMARKS

None.

14. ANNOUNCEMENTS

Mr. Rubio made the following announcements:

- Please join me in welcoming Scott Richardson back as the Agency's new Director of Marketing.

Scott previously worked for RTA from 1986 through 1995 as Marketing Manager. After his departure from RTA, Scott worked for Community Transit in Everett, Washington as Manager of Marketing & Customer Service. Scott's most recent experience was as a Field Corporate Relations Manager for Allstate Insurance in Bothell, WA.

Scott has a Bachelor's Degree from Cal Poly Pomona in Communications Arts and a Master's Degree from Cal State San Bernardino in Marketing Communications.

- At last month's Board meeting, we received a comment from Dorothy Victory who expressed her concerns about not being able to board the Route 25 at the intersection of Blaine and Iowa due to constant detours. Since Ms. Victory's comment, the detour was removed from this location and the route is currently on regular routing and making that stop.
- Effective January 1, 2005, the mileage Rate will be increased to 40.5 cents.
- Please join us on Wednesday, December 22nd, at 11:00 a.m. as we celebrate the Holiday Season with a luncheon.
- The Administrative Offices will be closed on Friday, December 24th to observe the Christmas Holiday and also on Friday, December 31st, to observe the New Year's Holiday.

15. NEXT MEETING

The next regular meeting of the RTA Board of Directors is scheduled for Thursday, January 27, 2005, at 2:00 p.m., in the RTA Conference Room, at 1825 Third Street, Riverside, CA.

16. ADJOURNMENT

The meeting was adjourned at 3:51 p.m.

Respectfully submitted,

Larry Rubio
Chief Executive Officer

Maricela Hernandez
Clerk of the Board

ATTENDANCE SHEET

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<u>NAME</u>	<u>ORGANIZATION</u>
1. LARRY RUBIO	CHIEF EXECUTIVE OFFICER
2. KEN SMART	AGENCY GENERAL COUNSEL
3. GRANT BRADSHAW	CHIEF OPERATING OFFICER
4. CHRIS GALLANES	CHIEF FINANCIAL OFFICER
5. SCOTT RICHARDSON	DIRECTOR OF MARKETING
6. VINCE ROUZAUD	DIRECTOR OF PURCHASING AND MATERIALS MANAGEMENT
7. NICK BURRIE	DIRECTOR OF MAINTENANCE
8. RICK KACZEROWSKI	DIRECTOR OF INFORMATION TECHNOLOGIES
9. LAURA MURILLO	DIRECTOR OF HUMAN RESOURCES
10. MARICELA HERNANDEZ	EXECUTIVE ASSISTANT/CLERK OF THE BOARD
11. VALERIE KELLY	OPERATIONS MANAGER
12. JUDYLYNN GRIES	ADMINISTRATIVE SERVICES MANAGER
13. JILES SMITH	RISK MANAGER
14. NATALIE ZARAGOZA	CONTRACTS' ADMINISTRATOR
15. MARY ARDEN	ADMINISTRATIVE ASSISTANT/ DEPUTY CLERK OF BOARD
16. MELANIE NORTON	COPYWRITER
17. CHERI HAGGERTY	COMMUNITY RELATIONS SPECIALIST
18. DOYLE GLANCY	QUALITY CONTROL ANALYST
19. ILEEN MATUTE	OPERATIONS ANALYST
20. VIRGINIA WERLY	BUYER
21. MIKE MCCOY	SENIOR PLANNER
22. NEASHA BLACK	GENERAL ACCOUNTING CLERK
23. TANYA LOVE	RIVERSIDE COUNTY TRANSPORTATION COMMISSION
24. RICK BISHOP	WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
25. VIREN SHAH	CITY OF CORONA

ATTENDANCE SHEET

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<u>NAME</u>	<u>ORGANIZATION</u>
26. TODD BAKER	DIVERSIFIED PARATRANSIT
27. TED HARRIS	MV TRANSPORTATION
28. CHRIS CHRISMAN	YELLOW & BELL CAB
29. BRAD WEAVER	PRESS ENTERPRISE
30. SYLVIA LOPEZ	CALIFORNIA COUNCIL FOR THE BLIND
31. LILLY ORTIZ	BLINDNESS SUPPORT SERVICES
32. LYNN ROBERTSON	EMPLOYEE OF THE YEAR AWARD RECIPIENT
33. JOE GUERRA	EMPLOYEE OF THE YEAR AWARD RECIPIENT
34. JACK HENRY	EMPLOYEE OF THE YEAR AWARD RECIPIENT
35. CHUCK MONROE	EMPLOYEE OF THE YEAR AWARD RECIPIENT
36. RON DICKEY	COACH OPERATOR
37. AMY HICKMAN	LAKE ELSINORE RESIDENT
38. GLENDA HUNTING CASTLE	BUS RIDER
39. STEPHANIE LUCAS	BUS RIDER
40. ARLENE SIGEL	BUS RIDER
41. MR. AND MRS. CAMPBELL	BUS RIDERS
42. ETHEL LOZOYA	BUS RIDER
43. DONNA STEPHENS	BUS RIDER