

Agenda

Riverside Transit Agency Board of Directors Meeting

Meeting No. 2005-1A
January 27, 2005
2:00 p.m.
1825 Third Street
Riverside, CA 92507

PLEASE NOTE: The Chairman of the Board kindly requests that cell phones be turned off during the meeting

ITEM

RECOMMENDATION

1. CALL TO ORDER
2. SELF-INTRODUCTIONS
3. FLAG SALUTE
4. PUBLIC COMMENTS – NON-AGENDA ITEMS

RECEIVE COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes

5. PRESENTATION OF PLAQUE TO VERDIE CAIN UPON HER RETIREMENT AS COACH OPERATOR (P. 5)
6. PRESENTATION OF GAVEL TO DIRECTOR JON WINNINGHAM IN RECOGNITION OF HIS SERVICE AS CHAIRMAN OF THE BOARD AND PRESENTATION OF ANNIVERSARY AWARD TO DIRECTOR JEFF COMERCHERO IN RECOGNITION OF FIVE YEARS OF SERVICE (P. 6)
7. APPROVAL OF MINUTES – DECEMBER 16, 2004, BOARD MEETING (P. 7)

MAKE PRESENTATION

MAKE PRESENTATIONS

APPROVE

Any Person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the RTA Clerk of the Board, telephone number (951) 565-5044, no less than two business days prior to this meeting to enable RTA to make reasonable arrangements to assure accessibility to this meeting.

ITEM

RECOMMENDATION

8. **CONSENT CALENDAR**

All items on the Consent Calendar will be approved by one motion and there will be no discussion on individual items unless a Board member or member of the public requests a specific item be pulled from the calendar for separate discussion

A. RTA Financial Profile – December 2004 (P. 16) **RECEIVE AND FILE**

B. Ridership Report – December 2004 (P. 29) **RECEIVE AND FILE**

C. Personnel Report – December 2004 (P. 34) **RECEIVE AND FILE**

D. Transportation Center Report – December 2004 (P. 39) **RECEIVE AND FILE**

E. On-Time Performance Report – December 2004 (P. 44) **RECEIVE AND FILE**

F. Board Administrative Committee Meeting – 12/8/04 Minutes (P. 50) **RECEIVE AND FILE**

G. Board Budget and Finance Committee Meeting – 12/1/04 Minutes (P. 52) **RECEIVE AND FILE**

Board Budget and Finance Committee did not approve these minutes because subsequent to the meeting, but before the minutes were approved, the members of the Committee changed

H. Board Operations Committee Meeting – 11/3/04 Minutes (P. 54) **RECEIVE AND FILE**

I. Agency Credit Card Statement for January (P. 56) **RECEIVE AND FILE**

J. Investment Report – Period Ending 12/31/04 (P. 57) **RECEIVE AND FILE**

K. Cash Flow Projections (P. 58) **RECEIVE AND FILE**

Board Budget and Finance Committee Reviewed and Recommended (1/5/05 Meeting)

L. Quarterly Performance Standards – Period Ending (P. 59) **RECEIVE AND FILE**

M. Farebox Recovery Ratio Report – Period Ending 12/31/04 (P. 61) **RECEIVE AND FILE**

ITEM

RECOMMENDATION

- N. Report on ADA Passengers Dropped from Eligibility (P. 69)
Board Administrative Committee Reviewed and Recommended (1/12/05 Meeting)
RECEIVE AND FILE
- O. Commuter Route 202 Performance Update (P. 71)
Board Operations and Board Administrative Committees Reviewed and Recommended (1/5/05 and 1/12/05 Meetings)
RECEIVE AND FILE
- P. Position Status Change for Part-Time Customer Information Clerk (P. 75)
Board Administrative Committee Reviewed and Recommended (1/12/05 Meeting)
APPROVE
- Q. Agency Investment Policy Update (P. 76)
Board Budget and Finance Committee Reviewed and Recommended (1/5/05)
APPROVE
- R. Authorization to Award a Contract to Creative Bus Sales, Inc., for Eight (8) Replacement Paratransit Vehicles (P. 81)
Board Budget and Finance Committee Reviewed and Recommended (1/5/05)
APPROVE
- S. Authorization to Award a Contract to Mercury Technology Group for the Upgrade of the Agency's Software System from Oracle 11.0.3 to Oracle 11i (Version 11.5.9) (P. 83)
Board Budget and Finance Committee Reviewed and Recommended (1/5/05)
APPROVE
9. ADOPT PROPOSED FARE STRUCTURE (P. 87)
APPROVE
10. FISCAL YEAR 2005 FAREBOX RECOVERY RATIO STATUS (P. 88)
Board Budget and Finance Committee Reviewed and Recommended (1/5/05)
RECEIVE AND FILE

ITEM

RECOMMENDATION

11. REQUEST FOR FISCAL YEAR 2005 BUDGET AND SHORT RANGE TRANSIT PLAN (SRTP) AMENDMENT TO DRAW DOWN ALLOCATED BUT UNCLAIMED LOCAL TRANSPORTATION FUND (LTF) RESERVES TO FUND POTENTIAL FISCAL YEAR 2005 OPERATING REVENUE SHORTFALL (P. 91)

APPROVE

Board Budget and Finance Committee Reviewed and Recommended (1/5/05)

12. AUTHORIZATION TO AWARD A CONTRACT TO WEAVER ELECTRIC FOR THE CONSTRUCTION OF A NEW COMPRESSED NATURAL GAS (CNG) FUELING FACILITY IN RIVERSIDE; AUTHORIZATION TO CONTRACT WITH THE SOUTHERN CALIFORNIA GAS COMPANY FOR THE NATURAL GAS CONNECTION; APPROVE A BUDGET AND SHORT RANGE TRANSIT PLAN (SRTP) AMENDMENT FOR ADDITIONAL PROJECT FUNDING; AUTHORIZE A POTENTIAL DRAW DOWN OF ALLOCATED BUT UNCLAIMED LOCAL TRANSPORTATION FUND (LTF) RESERVES (P. 94)

APPROVE

Board Budget and Finance Committee Reviewed and Recommended (1/5/05)

13. BOARD MEMBER COMMENTS AND REMARKS

14. ANNOUNCEMENTS

15. NEXT MEETING
Regular Meeting of the RTA Board of Directors
Thursday, February 24, 2005
2:00 p.m.
RTA Conference Room
1825 Third Street
Riverside, CA 92507-3484

16. ADJOURNMENT